Accessibility Advisory Committee
City of Peterborough
January 4, 2017

Minutes of a Meeting of the Accessibility Advisory Committee held on January 4, 2017 in the Doris Room.

The meeting of the Accessibility Advisory Committee was called to order at 4:02 p.m. by Kendra Sedgwick, Committee Coordinator in the Doris Room, City Hall.

Present:
Amanda Motyer
Andrea Dodsworth
Councillor Riel, Chair
Warren Northcott
Don Parnell
Andrea Walsh
Ben McColl
Thomas Street

Regrets:
Erica Richmond

Staff:
Mark Buffone, Accessibility Compliance Coordinator
Patricia Reed, Accessibility and Communication Specialist
Kendra Sedgwick, Committee Coordinator

Patricia Reed introduced and welcomed Ben McColl and Thomas Street to the Committee.

Election of Officers for 2017

Chair

Moved by Don Parnell

That Councillor Riel be appointed as Chair of the Accessibility Advisory Committee for 2017.

"CARRIED"

Councillor Riel assumed the Chair.

Vice Chair

Moved by Don Parnell

That Warren Northcott be appointed as Vice Chair of the Accessibility Advisory Committee for 2017.

"CARRIED"

Minutes – November 2, 2016

Moved by Amanda Motyer

That the minutes of the Accessibility Advisory Committee held on November 2, 2016 be approved.

"CARRIED"

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Don Parnell

That items 11 and 12 be approved as part of the Consent Agenda.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-008
Consulting with Canadians on Accessibility Legislation Questionnaire

Moved by Don Parnell

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-008 dated January 4, 2017 of the Accessibility and Communication Specialist as follows:

That the AAC approve the answers developed in response to the Consulting with Canadians on accessibility legislation questionnaire.

"CARRIED"

Accessibility and Communication Specialist
Accessibility Compliance Coordinator
Report AAC17-001
Accessibility Office Report

Moved by Don Parnell

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-001 dated January 4, 2017, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:

That Report AAC17-001 with respect to the current work of the Accessibility Office be received for information.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-004
Access Fund Request 001-17

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC17-004 dated January 4, 2017, of the Accessibility and Communication Specialist as follows:

a) That Report AAC17-004 of the Accessibility and Communication Specialist be received for information;

b) That the AAC approve Access Fund Request 001-17 submitted by the Project Manager, Facilities and Planning Initiatives, relating to the installation of auto voice announcers in the new elevators at the Peterborough Public Library.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-009
Access Fund Request 002-17

Moved by Don Parnell

That Report AAC17-009 be deferred until further information can be provided to the Committee.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-005
Accessibility Social Media Campaign

Moved by Amanda Motyer

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-005 dated January 4, 2017 of the Accessibility and Communication Specialist as follows:

That the presentation by the Customer Service Coordinator on a social media campaign promoting City of Peterborough accessibility be received for information.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-006
Webinar for the Ontario Society of Occupational Therapists

Moved by Ben McColl

That Report AAC17-006 be deferred to a future AAC meeting.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-002
Transportation Sub-Committee Report

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC17-002, dated January 4, 2017 of the Accessibility and Communication Specialist as follows:

a) That the verbal update by the Accessibility and Communication Specialist be received for information;

b) That the AAC appoint Don Parnell as the Chair of the Transportation Sub-Committee;

c) That the AAC approve the request to have the Past Chair of the Transportation Sub-Committee serve for an additional term of one year, as an ex officio member.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-003
Built Environment Sub-Committee Report

Moved by Thomas Street

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC17-003 dated January 4, 2017 of the Accessibility and Communication Specialist as follows:

a) That the verbal update by the Accessibility and Communication Specialist be received for information;

b) That the AAC appoint a current AAC member as a member of the Built Environment Sub-Committee at the February Committee meeting.

"CARRIED"

Accessibility and Communication Specialist
Report AAC17-007
2017 Priority List

Moved by Warren Northcott

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-007 dated January 4, 2017, of the Accessibility and Communication Specialist as follows:

That the AAC develop a 2017 priority list.

“CARRIED”

Other Business

Moved by Warren Northcott

That the Committee receive a presentation from Community CarShare at the February Committee meeting.

“CARRIED”

Next Meeting

The Chair indicated that the next Committee meeting will be held on February 1, 2017.

Adjournment

Moved by Thomas Street

That this meeting of the Accessibility Advisory Committee adjourn at 5:35 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Councillor Riel
Chair