

**Accessibility Advisory Committee
City of Peterborough
February 3, 2016**



**Minutes of a Meeting of the Accessibility Advisory Committee held on
February 3, 2016 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Councillor Riel, Chair in the Doris Room, City Hall.

Present:

Andrea Dodsworth
Councillor Riel, Chair
Janet Ali
Warren Northcott
Don Parnell
Erica Richmond
Peter Michielsen

Regrets:

Andrea Walsh
Amanda Motyer

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Patricia Reed, Accessibility and Communication Specialist
Kendra Sedgwick, Committee Coordinator

Minutes – January 6, 2016

Moved by Janet Ali

That the minutes of the Accessibility Advisory Committee held on January 6, 2016 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Accessibility Advisory Committee Minutes
Meeting of February 3, 2016
Page 2

Consent Agenda

Moved by Peter Michielsen

That items 7, 8 and 9 be approved as part of the Consent Agenda.

“CARRIED”

**Accessibility and Communication Specialist
Report AAC16-008
Built Environment Sub-Committee Report**

Moved by Peter Michielsen

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-008 dated February 3, 2016 of the Accessibility and Communication Specialist as follows:

That Report AAC16-008 with respect to the meeting of the Built Environment Sub-Committee be received for information.

“CARRIED”

**Accessibility and Communication Specialist
Report AAC16-009
Transportation Sub-Committee Report**

Moved by Peter Michielsen

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-009, dated February 3, 2016, of the Accessibility and Communication Specialist as follows:

That Report AAC16-009 with respect to the meeting of the Transportation Sub-Committee be received for information.

“CARRIED”

**Accessibility Advisory Committee Minutes
Meeting of February 3, 2016
Page 3**

**Accessibility and Communication Specialist
Accessibility Compliance Coordinator
Report AAC16-011
Accessibility Office Report**

Moved by Peter Michielsen

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-011 dated February 3, 2016, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:

That Report AAC16-011 with respect to the current work of the Accessibility Office be received for information.

“CARRIED”

**Accessibility and Communication Specialist
Report AAC16-013
Community Care**

Wendy Love, Board of Directors, Community Care, provided an overview of Community Care programs.

Moved by Warren Northcott

That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC16-013 dated February 3, 2016, of the Accessibility and Communication Specialist as follows:

That the presentation by the Community Care Peterborough Speaker Bureau Member be received for information.

“CARRIED”

Accessibility Advisory Committee Minutes
Meeting of February 3, 2016
Page 4

Accessibility and Communication Specialist
Report AAC16-010
Vacancy – Built Environment Sub-Committee

Moved by Erica Richmond

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC16-010 dated February 3, 2016 of the Accessibility and Communication Specialist as follows:

- a) That the presentation by the Accessibility and Communication Specialist be received for information;**
- b) That the AAC provide direction to the Accessibility Office regarding recruitment.**

“CARRIED”

Accessibility and Communication Specialist
Accessibility Compliance Coordinator
Report AAC16-007
Access Fund Guidelines

Moved by Andrea Dodsworth

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-007 dated February 3, 2016 of the Accessibility and Communication Specialist as follows:

- a) That the AAC become the approval level for the distribution of funds from the Access Fund;**
- b) That the Access Fund Request Form (Appendices A and B) be amended to allow Sub-Committees of the AAC to provide written comment to the AAC where applicable;**
- c) That the AAC update the Access Fund Guidelines (Appendix C);**
- d) That the AAC provide input regarding promotion of the Access Fund to City staff by the Sub-Committees and the Accessibility Office.**

“CARRIED”

Accessibility Advisory Committee Minutes
Meeting of February 3, 2016
Page 5

Accessibility and Communication Specialist
Report AAC16-012
Accessibility Training Session

Moved by Don Parnell

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC16-012 dated February 3, 2016 of the Accessibility and Communication Specialist as follows:

- a) **That the AAC provide input regarding topics to be discussed at an upcoming Accessibility Training Session;**
- b) **That 2 or 3 members volunteer to give a 5 minute presentation during the Accessibility Training Session highlighting the importance of an accessible City of Peterborough.**

“CARRIED”

Other Business

Nomination packages for the 2015 Civic Awards are available on the City’s website or in the Clerk’s office. The deadline for submissions is March 4, 2016.

The Committee congratulated the City on The Walk Friendly Community Award received from Walk Friendly Ontario.

Next Meeting

The Chair indicated that the next Committee meeting will be held on March 2, 2016.

Adjournment

Moved by Peter Michielsen

That this meeting of the Accessibility Advisory Committee adjourn at 5:03 p.m.

"CARRIED"

Accessibility Advisory Committee Minutes
Meeting of February 3, 2016
Page 6

Kendra Sedgwick
Committee Coordinator

Councillor Riel
Chair