

Peterborough Public Library Board Meeting Agenda

May 29, 2018

6:00 p.m.

345 Aylmer Street North

Library Board Room

Pages

- 1. Call to Order**
- 2. Confirmation of Minutes**
 - 2.1 April 24, 2018 1 - 4
- 3. Disclosure of Pecuniary Interest**
- 4. Consent Agenda**
6.3, 6.4, 6.5, 6.5, 6.6, 6.7, 6.8
- 5. Reports and Communications**
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 - 5.7 Security Services - Interim Update 24 - 26
Report PPL18-033

5.8 Library CEO Report May 2018
Report PPL18-031

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6. Other Business

6.1 Correspondence
Holiday Closure

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6.2 Correspondence
Pamphlet Racks

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7. Next Meeting - June 26, 2018

8. Adjournment

Peterborough Public Library Board Minutes

City of Peterborough

April 24, 2018

Present Leslie Woolcott
 Paul Stern, Chair
 Barb Connor
 Mauro DiCarlo
 Jayne White
 Garth Wedlock
 Dan Moloney
 Councillor Baldwin
 Councillor Riel

Staff Kendra Sedgwick, Committee Coordinator
 Jennifer Jones, Library CEO
 Allison Bell, Library Services Manager

Call to Order

The meeting was called to order at 6:07 p.m. by the Chair, in the Board Room, Peterborough Public Library.

Confirmation of Minutes

Moved by Barb Connor

That the minutes of the Peterborough Public Library Board of March 27, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Interest at this time.

Consent Agenda

No items were passed as part of the Consent Agenda.

The Chair indicated that the order of agenda will be amended to deal with item 5.2. first.

Peterborough Public Library Board minutes of April 24, 2018

Library Strategic Plan - status update

Report PPL18-022

Moved by Garth Wedlock

That the Library Board approve the recommendation outlined in Report PPL18-022 dated April 24, 2018, of the Library CEO, as follows:

That the Strategic Plan Framework be approved.

Carried

Sponsorship Update

Report PPL18-028

Moved by Councillor Baldwin

That the Library Board approve the recommendation outlined in Report PPL18-028, dated April 24, 2018, of the Library CEO, as follows:

That the verbal update by the City's Sponsorship Coordinator, be received for information.

The following was approved by Committee at the meeting:

That the Board choose to endorse moving forward with installation and operation of digital signs in the Public Library as outlined.

Carried

Updates from the Foundation and Friends of the Library

Report PPL18-026

Moved by Mauro DiCarlo

That the Library Board approve the recommendations outlined in Report PPL18-026, dated April 24, 2018, of the Library CEO, as follows:

- a) **That a verbal report to inform the Library Board on the status of the Foundation by Jayne White be received for information; and**
- b) **That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information.**

Carried

Peterborough Public Library Board minutes of April 24, 2018

Memorandum of Understanding Update

Report PPL18-025

Moved by Councillor Riel

That the Library Board approve the recommendation outlined in Report PPL18-025 dated April 24, 2018, of the Library CEO, as follows:

That the report of the Library CEO be received for information.

Carried

New Library Website - update

Report PPL18-027

Moved by Leslie Woolcott

That the Library Board approve the recommendations outlined in Report PPL18-027 dated April 24, 2018, of the Library CEO, as follows:

a) That the report of the Library CEO be received for information, and

b) That the Library Board agree to hire eSolutions to create the Library's new website.

Carried

Library CEO Report April 2018

Report PPL18-024

Moved by Dan Moloney

That the Library Board approve the recommendation in Report PPL18-024 dated April 24, 2018, of the Library CEO as follows:

That Report PPL18-024 be received for information.

Carried

Peterborough Public Library Board minutes of April 24, 2018

Quarterly Budget Update

Report PPL18-028

Moved by Jayne White

That the Library Board approve the recommendation outlined in Report PPL18-028 dated April 24, 2018, of the Library CEO, as follows:

That the report on the status of the first quarter of the 2018 Library budget be received for information.

Carried

Other Business

Use of Corporate Resources for Election-related Purposes

Dan Moloney, Councillor Baldwin and Councillor Riel declared a conflict and did not discuss or vote on the matter.

Moved by Mauro DiCarlo

That the Peterborough Public Library Board adopt the City's Use of Corporate Resources Policy.

Carried

Next Meeting - May 29, 2018

Adjournment

Moved by Councillor Baldwin

That this meeting of the Peterborough Public Library Board adjourn at 8:24 p.m.

Carried

Kendra Sedgwick, Committee Coordinator

Paul Stern, Chair



**Peterborough
Public Library**

To: Peterborough Public Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: May 29, 2018

Subject: Report PPL18-032
MOU Update

Purpose

A report to inform the Library Board of the status of the Library Board/City of Peterborough Memorandum of Understanding (MOU).

Recommendation

That the Library Board approve the recommendation outlined in Report PPL18-032 dated May 29, 2018, of the Library CEO, as follows:

That the report of the Library CEO be received for information.

Budget and Financial Implications

There is no budget or financial implication resulting from the approval of the recommendation of this report.

Background

The MOU agreement between the City of Peterborough and the Peterborough Public Library Board was presented to City Council at the May 28, 2018 General Committee meeting for approval.

Paul Stern, Library Board chair, will attend the Library Board meeting on May 29, 2018, to provide a verbal update.

Submitted by,

Jennifer Jones
Library CEO

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**Peterborough
Public Library**

To: Peterborough Public Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: May 29, 2018

Subject: Report PPL18-030
Updates from the Foundation and Friends of the Library

Purpose

A report to inform the Library Board on the status of the Peterborough Public Library Foundation and the Friends of the Peterborough Public Library.

Recommendations

That the Library Board approve the recommendations outlined in Report PPL18-030, dated May 29, 2018, of the Library CEO, as follows:

- a) That a verbal report to inform the Library Board on the status of the Foundation by Jayne White be received for information;
- b) That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information; and,
- c) That report PPL18-030 be received for information.

Budget and Financial Implications

There is no budget or financial implications associated with the recommendations of this report.

Background

Jayne White, from the Library Foundation Board, will attend the Library Board meeting on May 29, 2018, to provide a verbal update on the current status of the Foundation.

Barb Connor, will attend the Library Board meeting on May 29, 2018, to provide a verbal update on the current status of the Friends of the Library.

As to the outstanding matter of the Friends of the Library insurance policy, the Library CEO has approved the purchase of a \$2 million general liability policy for the FOL. The cost for this policy is approximately \$1100 for the year, which is comparable to what the Library pays for its own general liability policy.

Submitted by,

Jennifer Jones
Library CEO

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**Peterborough
Public Library**

To: Peterborough Public Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: May 29, 2018

Subject: Report PPL18-036
MOU Property Matters

Purpose

A report to inform the Library Board of the status of the property ownership by the Peterborough Public Library Board at both the main and DelaFosse branches.

Recommendations

That the Library Board approve the recommendations outlined in Report PPL18-036 dated May 29, 2018, of the Library CEO, as follows:

- a) That the report of the Library CEO be received for information;
- b) That the Board designate a signing authority for the agreements of purchase and sale and related documentation;
- c) That the Board approve the sale of the property owned by the Library Board at 345 Aylmer Street N (main branch) to the City of Peterborough for \$2;
- d) That the Board approve the sale of the property owned by the Library Board at 729 Park Street S (Delarosa branch) to the City of Peterborough for \$2; and,
- e) That the Board direct the Library CEO to retain a lawyer on its behalf.

Budget and Financial Implications

There is no financial impact to selling the properties owned by the Board to the City. The City will cover the anticipated legal fees to a maximum of \$2,000.

Background

The Associate City Solicitor, Alan Barber, attended the Library Board meeting on March 27, 2018 to provide background information on the status of the Library Board's property ownership at both 345 Aylmer Street N (main branch) and 729 Park Street S (DelaFosse branch).

The Board was agreeable at that time to transfer all the property they own to the City. There were some questions regarding the title and any connection to the Carnegie Trust. Were there any remaining ties, they may be discovered with the title search, assuming that there was an agreement registered on the title.

If the Board would like to know whether the Carnegie Trust would prevent the intended transfers, it would be a separate request of the lawyer outside of the land transfer. If any restriction in the intended transfer exists, it would be registered on title and will be revealed by the purchaser's (City) title search. The City will cover its own costs for its title search. The Board can ask the lawyer they retain to follow up on this piece, but it would be a separate cost and not covered by the agreement with the City to pay legal fees.

The process would be easier on the seller's side, and a little less costly than on the buyer's side. The seller's lawyer would be responsible for preparing the deed to transfer the property. Costs are approximately \$1,000 (per property), which the City has agreed to pay. As the City already pays the bills for heat, hydro, water and taxes within the Library budget, there should be no money changing hands as a result of any statements of adjustments.

Once the decision to is made as to whom to hire, Mr. Barber can connect with them directly and they can proceed with the real estate transactions. Much of the work and expense is on the buyer's side.

The state of the buildings and property at both Main and DelaFosse are taken as is in this transfer. Library funding is 99% City funding, and the City has been responsible through staff for the maintenance of the buildings. The agreement of purchase and sale will include a clause stating that the City is obtaining the land, in the case of the DelaFosse, the building, on as "as is/where is" basis.

Submitted by,

Jennifer Jones
Library CEO

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**Peterborough
Public Library**

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: May 29, 2018

Subject: Report PPL18-029
Library Strategic Plan - status update

Purpose

A report to inform the Library Board of matters concerning the Library Strategic Planning process.

Recommendations

That the Library Board approve the recommendations in Report PPL18-029, dated May 29, 2018, of the Library, as follows:

- a) That the presentation by TCI be received for information; and
- b) That TCI be given approval to proceed with an informational presentation to Council at the next General Committee meeting.

Budget and Financial Implications

There is no budget or financial implication resulting from the approval of the recommendation of this report.

Background

Greg Young, Director at TCI Management Inc., will attend the Library Board meeting on May 29, 2018 to provide a final presentation of the Library Strategic Plan to the Library Board for approval.

The approved plan will then go to Council for an informational presentation at the next General Committee meeting.

Submitted by,

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Library CEO

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**Peterborough
Public Library**

To: Library Board of Trustees
From: Jennifer Jones, Library CEO
Meeting Date: May 29, 2018
Subject: Report PPL18-034
Advertising Policy

Purpose

A report to inform the Library Board of Trustees on a draft Advertising Policy for the Library.

Recommendations

That the Library Board approve the recommendations in Report PPL18-034 dated May 29, 2018, of the Library CEO, as follows:

- a) That the report be received for information; and
- b) That the Advertising Policy, attached as Appendix A, be approved.

Budget and Financial Implications

There is no budget or financial implications resulting from the approval of the recommendation of this report.

Background

Library staff have been receiving a large number of requests to bring back the Community Bulletin Board. The bulletin board would feature flyers, posters and notice of events that are taking place throughout the community. The general rule was that these notices had to be materials of a cultural, educational, social service or volunteer nature,

and that all notices had to be approved by staff before they were put on the board. A staff member would also be responsible for maintaining the board and ensuring that out of date material was removed.

The Library will soon have digital promotional screens available. However, based on community feedback, it would seem that a physical paper based bulletin board is still highly desirable.

It is recommended then, that the digital screens be solely used for promotion of library programs, events and activities. This would extend to include the Friends of the Library and the Library Foundation. All others who wish to advertise at the Library may submit their promotional materials for approval to be posted on the Community Board following the Advertising Policy parameters (see Appendix A).

Submitted by,

Jennifer Jones
Library CEO

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Attached:

Appendix A - Advertising Policy

Appendix A – Advertising Policy

Peterborough Public Library

Advertising Policy

Department	Community Services	Effective Date	<i>June 1, 2018</i>
Division	Arts Culture & Heritage	Approval Level	Library Board
Section/Facility	Public Library	Policy #	

Purpose

The objective of this policy is to provide a framework and guidelines regarding advertising on Peterborough Public Library property, and the processes by which advertising is managed, approved and/or appealed.

Principles

1. The Library's advertising policy will:
 - a. comply with the mandate, mission and values of the Library;
 - b. protect the Library's principles of intellectual freedom and equity of access to information, programs, services and collections;
2. The Library reserves the right to reject advertising that, in the Library's sole opinion, may adversely affect public confidence in the Library or the value of the Library brand.
3. The Library provides neutral public spaces and universal access to information, knowledge, resources, collections, services and programs that help to enrich lives, facilitate social engagement, and enhance opportunities for success in our community.
4. The Library will not accept advertising that is contrary to its service role or that the Library, in its sole discretion determines is not in the best interests of the Library.
5. The acceptance of advertising by the Library is not an endorsement of a product or service.

6. It is the responsibility of advertisers to ensure that proposed advertising does not contravene any applicable legislation prior to submission to the Library for consideration. The Library assumes no liability for advertisements that contravene legislation and all advertisers will be required to indemnify the Library for any costs or damages the Library may incur as a result of their advertising.

Scope

The following policy applies to all arrangements whereby persons other than the Library, Friends, or the Foundation submits material for advertising on the Community Bulletin Board, and other space(s) identified by the Library.

The Library does not have an obligation to accept any advertising proposal. The Library, at its sole discretion, may remove advertising that contravenes this policy from its property, at no cost to the Library and all advertisers will be required to indemnify the Library for any costs or damages the Library may incur as a result of their advertising.

The Library will consider advertisements based on the following guidelines:

1. Advertisements must be in compliance with City of Peterborough's by-laws; applicable provincial and federal laws and regulations, including the Ontario Human Rights Code; and the Canadian Code of Advertising Standards.
2. The Library does not accept advertising material promoting discrimination, stereotypes, socially unacceptable behavior, gratuitous violence, obscene or profane language or unfair representation.
3. Advertising must be appropriate for all ages, in keeping with the Library's goal of creating a welcoming and supportive environment for everyone.
4. Advertisements should be for events of; a cultural, educational, or community-oriented nature.
5. Library audiences must know on whose behalf an advertising message is being presented by use of a brand name, logo, or other forms of identification.
6. Advertisers and advertising will not influence the selection and provision of library materials, programs, services or content. It must always be clear to audiences when external products, services or points of view are being advertised.
7. The Library will NOT accept the following types of advertising content:
 - a) advertising that detracts from the Library's public image or could place the Library at the centre of a controversy or sensitive issue;

-
- b) advertising that is considered of questionable taste, or which in the Library's discretion is considered irritating in its style, content, or method of presentation.
 - c) advertising that is partisan or political in nature;
 - d) the promotion of religious beliefs or convictions;
 - e) personal ads and notices, and notices of items for sale or rent;
 - f) the promotion of tobacco and alcohol companies and products.
 - g) the promotion of surveys, pledges, forms or petitions;
 - h) fundraising, unless otherwise agreed upon through mutual consultation between the Library, Friends, and the Foundation;
 - i) Commercial advertising primarily targeted to children, including but not limited to the commercial advertising of food and beverages directed to children.
8. Specifications and guidelines for advertising locations, sizes, formats and rates are established and managed by the Library and must be adhered to by the advertiser.

Process for Advertising with the Library

The Advertising Policy, as approved by the Board, governs all advertising opportunities on Library property. The policy and advertising program are managed by the Library.

In instances where members of the public wish to file complaints or inquiries about advertising displayed on Library property, they may use existing Library feedback procedures.



**Peterborough
Public Library**

To: Library Board of Trustees
From: Jennifer Jones, Library CEO
Meeting Date: May 29, 2018
Subject: Report PPL18-035
Art Policy

Purpose

A report to provide the Library Board of Trustees with a draft Art Policy for the Library.

Recommendations

That the Library Board approve the recommendations in Report PPL18-035 dated May 29, 2018, of the Library CEO as follows:

- a) That Report PPL18-035 be received for information; and
- b) That the Art Policy be approved.

Budget and Financial Implications

There is no budget or financial implications resulting from the approval of the recommendation of this report.

Background

With the success of Spark at the Library, it is recommended that the Library continue to offer rotating art exhibits throughout the year. The Library is not in a position to accept permanent donations of art works, but would be able to host temporary exhibits following the Art Policy parameters (see Appendix A).

Submitted by,

Jennifer Jones
Library CEO

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Attached:
Appendix A – Art Policy

Appendix A – Art Policy



Peterborough Public Library Art Policy

Department	Community Services	Effective Date	<i>June 1, 2018</i>
Division	Arts Culture & Heritage	Approval Level	Library Board
Section/Facility	Public Library	Policy #	

Policy Statement

As a public site the library aims to provide space for the display of community culture and art. Free exhibit space supplies a venue for a number of educational and cultural experiences and a welcoming environment to the library.

The terms and conditions outlined below have been developed to ensure consistent and fair use of exhibit space. All bookings are subject to the terms and conditions defined by this policy.

Terms

1. The Library retains the right to determine the suitability of any proposed exhibit and has final authority over the review, selection and arrangement of all exhibits.
2. If an entire exhibit or any part of the same are determined to be unsuitable then a request for reconsideration may be submitted to the CEO in writing.
3. Use of a Peterborough Public Library facility does not imply endorsement of the policies or activities of any individual or group.
4. The display is limited to the area designated by the Library and will be accessible only during library hours of operation.
5. All members of the public visiting the exhibit must follow the posted Library Code of Conduct.
6. Admission charges will not be levied by exhibitors.
7. All artwork must be framed or mounted appropriately. The Library will supply the necessary display supplies (clips and cables for the installed art rails). Use of tape or other adhesives is not permitted in the display area.

8. A master list including ownership, physical description and contact information will be forwarded to the Library prior to the opening of the exhibit.
9. Exhibit descriptions and exhibitor contact and biographical information must accompany the exhibit. All relevant materials such as the exhibit brochure will be prepared by the artist in a professional format.
10. No works shall be sold through the Library or commissions taken by the Library. All inquiries regarding art sales will be handled directly by the artist or agent.
11. Receptions may be arranged in conjunction with Library Administrative staff. Costs associated with the opening including refreshments and any permits are the responsibility of the artist/exhibitor.

Conditions

1. The exhibitor will complete and sign the Peterborough Public Library application for exhibit space and the disclaimer acknowledging acceptance of the terms and conditions of the Peterborough Public Library Art Exhibit Policy.
2. Exhibits must be appropriate to the library environment and not contravene federal, provincial laws and regulations or municipal by-laws.
3. Exhibitors will provide all required insurance coverage and arrange necessary supervision for their exhibits.
4. The Peterborough Public Library will not be responsible for loss, theft or damage to exhibits while on library premises.
5. Any property damage incurred at the library as a result of visiting exhibits or displays will be the responsibility of the exhibitor.
6. The artist/owner is responsible for the installation and removal of exhibits at times confirmed at the time of booking.

**Peterborough Public Library
Application for Exhibit Space**

Disclaimer for Display/Exhibit

This form is to be completed by any individual, group or organization leaving materials in a Peterborough Public Library building for the purposes of an exhibit or display.

I/We release the Peterborough Public Library Board and its staff and the Corporation of the City of Peterborough

of any financial or curatorial responsibility for materials left in the

branch of the Peterborough Public Library for the purpose of display or in conjunction with a

program or meeting being held in the building.

Signature

Date

Organization

Dates of exhibit



To: Library Board of Trustees

From: Jennifer Jones, Library Manager/CEO

Meeting Date: May 29, 2018

Subject: Report PPL18-033
Security Services – interim update

Purpose

A report to provide the Board with an update on the status of the Security Services at the Library.

Recommendations

That the Library Board approve Report PPL18-033, dated May 29, 2018 of the Library CEO, as follows:

- a) That Report PPL18-033 be received for information; and,
- b) That the pilot project be extended in the 2019 budget as a below the line request to expand Security Services to full library operating hours.

Budget and Financial Implications

If this recommendation is approved, there would be budget and financial implication.

If the Library were to contract security services for regular operating hours (57 hours per week) at the approximate rate of \$20/hour, this is would be: \$1,140/week, \$4,560/month or \$59,300/year.

The actual yearly total would be slightly less as there would be no need for a guard on days when the library is closed such as statutory holidays (which vary from year to year).

Background

A below-the-line request was made in the 2018 budget for security to be scheduled Monday-Thursday 5:00 p.m. - 8:00 p.m., Friday and Saturday 10:00 a.m.-5:00 p.m. and Sunday 2:00 p.m. - 5:00 p.m. for a total of 29 hours. As this request was unsuccessful, the Library Board agreed to fund security services at the Library as a pilot project in February 2018 (PPL18-012).

At that time, it was agreed that a formal evaluation of the service would be done at the September Board meeting, although interim updates were also requested.

There were 13 incidents reported in March before security services began on March 27, 2018. In April, there were 6 incidents reported. 1 incident occurred in the evening and the security guard on duty escorted an intoxicated person off the premise. The other 5 incidents occurred between 10 a.m. and 5 p.m. and were dealt with by staff. 1 of these incidents involved the police (drug related – and a trespass notice was issued by the Library CEO).

The Library CEO also delivered a trespass notice to a patron on April 6. This notice was delivered at 5:20 p.m. and the security guard was present and was made aware that the person served was not permitted to return into the building for a 12 month period.

There have been 3 reported incidents in May as of the time of writing this report. Beer cans and needles are continuing to be discovered in the washrooms and outside at different times and in various quantities. The Library CEO has been in contract with the Peterborough Drug Strategy to see if there are options for an exterior safe needles repository box.

Overall, there has been a reduction in the number of reported incidents at the library since security services began.

As the timeline for the 2019 Budget process has begun, a draft budget needs to be submitted for initial review to the City Finance department. In order to request possible funding by the City for continued Security Services next year, a below-the-line request should be added in to the 2019 budget for consideration.

Submitted by,

Jennifer Jones

Library CEO

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**Peterborough
Public Library**

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: May 29, 2018

Subject: Report PPL18-031
Library CEO Report May 2018

Purpose

A report to inform the Library Board of Trustees on general matters concerning Library operations and services.

Recommendation

That the Library Board approve the recommendation in Report PPL18-031 dated May 29, 2018, of the Library CEO as follows:

That the report be received for information.

Budget and Financial Implications

There are no budget or financial implications resulting from the approval of the recommendation of this report.

Background

Partnerships

Healthy Families Presentation on Resilience took place on April 26, 2018. This was a partnership with the Healthy Families initiative, as well as various agencies serving on the Victims of Crime Week Committee. Approximately 95 people were in attendance for the film, talk, and presentation of books to the Library's Healthy Families Collection.

Computers and software

The Library OPACs (catalogue stations) were shut down for the month of April due to bandwidth issues. Although Wi-Fi demand is down since most of the college and university students' term has ended, the system was still taxed.

Temporarily removing the OPAC's has resulted in an increase in questions for Information Staff. This has had the positive effect of allowing staff to show users features of the catalogue, as well as the option to offer to place holds and provide ILLO services. In addition, staff are often able to find a title or subject that a patron might not find, resulting in a better customer service experience for many.

Library Staff have been working with City PTS to come up with solutions for the bandwidth issue. It has been determined that a phased approach is possible, and these will be implemented as soon as possible. The first phase will be an increase in the overall bandwidth level at the library.

The removal of authentication on the public computers has simplified patron use, and has received positive feedback from many guest users. Patrons can now walk up to a computer, and sit down for 90 minutes of use with no login required.

Programs & Statistics

Public computer use: 3,491 (2x last year)

Wi-Fi Use: 2,452 unique connections (5x last year)

Reference questions: 4,011 (up 40% from last year)

Interlibrary Loans transactions: 411

Drop in story time = 3 programs, 210 participants

Baby Sing and Play = 2 programs, 50 participants

After school club = 3 programs, 36 participants

PJ Storytime = 1 program, 28 participants

Tours = 4 Children's, 80 participants – 1 Adult, 11 participants

Adult programs = 10 programs, 398 participants

Vlogger = 1 visit from Michelle Ferreri for **Kidtalk**, 15 participants

Kidtalk Preschool Speech, Language and Hearing Services for Haliburton, Northumberland, Peterborough and the City of Kawartha Lakes shot a promotional video in the Children's Area featuring Michelle Ferreri. The library will be a pick up location for their #readtome baby bibs program.

Social Media Statistics

	Website	Facebook	Twitter	Instagram
Visits	13,874	469	837	N/A
Last Month	14,278	710	1,178	N/A
New Followers	10,005	23	33	1,113
Last Month	10,437	64	31	1,076
Engagement	N/A	1,797	26,700	N/A
Last Month	N/A	2,170	39,900	N/A

In the news

Examiner:

- <https://www.thepeterboroughexaminer.com/whatson-story/8371687-spark-photo-festival-exhibit-recalls-canada-150-party-in-peterborough/>
- <https://www.thepeterboroughexaminer.com/opinion-story/8391898-peterborough-letters-library-needs-that-human-touch>

Kawartha Now:

- <https://kawarthanow.com/2018/04/17/earth-day-2018/>

My Kawartha

<https://www.mykawartha.com/community-story/8564710-event-aims-to-build-women-s-resilience-in-face-of-abuse/>

Submitted by,

Jennifer Jones
Library CEO

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From: [REDACTED]
To: Jennifer Jones" <jjones@peterborough.ca>
Date: 2018/05/20 2:44 PM
Subject: Closure on SUNDAY May 20th

Closure on SUNDAY May 20th

Survey Information

Site:	Library
Page Title:	Contact Us
URL:	http://www.ptbolibrary.ca/About_Your_Library/Contact_Us.htm
Submission Time/Date:	5/20/2018 2:43:21 PM

Survey Response

GENERAL ONLINE CONTACT	
<p>PLEASE NOTE: This form is for general information requests only. For all matters related to your Library account, please call the Library at 705-745-5382. Book renewals can be done through the Access My Account button on the top right corner of your screen</p>	
Who would you like to contact?	<input type="text"/> <input type="text" value="Jennifer Jones"/>
Name	Lisa [REDACTED]
Email	[REDACTED]
Phone	[REDACTED]
Extension	
Subject	Closure on SUNDAY May 20th
Information Request	<p>If the holiday is Monday why are you closed on the Sunday. As a taxpayer, A lot of people showed up today, to the taxpayer funded library, to find it closed. I guess we need to take our concern to the City. Not a good policy. Everyone else is working that is regularly open Sunday. Terrible customer relations.</p>

From: [REDACTED]
 To: Jennifer Jones
 Date: 2016-09-01 10:09 AM
 Subject: Fwd: Re: Library Notice -feedback

>>> [REDACTED] Wednesday, August 31, 2016 7:36 PM >>>
 The people running the library do realize that Labour Day is singular, not plural right? Given that it is the only institution I have heard of which takes off two days for Labour Day I thought it might be possible that there was a misunderstanding on the part of management! :)

Sent from my iPad

> On Aug 31, 2016, at 5:41 PM, e-library@peterborough.ca wrote:

>

>

> Wednesday, 31 August, 2016

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> Peterborough, Ont

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> Dear [REDACTED],

> Please be advised that all Libraries will be closed Sunday and Monday, September

> 4-5 in observance of Labour Day. While the Main branch is in our temporary home at

> Peterborough Square there will be no access to our book drop when the library

> is closed. We will reopen on Saturday July 2nd at 10:00 am.

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> Although our physical libraries will be closed, our online library is always

> open. You can download e books, music, magazines, movies and more by

accessing

> our online library is always open. You can download ebooks, music, magazines,

> movies and more by accessing our downladables page here

[https://protect-us.mimecast.com/s/NVqDBYfW1D2tx?domain=peterborough.](https://protect-us.mimecast.com/s/NVqDBYfW1D2tx?domain=peterborough)

> [https://protect-us.mimecast.com/s/bAVmBDs31NWc6.](https://protect-us.mimecast.com/s/bAVmBDs31NWc6)

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> Have a wonderful long weekend from all the staff at PPL!

>

From: [REDACTED]
To: "jjones@peterborough.ca" <jjones@peterborough.ca>
CC: [REDACTED]
Date: 2018-05-24 1:59 PM
Subject: Message for the Library Board, re space for public information pamphlets

Dear Library Board Members:

I am a member of the organization, For Our Grandchildren, whose mandate is to educate and motivate people to action on climate change, the greatest threat facing the world. I recently stopped at the new library to drop off some pamphlets on how to reduce one's greenhouse gas emissions, as we did at the old library. I was surprised to find that the pamphlet racks at the entrance were no longer there and, when I asked why, I was told that a decision had not yet been made to install them. I am quite dismayed at this, because I see the Library as one of the primary locations where information of interest to the community can be disseminated. This is even more important as fewer people are reading the print media, and social media channels tends to be restricted to social silos which are hard to penetrate from outside.

I asked to whom I should write about this, and was told to write to the Chief Librarian and another person. I have now done so, but someone has advised me to write to the Board as well, where the final decision lies. I urge you to install the public information racks in the new library immediately, so it can operate as the true source of public information that is part of its mandate. I do realize that it will take a small amount of extra work, perhaps a few minutes weekly, for someone to review the rack and remove inappropriate information (which may include commercial advertising), but this is a small price to pay for this important service to the community.

Thanks for your consideration.

I would appreciate receiving a reply with your decision, and the reasons for it if it goes against installing the racks.

Alan Slavin