

Budget Committee Meeting Agenda

May 28, 2018

5:15 p.m.

Council Chambers, City Hall

	Pages
1. Call to Order	
2. Confirmation of Minutes	
2.a November 27, 28, 29, 2017	1
3. Disclosure of Pecuniary Interest	
4. Reports and Communications	
4.a Notice of Public Meeting - June 6, 2018 - 2019 Budget Guideline Report Report CLSFS18-023	20
5. Other Business	
6. Adjournment	



**Budget Committee
City of Peterborough
November 27, 28, 29, 2017
Draft Minutes Not Approved**

Minutes of a Meeting of the Budget Committee held on November 27, 28, and 29, 2017 in the Council Chambers, City Hall.

The Budget Committee meeting was called to order at 5:00 p.m. in the Council Chambers.

Roll Call:

Councillor Baldwin
Councillor Beamer
Councillor Clarke, Chair
Councillor Haacke
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Mayor Bennett

Confirmation of Minutes – November 6 and 22, 2017

Moved by Councillor Pappas

That the minutes of the meetings of Budget Committee held on November 6 and 22, 2017 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Mayor Bennett declared an interest in Report CPFS17-065, 2018 Draft Budget – any transportation-related items and USTR17-021, Statutory Holiday Transit Service, as he is part owner of a firm active in the taxicab business.

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Councillor Pappas declared an interest in Central Area Community Improvement Plans (CIP) and Façade Improvement Programs, as his business is involved in these programs (page 149, 2018 Budget Highlights).

Director of Corporate Services
Report CPFS16-065
2018 Draft Budget

Moved by Mayor Bennett

That the following recommendations be moved for the purpose of discussion:

- a) **That the 2018 Draft Budget, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.**
- b) **That the user fees and charges as set out in Book 2 be adopted as part of 2018 Budget process.**
- c) **That any unused CAO Budget at the end of 2018 be transferred to the Organizational Development Reserve, subject to the overall year-end position. (Page 25)**
- d) **That any unused Peterborough Technology Services Budget, at the end of 2018, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that, if actual 2018 costs exceed the 2018 Budget, funds may be drawn from the EDP Reserve. (Page 33)**
- e) **That any 2018 Engineering Overhead surplus be transferred to the Engineering Design and Inspection Reserve, subject to the overall year-end position and that if actual 2018 Engineering costs exceed the Budget, funds may be drawn from the Engineering Design and Inspection Reserve. (Page 60)**
- f) **That any unused portion of the 2018 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2018 Winter Control costs exceed the 2018 Budget, funds may be drawn from the Winter Control Reserve. (Page 76)**
- g) **That any unused Parking Budget, at the end of 2018, be transferred to the Parking Reserve, subject to the overall year-end position and that, if the actual 2018 Parking costs exceed the 2018 Budget, funds may be drawn from the Parking Reserve. (Page 84)**

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- h) That any unused Traffic Signal Maintenance Budget at the end of 2018, be transferred to the Traffic Signal Reserve, subject to the overall year-end position and that if the actual 2018 Traffic Signal Maintenance costs exceed the 2018 Budget, funds may be drawn from the Traffic Signal Reserve. (Page 85)**
- i) That any surplus funds at the end of 2018 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 109)**
- j) That any unused Sustainability Budget, at the end of 2018, be transferred to the Sustainability Reserve, subject to the overall year-end position, and that if actual 2018 costs exceed the 2018 Budget, funds may be drawn from the Sustainability Reserve. (Page 109)**
- k) That any surplus funds at the end of 2018 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 113)**
- l) That any surplus funds at the end of 2018 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 126)**
- m) That any unused Homelessness net budget at the end of 2018 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year-end position and that, if actual 2018 Homelessness costs exceed the 2018 Budget, funds may be drawn from the Reserve. (Page 141)**
- n) That any unused Community Development Program net budget at the end of 2018 be transferred to the Social Services Community Social Plan Joint Reserve for future program development, subject to the overall year-end position and that, if actual 2018 Community Development Program costs exceed the 2018 Budget, funds may be drawn from the Reserve. (Page 141)**
- o) That any remaining unused Social Services net budget at the end of 2018 be transferred to the General Assistance Reserve, subject to the overall year-end position and that, if actual 2018 Social Services costs exceed the 2018 Budget, funds may be drawn from the Reserve. (Page 141)**
- p) That any surplus in the 2018 Housing Operating Budget at the end of 2018 be transferred to the Housing Reserve, subject to the overall year-end position and that, if actual 2018 Housing costs exceed the 2018 Budget, funds may be drawn from the Housing Reserve. (Page 158)**

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- q) That any surplus in the 2018 Housing Choice Rent Supplement Program at the end of 2018 be transferred to the Housing Choice Rent Supplement Reserve, subject to the overall year-end position and that, if actual 2018 Rent Supplement costs exceed the 2018 Budget, funds may be drawn from the Rent Supplement Reserve. (Page 158)
- r) That any excess Airport development review fees at the end of 2018 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that, if the 2018 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 162)
- s) That any unused Building Inspection Budget at the end of 2018 be transferred to the Building Division Reserve and that, if actual building inspection costs exceed the 2018 Budget, funds may be drawn from the Building Division Reserve. (Page 166)
- t) That a Casino Gaming Reserve be created and all Casino gaming revenues be transferred into the reserve, and that except for the provision in 2018 of \$150,000 to fund expenditures of the DBIA, this reserve only be used for designated capital projects. (Page 170)
- u) That any adjustment to the City's 2018 requirement for the Municipal Property Assessment Corporation (MPAC), be netted against the City's 2018 General Contingency provision. (Page 173)
- v) That any unused portion of the 2018 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year-end position and that, if actual 2018 tax write-off costs exceed the 2018 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 176)
- w) That any unused Employee Benefits Budget at the end of 2018 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that, if actual 2018 employee benefits exceed the 2018 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 176)
- x) That any unused Insurance Budget at the end of 2018 be transferred to the Insurance Reserve, subject to the overall year-end position and that, if actual 2018 insurance costs exceed the 2018 Budget, funds may be drawn from the Insurance Reserve. (Page 176)
- y) That any unused 2018 Contingency Budget at the end of 2018 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2018 year-end position. (Page 176)

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- z) That any unused Police Services Legal fees Budget at the end of 2018 be transferred to the Legal Fees Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2018 Police legal fees costs exceed the 2018 Budget, funds may be drawn from the Policing Legal Fees Reserve. (Page 180)**
- aa) That any unused Police Services Budget at the end of 2018 be transferred to the Police Special Projects Reserve, subject to the overall year-end position and approval by City Council and that, if the actual 2018 Police Services costs exceed the 2018 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 180)**
- bb) That any adjustments to the City's portion of the 2018 Peterborough County/City Paramedics Services Budget be netted against the 2018 General Contingency provision. (Page 187)**
- cc) That any unused Peterborough County/City Paramedics Services (PCCP) Budget at the end of 2018 be transferred to the PCCP Reserve, subject to the overall year-end position and that, if the actual 2018 PCCP costs exceed the 2018 Budget, funds may be drawn from the PCCP Reserve. (Page 187)**
- dd) That any adjustments to the City's portion of ORCA's 2018 Budget, based on the final approved ORCA Budget, be netted against the City's 2018 general contingency provision. (Page 189)**
- ee) That any adjustments to the City's portion of Peterborough Public Health's 2018 Budget, based on the final approved Peterborough Public Health Budget, be netted against the City's 2018 general contingency provision. (Page 190)**
- ff) That the 2018 budget request, representing the levy required by the Downtown Business Improvement Area of the Corporation of the City of Peterborough during the year 2018 totaling \$310,800, be approved. (Page 198)**
- gg) That the 2018 budget request, representing all sums required by the Village Business Improvement Area of the Corporation of the City of Peterborough during the year 2018 totaling \$17,380, be approved. (Page 199)**
- hh) That any net surplus funds, after the disposition of the recommendations in this report, from 2018 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for Capital works. (Page 202)**
- ii) That a by-law be passed to establish the 2018 tax ratios for each property class as set out in the 2018 Operating Budget. (Page 215)**

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- jj) That the 2018 tax rate for farmland awaiting development subclasses be 75% of the residential rate. (Page 216)**
- kk) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2018. (Page 216)**
- ll) That the capping policy for 2018 for the Multi-residential, Commercial and Industrial classes be as follows: (Page 216)**
 - i. Capping be based on a maximum increase of 10% of the previous year's CVA (Current Value Assessment) tax for the eligible property.**
 - ii. No capping credit be applied for properties where the required billing adjustment is within \$500 of the properties' CVA tax; affected properties would be billed at their full CVA tax level.**
 - iii. That properties that achieved CVA tax in 2017 remain at CVA tax from 2018 forward regardless of how reassessment affects the property.**
 - iv. That properties that cross over from the claw back to the capping category or vice versa from 2017 to 2018 be taxed at CVA tax.**
 - v. That properties within the Industrial tax class are no longer eligible for the capping program.**
 - vi. That properties within the Commercial and Multi-residential tax classes move towards CVA Tax over a four year phase-out period which commenced in 2016 and will achieve full CVA by 2019.**
 - vii. That the threshold on the tax level for eligible new construction be 100%.**

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Director of Corporate Services
Report CPFS17-062
Creation of Communication Services Division and Approval of an
Additional FTE

Moved by Councillor Vassiliadis

That Council approve the recommendation outlined in Report CPFS17-062 dated November 27, 2017, of the Director of Corporate Services, as follows:

That Report CPFS17-062 be received for information and included in the 2018 Budget discussions.

“CARRIED”

Director of Community Services
Report CSD17-030
Canadian Canoe Museum Funding Request and Pre-commitment of
Future Capital Budgets

Moved by Councillor Beamer

That Council approve the recommendations outlined in Report CSD17-030 dated November 27, 2017, of the Director of Community Services, as follows:

- a) **That a total of \$2 million in capital funding for the Canadian Canoe Museum for its proposed new facility, be approved; with the City contributions paid in increments over 4 years and pre-committed as follows: \$0.5 million; in each of 2019, 2020, 2021, and 2022;**
- b) **That the Mayor and Clerk be authorized to sign a funding agreement between the City and the Canoe Museum as may be required for the Museum to secure funding commitments from the province and/or federal government;**
- c) **That an annual Service Grant based on the current amount plus any inflationary increases continue to be provided by the City to the Canadian Canoe Museum until such time as the Canoe Museum presents its proposed Business and Operations Plan for the new facility for Council's consideration.**

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- d) **That staff report to Council during the 2019 term of Council, to recommend for consideration, an additional \$2 million in funding be provided to the Canadian Canoe Museum.**

Moved by Councillor Baldwin

That recommendation a) be amended as follows:

That a total of \$4M be paid to the Canadian Canoe Museum over 8 years, in \$0.5M increments.

“MOTION WITHDRAWN”

Upon the main motion of Councillor Beamer as amended, the motion carried.

Director of Corporate Services
Report CPFS17-059
Fairhaven 2018 Budget

Moved by Councillor Riel

That Council approve the recommendation outlined in Report CPFS17-059, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Fairhaven for the 2018 Budget, be received.

“CARRIED”

The Chair called for a recess at 7:12 p.m. The Committee reconvened at 7:25 p.m.

Moved by Councillor Pappas

That staff provide an update report on the Emerald Ash Borer Management Plan by June of 2018.

“CARRIED”

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**Director of Utility Services
Report USTR17-021
Statutory Holiday Transit Service**

The Mayor due to his previously declared interest, did not discuss or vote on the matter.

Moved by Councillor Vassiliadis

That Council approve the recommendation outlined in Report USTR17-021 dated November 27, 2017, of the Director of Utility Services, as follows:

That Report USTR17-021 be received for information.

“CARRIED”

**Director of Utility Services
Report USTR17-020
Role of New Traffic Operations Technician**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report USTR17-020 dated November 27, 2017, of the Director of Utility Services, as follows:

That Report USTR17-020 be received for information.

“CARRIED”

Moved by Councillor Pappas

That staff provide a report in 2018 on the cost difference when replacing existing downtown parking meters with new technology to accept bills.

“CARRIED”

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Director of Community Services
Report CSSS17-010
Emergency Shelter Funding, Homelessness Support Services Update
and a 2019 Budget Pre-commitment

Moved by Councillor Riel

That Council approve the recommendations outlined in Report CSSS17-010 dated November 27, 2017 of the Director of Community Services, as follows:

- a) That Staff be directed to negotiate terms of renewed service agreements with Brock Mission, YES Shelter for Youth and Families, Four Counties Addictions Services for Emergency Shelter services, and the Homeless Coordinated Response Team (HCRT) for the period April 1, 2018 to March 31, 2020 at a maximum cost as outlined in Table 1 in the Budget and Financial section of this report;**
- b) That Staff be directed to negotiate terms of a new service agreement with the Home for Good Supportive Housing Program;**
- c) That the Warming Room service contract be expanded to provide for year round service delivery until April 30, 2020 and that Staff be directed to negotiate an agreement accordingly;**
- d) That a draw from the Social Services Homelessness reserve in an amount up to \$200,000 for 2018 and up to an additional \$200,000 as a pre-commitment in 2019 to assist with additional costs for the homelessness programs in those years be approved;**
- e) That a by-law be enacted authorizing the Mayor and Clerk to execute renewed service agreements for April 1, 2018 to March 31, 2020 with community partners related to emergency shelter services, Warming Room, Homelessness Coordinated Response Team and to execute new service agreements with service providers for the provincial Home for Good funding; and**
- f) That Staff be requested to bring forward a follow-up report in late 2019 with an update on the emergency shelter situation, prevention initiatives and recommendations for funding of homelessness programs and services beginning April 1, 2020.**

“CARRIED”

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Moved by Councillor Pappas

That staff provide a report in 2018 on the Community Drug Strategy Program.

“CARRIED”

Director of Community Services
Report CSD17-029
Showplace Peterborough Funding Request and Pre-commitment of
2019 Capital Budget

Moved by Councillor Riel

That the matter be referred to enable representatives from Showplace to attend Tuesday’s Budget Committee meeting to speak further on their funding request.

“CARRIED”

Committee recessed at 9:25 p.m.

Chair Clarke reconvened Committee at 5:00 p.m. in the Chambers on Tuesday, November 28, 2017.

Director of Corporate Services
Report CPFS17-061
Peterborough Police Services 2018 Budget

Mr. Ken East, Police Service Board Member, spoke on behalf of the Peterborough Police Services and provided a presentation on their 2018 budget.

Moved by Councillor McWilliams

That Council approve the recommendation outlined in Report CPFS17-061, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough Police Services Board for the 2018 Budget, be received.

“CARRIED”

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Director of Corporate Services
Report CPFS17-058
2018 Budget for Peterborough Public Health

Dr. Salvaterra, Medical Officer of Health, provided an overview of the 2018 Budget for Peterborough Public Health.

Moved by Councillor Therrien

That Council approve the recommendation outlined in Report CPFS17-058, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough Public Health for the 2018 Budget, be received.

“CARRIED”

Director of Corporate Services
Report CPFS17-057
2018 Budget for the Peterborough Humane Society

Susan Dunkley, Manager of Development and Outreach, and Andrew Fraser, Executive Director, Peterborough Humane Society, provided a licencing report for Council consideration.

Councillor Haacke declared a conflict as the Humane Society is a client of his. Due to his declared interest, Councillor Haacke did not discuss or vote on this item.

Moved by Councillor McWilliams

That Council approve the recommendation outlined in Report CPFS17-057, dated November 27, 2017, of the Director of Corporate Services as follows:

That the budget details, presented to the November 28, 2017 Budget Committee by the Peterborough Humane Society for the 2018 Budget, be received.

“CARRIED”

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Director of Corporate Services
Report CPFS17-071
2018 Budget for Downtown Business Improvement Area

Terry Guile, Executive Director, of the Downtown Business Improvement Area, spoke to their 2018 Budget.

Moved by Councillor Therrien

That Council approve the recommendation outlined in Report CPFS17-071, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Downtown Business Improvement Area for the 2018 Budget, be received.

“CARRIED”

The Committee recessed at 7:30 p.m. and reconvened at 7:40 p.m.

Showplace Peterborough Funding Request and Pre-commitment of 2019 Capital Budget

Emily Martin, Interim General Manager, Pat Hooper, Board Chair, and Earl McLeod, Treasurer, Showplace, spoke to the Showplace budget request.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CSD17-029 dated November 27, 2017, of the Director of Community Services, as follows:

- a) **That Report CSD17-029, which provides more details relating to the recommended increase to the City’s 2018 Service Grant to Showplace Peterborough in the amount of \$30,000 from the 2017 level of \$107,181 to a total of \$137,181; and an allocation of \$75,000 in capital funding, through Capital Levy, to help leverage funding from senior levels of government for capital improvements in 2018, be received; and**
- b) **That an additional \$75,000 in capital funding to Showplace, through Capital Levy, be pre-committed in the 2019 budget to help Showplace leverage funding from senior levels of government for capital improvements in 2019.**

“CARRIED”

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Moved by Councillor McWilliams

That there be a comparison of operating costs and revenues for dockage with other local marinas, and

That statistics on grey water collection and removal be provided in a report to Council.

“CARRIED”

Moved by Councillor Haacke

- a) **That a new user fee be listed on Form 6 - User Fees and Charges for the Evinrude Centre, on page 169 of the 2018 Operating Budget Details Book for Non-Prime Time-Floor Rental at a rate of \$54.85 effective April 1, 2018; and,**
- b) **A new user fee be listed on Form 6 - User Fees and Charges for the Peterborough Memorial Centre/Morrow Park, on page 172 of the 2018 Operating Budget Details Book for Non-Prime Time-Floor Rental at a rate of \$66.14 effective April 1, 2018.**

“CARRIED”

Moved by Councillor Baldwin

That a staff report on the provision of security cameras at all arenas be provided to Council in 2018.

“CARRIED”

Committee recessed at 9:25 p.m.

Chair Clarke reconvened Committee at 5:00 p.m. in the Chambers on Wednesday, November 29, 2017.

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**Director of Corporate Services
Report CPFS17-058
Peterborough Health Team 2018 Budget for the Physician
Recruitment Program**

Moved by Councillor Baldwin

That Council approve the recommendation outlined in Report CPFS17-058, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough Public Health for the 2018 Budget, be received.

“CARRIED”

**Director of Corporate Services
Report CPFS17-055
2018 Budget for the Otonabee Region Conservation Authority**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CPFS17-055, dated November 27, 2017, of the Director of Corporate Services as follows:

That the budget details presented to the November 28, 2017 Budget Committee by the Otonabee Region Conservation Authority, be received.

“CARRIED”

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**Director of Corporate Services
Report CPFS17-056
2018 Budget for the Peterborough and The Kawarthas Economic
Development**

Moved by Councillor Haacke

That Council approve the recommendation outlined in Report CPFS17-056, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough and The Kawarthas Economic Development, be received.

“CARRIED”

**Director of Corporate Services
Report CPFS17-060
Peterborough County/City Paramedics Service 2018 Budget**

Moved by Councillor Therrien

That Council approve the recommendations outlined in Report CPFS17-060, dated November 27, 2017, of the Director of Corporate Services as follows:

- a) **That the presentation and budget details presented to the November 28, 2017 Budget Committee by the Peterborough County/City Paramedics Service for the 2018 Budget, be received.**
- b) **That the \$4,757,687 provision for Peterborough County/City Paramedics Service included in the 2018 Draft Operating Budget on pages 186-187 of the 2018 Draft Highlights Book be increased by \$19,674 to \$4,777,361 and that the increase of \$19,674 be transferred from the PCCP Reserve.**

“CARRIED”

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Moved by Councillor Riel

- a) **That the 2018 budget, representing the levy required by the Downtown Business Improvement Area of the Corporation of the City of Peterborough, be approved in the amount of \$304,700 or a 0% increase over the 2017 amount; and,**
- b) **That the DBIA budget line in the amount of \$50,000 for security, be used to provide security services in 2018.**

“CARRIED”

Moved by Councillor Riel

That the fulltime permanent position of an Age Friendly Coordinator be approved and for the year 2018, the City share of this be taken from reserve and in future years the expense be included in the Social Services Division budget, subject to the County of Peterborough commitment.

“CARRIED”

Moved by Councillor Pappas

That the rent supplement for Housing First increase in the amount of \$20,000 be approved and be taken from general contingency.

“CARRIED”

Moved by Councillor Baldwin

That the Security Services Pilot Project for the main branch of the Library in the amount of \$21,216 be approved and be taken from Library Reserves.

“LOST”

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Director of Corporate Services
Report CPFS17-049
Update on the City's Debt Capacity Limit

Moved by Councillor Beamer

That Council approve the recommendation outlined in Report CPFS17-049 dated November 27, 2017, of the Director of Corporate Services, as follows:

That Report CPFS17-049, providing an update on the City's Debt Capacity limit, be received for information.

"CARRIED"

Director of Corporate Services
Report CPFS17-073
Implications on the 2018 Draft Budget of the Elimination of the Stormwater Protection Fee

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report CPFS17-073 dated November 27, 2017, of the Director of Corporate Services as follows:

- a) **That the 2018 Draft Budget be amended by replacing Chart 2 on page 9 of the Highlights Book with the new Chart 2 in Report CPFS17-073; and**
- b) **That the 2018 Draft Budget be amended, as applicable, to indicate the Stormwater Protection Fee is not included as part of the 2018 Budget.**

"CARRIED"

Upon the original motion of Mayor Bennett (Report CPFS16-065), the motion carried.

Other Business

There were no items of Other Business.

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Adjournment

Moved by Councillor Pappas

That this meeting of Budget Committee adjourn at 7:39 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Clarke
Chair



City of
Peterborough

To: Members of the Budget Committee

From: Patricia Lester, Commissioner of Corporate and Legislative Services

Meeting Date: May 28, 2018

Subject: Report CLSFS18-023
Notice of Public Meeting – June 6, 2018
2019 Budget Guideline Report

Purpose

A report to advise Council that a public meeting will be held Wednesday, June 6, 2018 at 7:00 pm, to present a 2019 Budget Guideline Report and to hear public delegations.

Recommendations

That Council approve the recommendations outlined in Report CLSFS18-023 dated May 28, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That Report CLSFS18-023, advising Council that a public meeting will be held on June 6, 2018 at 7:00 pm, to present a preliminary 2019 Budget Guideline Report, as set out in Appendix A to Report CLSFS18-023, and to hear public delegations, be received.
- b) That a final version of the 2019 Guideline Report, as set out in Appendix A, be presented to the June 25, 2018 Budget Committee meeting.

Budget and Financial Implications

There are no budget or financial implications to receiving the report. A report will be presented to the June 25, 2018 Budget Committee containing specific recommendations for the 2019 Budget Guideline Report and addressing issues that may arise during the June 6, 2018 public meeting.

Background

A public meeting will be held on June 6, 2018 at 7:00 pm, during which staff will present a 2019 Budget Guideline Report, attached as Appendix A.

Members of the public will then have an opportunity to make presentations or comment to Council about the proposed Guidelines. They may also take the opportunity to comment on other aspects of the City's Operating and Capital Budgets that are not specifically addressed in the Guideline Report.

Two other documents are attached to this report to provide some context as to the cost of City services. They are:

Appendix B – 2018 Gross Operating Expenditures and 2018 Net Operating Expenditures

Appendix C - What a Residential Taxpayer Pays for Various Municipal Services for the year 2018

The purpose of the Public Meeting is to provide an opportunity for the public to provide input into the budget process prior to June 25, 2018 when the guideline will be discussed and set by Council.

The public may also choose to provide a written submission or send an email to staff at the contact information provided below.

Council is not required to make any final decisions during the June 6, 2018 Public Meeting or give direction to staff.

A staff report will be presented to the June 25, 2018 Budget Committee, setting out the final recommendations, and staff will attempt to address any issues raised during the public meeting or will outline how the issue will be addressed.

Submitted by,

Prepared by,

Patricia Lester
Commissioner of Corporate and
Legislative Services

Richard Freymond
Manager of Financial Services

Contact Name:

Richard Freymond
Manager of Financial Services
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Attachments:

- Appendix A - CLSFS18-028 – Preliminary 2019 Budget Guidelines Report
- Appendix B – 2018 Gross Operating Expenditures and 2018 Net Operating Expenditures
- Appendix C - What a Residential Taxpayer Pays for Various Municipal Services for the year 2018



City of
Peterborough

To: Members of the Budget Committee

From: Patricia Lester, Commissioner of Corporate and Legislative Services

Meeting Date: June 25, 2018

**Subject: Report CLSFS18-028
2019 Budget Guidelines**

Purpose

A report to recommend the 2019 Budget Guidelines.

Recommendations

That Council approve the recommendations outlined in Report CLSFS18-028, dated June 25, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the Draft 2019 Operating Budget reflects an estimated 2.5% all-inclusive (Municipal, Education, Sanitary Sewer Surcharge) increase for increased operating costs and traditional support for the capital program comprised of:
 - i) A budget provision of 1.87% for general Operating Budget impacts,
 - ii) A budget provision of \$620,000 (0.38%) for Stormwater Protection,
 - iii) An increase in the Sewer Surcharge rate to provide the equivalent of \$350,000 (0.25%) in Sanitary Sewer revenues, and
- b) That in regards to any 2019 Operating Budget increase as a result of enhancing the levels of service for Paramedic Services, the Draft Budget reflect such increases as 'below the line' pending further discussions and direction by Council.

- c) That the revised Tax Ratio Reduction Program continue for the 2019 Draft Budget and reflect reductions:
 - i) to the Commercial and Industrial Class Tax Ratios but not the Multi-residential Class, and
 - ii) at the reduced rate established through the 2016 Budget process.
- d) That the increase in the Police Services portion of the draft 2019 Operating Budget reflect no more than the Operating portion of Net Tax Levy increase (estimated to be 2.9%), and any increase in the net Police Services budget beyond the estimated Operating Portion of the Net Tax Levy increase be addressed by Council as part of the detailed 2019 Budget deliberations to occur in January of 2019.
- e) That should the sale transaction of Peterborough Distribution Inc. (PDI) occur, regardless of the budget year, any investment proceeds from the funds invested from the sale of PDI be directed towards enhancing Capital financing, and not be used for purposes of reduction in net tax levy.
- f) That the 2019 Highlights Book include a section on the information gathered through the Public Meeting to be held on June 6, 2018 and a response to each.

Budget and Financial Implications

Based on a number of early assumptions, a combined 2.5% all inclusive rate increase equates to a \$4.3 million (3.4%) increase in total tax levy requirements. \$620,000 (0.38%) of the total increase would be used to implement the Stormwater Protection funding and \$3.7 million (2.9%) would be used to fund all other operating increases.

Recommendation c), regarding the Tax Ratio Reduction Program, does not impact the 2019 levy requirement nor the amount of tax collected, but does reduce the tax burden of the Commercial and Industrial Classes, and increases the burden of the Residential and Multi-residential Tax Classes. The impact to the Residential and Multi-residential Tax Class is estimated to be \$401,000 or 0.24% on the all-inclusive increase.

The following chart summarizes key impacts in 2019 that are considered over and above the amounts in the 2018 Operating Budget base.

Chart 1
Summary of Significant 2019 Budget Impacts

Ref	Description – General Increases	Amount
1	Electricity costs – alignment of budgets	\$600,000
2	Casino – additional tax revenues	(\$800,000)
3	Increase in Minimum wage	\$100,000
4	Fuel prices	\$500,000
5	Contribution to Downtown Business Improvement Area – was funded from Casino revenues in 2018	\$150,000
6	Total 2019 General Budget increases	\$550,000
7	Additional Levels of Service	
8	Waste Water Protection – Storm and Sanitary Sewer – Recommendation a) ii) and iii)	\$970,000
9	Total 2019 Budget Impacts	\$1,520,000
10	Potential City share of net Peterborough County City Paramedics – expanded levels of service – ‘Below – the – Line’ -	\$900,000
11	Potential 2019 Budget Impacts	\$2,420,000

A 1% change in the All-Inclusive Rate equates to \$1,650,000. Altogether, the above list of impacts equates to a 1.47% increase in the All-inclusive rate.

For an average taxpayer based on an estimated 2019 median assessed value of \$251,700, 2.5% would add an estimated \$98 to the combined municipal, education, storm and sewer surcharge levy.

Background

2019 Budget Process Began April, 2018

In April 2018, staff began the process of compiling the preliminary 2019 Budget estimates.

During the various review stages, staff will ensure the 2019 Draft Budget, to be presented to Budget Committee on December 3, 2018, achieves the guidelines ultimately approved through discussions of this report.

2.5% All-Inclusive Increase

Staff recommend a 2.5% all-inclusive increase comprised of a 1.87% general increase, 0.38% to provide \$620,000 for Storm Water Protection, and an additional 0.25% to provide \$350,000 in Sewer Surcharge.

Based on the preliminary analysis done to date, a combination of expenditure reductions and revenue increases will have to be found to meet the 1.87% general increase target in order to present an overall draft budget at a target All-inclusive increase of 2.5%.

For 2013 – 2016, the All-Inclusive increase for the Operating Budget increase was 2.0%. In 2017, Council approved an increase of 1.72% and in 2018 – 1.85%.

2019 Operating Budget

A general discussion on a number of factors is set out below:

Assessment – 2019 is Year 3 of 4 Year Cycle

The assessment of all property in Ontario is carried out by the Municipal Property Assessment Corporation (MPAC). The current value assessment (CVA) of a property is an estimate of the market value of a property at a fixed point in time.

Beginning with the 2009 taxation year, amendments to the Assessment Act provided for a four-year assessment update cycle. The years 2009 – 2012 were based on a valuation date of January 1, 2008. For 2013, and continuing through 2016, property assessment values have been based on a January 1, 2012 valuation date. For 2017, and continuing through 2020, property assessment values will be based on a January 1, 2016 valuation date.

The following provides a sample calculation of the assessment phase-in.

CVA based on January 1, 2016 valuation date:	\$280,000
CVA based on January 1, 2012 valuation date:	<u>\$240,000</u>
Change in CVA (total amount to be phased-in):	\$40,000

Annual amount to be phased-in: \$40,000 / 4 years = \$10,000 per year

Taxation Year	2016	2017	2018	2019	2020
Valuation Date	January 1, 2012	January 1, 2016	January 1, 2016	January 1, 2016	January 1, 2016
Phase-in %	--	25%	50%	75%	100%
CVA figure used for taxation	\$240,000	\$250,000	\$260,000	\$270,000	\$280,000*

* In the example above, the "destination assessment" is the fully phased-in CVA with a January 1, 2016 Valuation Date.

For the purposes of the preliminary analysis presented in this report, staff have assumed that reassessment has no overall impact.

Assessment – 1.06% Real Growth Projections

Various events and activities influence assessment growth. These include zoning changes, subdivision activity and new construction.

Staff have completed an initial review, including building permits, zoning changes, subdivision activity and condominium plans, and estimate real assessment will follow similar increases for Residential and Multi-residential as used in the 2018 Budget. Overall, assessments are estimated to increase by 1.06% (2018 – 0.61%), with the Commercial increase primarily driven by the Casino development. Each assessment class is estimated as follows for 2019:

- Residential 0.75%
- Multi-residential 1.00%
- Commercial 3.30%
- Industrial 0.00%

Altogether, real growth in the assessment base is expected to provide \$1.4 million (0.87% impact on All-inclusive rate) in taxation revenues. The preliminary analysis completed so far, does not substantiate any realizable growth in the Industrial sector.

Economic Factors - Consumer Price Index (CPI) projected to be approximately 2.2% for 2019

In 2018, in releasing the Ontario Budget, the Province provided their Fiscal Outlook estimating inflation for 2019 at 2.2%.

Table 3.2 Ontario Economic Outlook
(Per Cent)

	2015	2016	2017	2018p	2019p	2020p	2021p
Real GDP Growth	2.9	2.6	2.7e	2.2	1.8	1.9	1.7
Nominal GDP Growth	5.0	4.3	4.4e	4.1	3.9	4.0	3.9
Employment Growth	0.7	1.1	1.8	1.7	1.1	0.9	0.8
CPI Inflation	1.2	1.8	1.7	2.2	2.2	2.1	1.9

Although the Province is forecasting inflation at 2.2% for 2019, with the exceptions of fuel and electricity, the City has instructed staff to submit Draft Budgets assuming a 2.0% inflationary increase.

Impacts subject to inflationary pressures are difficult to quantify, but a conservative estimate of the impact to the operating budget for expenses, other than personnel costs and other pressures specifically addressed, would be \$0.5 million.

Personnel Costs (excluding Police) - \$2.3 million impact

Personnel costs are a major component of the operating budget. All contracts are settled for the 2019 budget year. When grid steps and annualizations of 2018 new hires are considered, the 2019 impact is expected to be \$2.3 million. These numbers do not include Police Services which are referenced in a separate section of this report.

In January 2018, the Province raised the minimum wage in Ontario to \$14.00/hour with the intention of increasing it to \$15.00 on January 1, 2019. Should the 2019 increase happen, preliminary estimates indicate that the 2019 budget impact would be \$100,000, with \$30,000 of this amount estimated for cost implications of contracts with suppliers such as, security, courier and cleaning services.

Utilities

Although the City has a Price Hedging contract in place that mitigates a portion of cost increases in the price of electricity consumed, electricity budgets need to increase in 2019 in the order of approximately \$0.6 million. The amount would have been much higher, but savings in re-lamping street lights is conservatively estimated to save the City approximately \$0.3 million per year. Until the capital costs are recouped, the savings are being used to finance the capital costs of re-lamping. Staff are following up on all energy retrofit projects to ensure anticipated savings are being realized.

Fuel Prices

Fuel prices have been increasing steadily since June 2017. Each \$.01 price per litre increase equates to a budget impact of approximately \$31,000. To align the 2019 Budget with the current pump price (net of HST rebates) will mean a budget impact of \$500,000.

City/County Weighted Taxable Assessment

The Consolidated Service Agreement with the County of Peterborough uses the previous year's weighted average current value assessment to calculate the City-County proportionate share for both Provincial Offences and Social Housing. For 2019, the County's share is 54.8 (2018 - 54.5%) and the City's is 45.2 (2018 - 45.5%).

Social Services - Mandatory Benefits - Provincial Upload Complete

The Province has fulfilled its obligation to upload social assistance benefit costs. The programs affected include: Ontario Works (OW) – Mandatory Benefits, OW - Discretionary Benefits and portions of Addiction Services and OW Administration. For 2019, the Provincial share remains at 100.0%. In dollar terms, the percentage shift in funding that the City has grown accustomed to, and estimated to be \$861,000 in 2018, is not available to offset Social Services programming costs, infrastructure and other costs throughout the City's Operating Budget.

Transfers to Other Organizations**Police Services**

Staff recommend that the increase in the Police Services portion of the draft 2019 Operating Budget reflect no more than the Operating portion of Net Tax Levy increase (estimated to be 2.9%), and any increase in the net Police Services budget beyond the estimated Operating Portion of the Net Tax Levy increase be addressed by Council as part of the detailed 2019 Budget deliberations to occur in January 2019.

With such an approach, Council can then determine, when reviewing all of the priorities from various department budgets, to what extent any additional Police amounts should be considered over and above the 2.9% Operating component of the Guideline. Alternatively, Council may determine reductions should be made elsewhere in departmental budgets to be able to provide Police more than the 2019 increase in the Operating portion of the Net Tax Levy.

Paramedic Services

Although at a very preliminary stage of discussions, staff are considering additional ways to respond to the increasing call volume experienced in recent years, the continual and ongoing offload delays, and the ever increasing trends for response.

Any additional costs would be funded on City/County allocation based on the 2016 Census with the City's portion being 58.62% (County 41.38%). Year one costs are not eligible to be cost shared with the Province. Estimated 2019 Budget impacts an enhanced level of service to the community could be in the range of \$1.5 million with the City's portion being \$0.9 million.

A report will be presented to the Joint Services Steering Committee by County staff on June 14, 2018.

Pending further discussion and direction by the Joint Services Steering Committee and Council, staff are reluctant to suggest that any increase in cost, as a result of enhanced levels of service, can be included in the 2019 Draft Budget within the all-inclusive increase and recommend it be placed 'Below-the-Line'. There is a Paramedics Reserve in the amount of \$805,426 that could help phase in any increase.

Storm Water Protection and Sewer Surcharge – 0.63% Impact on All-inclusive

On February 13, 2017, in consideration of Report USEC17-001 Water Resource Protection, Council resolved the following:

- c) That related to a dedicated stormwater protection fee:
 - i) Council recognize the need to, over time, increase the annual stormwater funding allocation by an additional \$6.2 million, subject to annual budget discussions; and
 - ii) In the first year, being 2018, an additional amount up to \$620,000 be included in the "All Inclusive" budget, subject to budget discussions and final budget approval.
 - iii) Storm water protection fee charges to individual properties based on the Variable Rate Option which considers the impervious surface associated with the property;
- d) That, related to an increased sanitary sewer surcharge, the 2018 Draft Budget and Work Program include the first year of a 10-year phase-in, or \$350,000, to gradually fund an additional annual amount of \$3.5 million in sanitary funding through increases in the sanitary sewer surcharge.

As part of the 2018 Budget deliberations, Council rejected the idea of a separate fee for Storm water protection, and instead opted to fund the required amount through the tax base. Accordingly, 2019 includes the second increment of \$620,000.

As part of the 2018 Budget deliberations, Council approved an increase in the Sewer Surcharge Rate of 2.08% from 95% of the Water Rate to 97.1% (0.26% impact on 'All-Inclusive' rate) on of the Water Rate to collect an additional \$350,000 in Sewer Surcharge. For 2019, it is recommended that the Draft Operating Budget will reflect the second incremental increase in the Sewer Surcharge Rate of 2.04% from 97.1% to 99.14%.

Education Rates – expected to decrease slightly

Although Education Rates are established by the Province, they affect the final all-inclusive tax increase. Draft Education Rates are typically published by the Province in December of each calendar year for the following year. For the last number of years, the rate has been declining as assessment in the Province has increased. The 2019 Draft Budget will be prepared and presented to Council based on the premise that the Education rates will decrease 4.0% as in 2018.

Tax Ratios and the Tax Ratio Reduction Plan

Tax ratios are applied to current value assessment to determine weighted value assessment that is, in turn, used to calculate municipal tax rates.

Tax ratios have a direct bearing on the tax rate calculations and ultimately determine the relationship that industrial, commercial, and multi-residential municipal tax rates have to the residential tax rate.

Continuing the Tax Ratio Reductions Program does not impact tax levy requirements. It does, however, shift the tax burden from one property tax class to another.

Staff recommend that the revised Tax Ratio Reduction Program continues for the 2019 Draft Budget and reflects reductions:

- i) to the Commercial and Industrial Class Tax Ratios but not the Multi-residential Class, and
- ii) at the reduced rate established through the 2016 Budget process.

The Commercial Class will achieve the goal of a tax rate of 1.5% of the residential class by 2020, the Industrial Class by 2021.

Comparative All Inclusive Tax and Sewer Surcharge Rates and Levies

Taking all the above recommendations into consideration, the following chart summarizes the residential tax and sewer rates and resulting levies for a median single family dwelling:

Comparative All Inclusive Tax and Sewer Surcharge Rates and Levies For Median Single Family Dwelling (Not on Waterfront)					
Ref C1	Description C2	2018 C3	2019 C4	Change from 2018	
				Amount C5	% C6
1.01	Gross Expenditures	271,277,730	276,703,285	5,425,555	2.0%
1.02	Amount raised from taxation (see note 3)	127,413,039	131,695,619	4,282,580	3.4%
1.03	Effect of tax ratio plan on change in all-inclusive rate				0.4%
1.04	Effect of 2019 Real Assessment Growth on change in all-inclusive rate				-0.5%
2.00	<u>Residential Tax Rates</u>				
2.01	Municipal	1.2568950%	1.2485740%	-0.0083210%	-0.7%
2.02	Education (estimate)	0.1700000%	0.1632000%	-0.0068000%	-4.0%
2.03	Total	1.4268950%	1.4117740%	-0.0151210%	-1.1%
3.00	<u>Average Annual Water Rates</u>	472.51	486.69	14.18	3.0%
4.00	Sewer Surcharge Effective Rate	97.08%	99.14%	2.1%	2.1%
	<u>Levies / Collected</u>				
5.00	Water Revenues	17,100,000	17,613,000	513,000	3.0%
5.01	Sewer Surcharge	15,936,700	16,763,100	826,400	5.2%
6.00	Estimated Median Assessed Value - SFD Not on Waterfront	243,800	251,700	7,900	3.2%
7.00	<u>Residential Tax Levy on Assessment</u>				
7.01	Municipal	3,064.31	3,142.64	78.33	2.6%
7.02	Education	414.46	410.77	-3.69	-0.9%
7.03	Total	3,478.77	3,553.41	74.64	2.1%
7.04	<i>Per month</i>	289.90	296.12	6.22	2.1%
8.00	Sewer Surcharge Payable	458.71	482.50	23.79	5.2%
8.01	<i>Per Month</i>	38.23	40.21	1.98	5.2%
9.00	Stormwater Protection Surcharge payable	0.00	0.00	0.00	N/A
9.01	<i>Per Month</i>	0.00	0.00	0.00	N/A
10.00	Total Municipal Tax, Sewer and Stormwater	3,523.02	3,625.14	102.12	2.9%
10.01	<i>Per Month</i>	293.59	302.10	8.51	2.9%
11.00	Combined Mun and Ed Tax Plus Sewer Surcharge & Stormwater	3,937.48	4,035.91	98.43	2.50%
11.01	<i>Per Month</i>	328.12	336.33	8.20	2.50%

Notes

- The tax levies shown are for the median single family dwelling unit (not on waterfront) assessed at \$ 243,800 for 2018 and \$ 251,700 for 2019. Individual tax levies and percentage changes will vary depending on actual assessed values each year.
- A \$1,650,031 change in net tax levy for 2019 equates to a 1% change in the Combined Municipal and Education Tax on Assessment plus Sewer Surcharge. For example, to lower the 2019 proposed 2.5% increase to 1.5%, \$1,650,031 net tax levy funded expenditures would have to be cut.

If All inclusive rate increase is set at 3.00%, then the amount of net tax levy that must be deducted from the budget is -\$825,015
This assumes that a 1% increase equals: \$1,650,031

2019 Capital Budget

The amount of capital work to be done to maintain the City's assets or expand its infrastructure due to increasing demands continues.

No Request to Increase Provision for Additional Capital Financing

At its meeting held April 23, 2012, based on recommendations in Report CPFS12-011, dated April 4, 2012, Council approved a new Capital Financing Policy. The new policy identified additional capital levy and created additional capacity to issue new debt, but increased the amount of annual principal and interest to be repaid that has to be budgeted in the annual operating budget.

The following was established:

- c) That the maximum current year annual debt repayment is based on 15% of the City's consolidated own-purpose revenues (Net Revenues), inclusive of the tax-supported current year debt payment, which is limited to 8% of the corporation's own purpose revenues; and
- d) That, to phase-in the new maximum debt limit, the total annual amount of new tax-supported debt charges and any increase in the capital levy provision be limited so that the impact on the residential all-inclusive tax increase does not exceed 1% per year.

Council could increase the provision for new tax-supported debt and/or capital levy in 2019 and still be within the policy of new debt that could be issued. However, staff are not recommending the additional provision for the 2019 Draft Budget for the following reasons:

- Tax Supported Debt Financing – In 2019, \$1.2 million of debt principal and interest payments will mature and become available to be re-purposed to issue new debt. This will translate into approximately \$10.6 million in capital financing for the 2019 Budget.
- Casino Revenues – In 2018, Council approved the staff recommendation to utilize casino gaming revenues (2018 - \$1.35 million) for Capital Financing. For 2019, the estimate for casino revenues will increase to \$4.0 million, an increase of \$2.65 million.

Dividends from City of Peterborough Holdings Inc. (CoPHI) and Sale of PDI

The City is expecting to receive \$5.784 (\$5.667 – 2018) million in dividend payments in 2019 from CoPHI, the Peterborough Utilities Group of Companies.

Should the sale of Peterborough Distribution Inc. (PDI) occur, regardless of the budget year, a reduction in the dividend amount in 2019 (or 2020 would be required.

Regardless of the sale date, for the purposes of preparation of the Draft 2019 Budget and subject to further Council discussion and direction, staff recommend that similar to the COPHI dividend payment, any additional investment proceeds from the sale of PDI, be directed towards enhancing Capital financing, and not be used for purposes of reduction in the net tax levy.

New Arena

One of the most significant financing considerations for the 2019 Capital Budget is the financing of the New Arena. The facility, including pool, is estimated to be a \$54.0 million. The Province has committed \$18 million towards the project. Staff are awaiting confirmation as to whether or not there will be financial participation by the Federal level of government. In any event, financing the municipal portion of the project will be a significant financial challenge.

Pre-commitments of Capital Financing

Chart 2 summarizes the pre-commitments of funding Council has made towards the 2019 Capital program. Altogether, Council has pre-committed \$7,758,100 in funding to seven different projects or initiatives. Of this amount, \$4,758,100 is tax supported.

Chart 2
2019 Capital Pre-commitments

	Project Name	Report Reference	Development Charges	Casino Reserve	Tax Supported Debt/Capital Levy	Total 2019 Commitment
1	Crawford Drive and Harper Road Extension - 2018-2019	PLPD17-026 (2019 only)	\$2,000,000	\$1,000,000	\$1,000,000	\$4,000,000
2	Peterborough Memorial Centre – Floor	CPPS17-015			\$2,000,000	\$2,000,000
3	Peterborough Operations Centre - New Generator	USDIR18-006			\$450,000	\$450,000
4	Canadian Canoe Museum – Capital Build	CSD17-030			\$500,000	\$500,000
5	Hospice Peterborough 2016 – 2018	CPFS15-036			\$200,000	\$200,000
6	Humane Society 2017-2021	OCS16-002			\$400,000	\$400,000
7	Fairhaven	CPFS12-062			\$208,100	\$208,100
8	Total		\$2,000,000	\$1,000,000	\$4,758,100	\$7,758,100

Public Meeting held on June 6, 2018

The first public meeting for the 2019 Budget will be held on June 6, 2018. Staff will summarize the input from the presentations by the public stakeholders in the final version of this report.

Summary

If the recommendations in this report are approved, staff will prepare a Draft Budget that reflects a target 2.5% all-inclusive tax increase. There are however, several impacts that are unknown at this time and there is risk in committing to this increase. As always, preparing a Draft Budget, supporting existing levels of service at a reasonable cost to taxpayers will be a difficult task.

Submitted by,

Prepared by,

Patricia Lester
Commissioner of Corporate and
Legislative Services

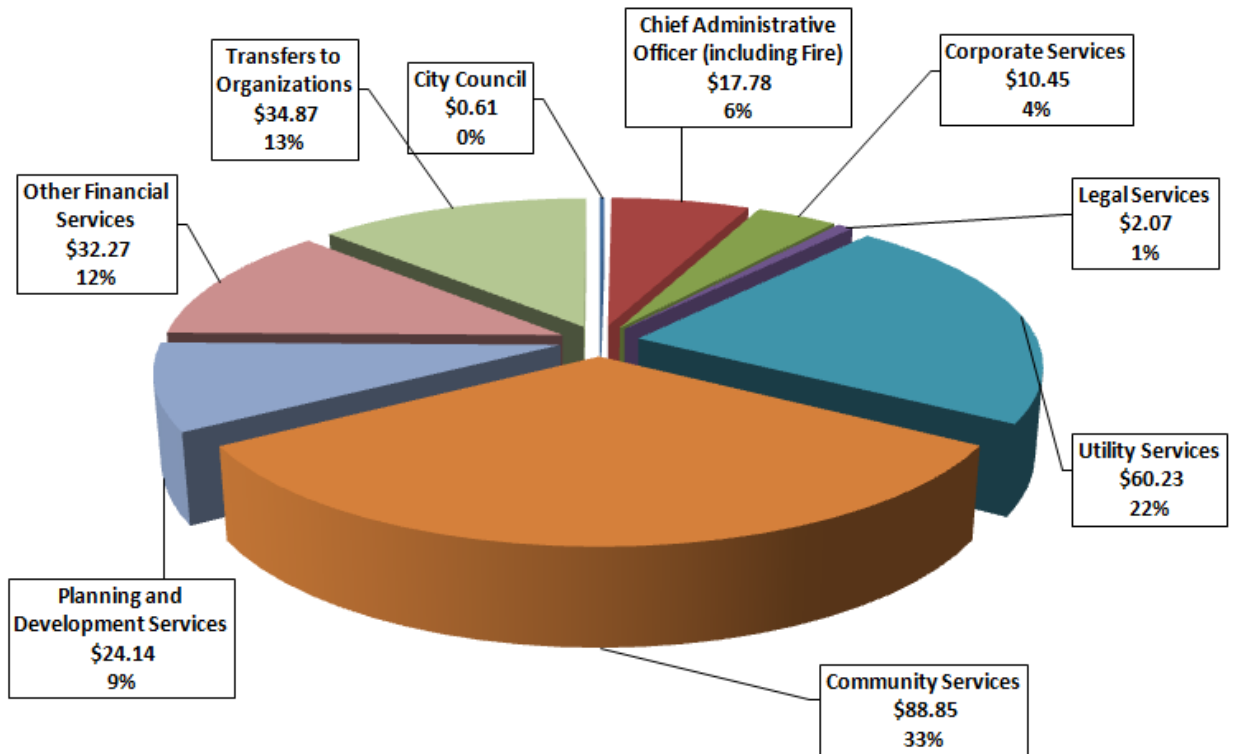
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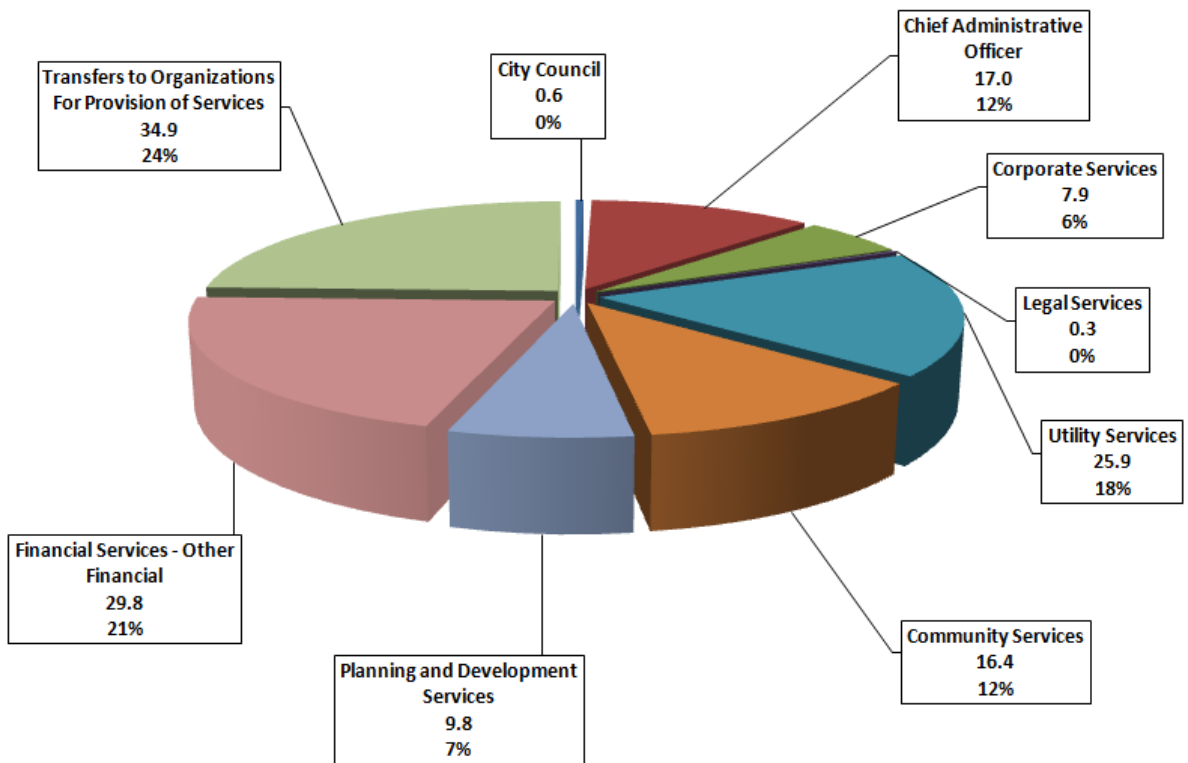
Appendix B

Operating Gross Expenditures \$ 271.3 (Million)



Appendix B

Net Expenditures - increased by 4.41 %



Appendix C

**What a Residential Tax Payer Pays for Various Municipal Services
For the Year 2018
Based on a home assessed at \$243,800**

Service, Program, Transfers	Net Requirement Before Indirect Revenues	Allocated Indirect Revenue	Net tax Levy	Residential Municipal Tax Rate	Tax levy	% of Total
City Council						
City Council	609,087	64,221	544,866	0.005375%	13.10	0.43%
	609,087	64,221	544,866	0.005375%	13.10	0.43%
Chief Administrative Officer						
Office of Chief Administrative Officer	484,583	51,094	433,490	0.004276%	10.43	0.34%
Fire Services	16,108,871	1,698,489	14,410,382	0.142154%	346.57	11.31%
Emergency Management	449,020	47,344	401,676	0.003962%	9.66	0.32%
	17,042,474	1,796,927	15,245,547	0.150393%	366.66	11.97%
Corporate Services						
City Clerk	749,247	78,999	670,248	0.006612%	16.12	0.53%
Financial & Property Services	3,736,264	393,945	3,342,319	0.032971%	80.38	2.62%
Human Resources	1,116,359	117,707	998,652	0.009851%	24.02	0.78%
Corporate Information Services	2,170,863	228,892	1,941,971	0.019157%	46.70	1.52%
Facilities and Special Projects	131,545	13,870	117,675	0.001161%	2.83	0.09%
	7,904,278	833,413	7,070,866	0.069752%	170.06	5.55%
Legal Services						
Office of the Solicitor	756,484	79,762	676,722	0.006676%	16.28	0.53%
Provincial Offences Act Office	-487,371	-51,387	-435,984	-0.004301%	-10.49	-0.34%
	269,113	28,375	240,738	0.002375%	5.79	0.19%
Utility Services						
Office of the Utilities Services Director	290,416	30,621	259,795	0.002563%	6.25	0.20%
Engineering, Construction and Infrastructure Planning	1,689,201	178,106	1,511,095	0.014907%	36.34	1.19%
Public Works	9,044,914	953,679	8,091,235	0.079818%	194.60	6.35%
Transportation	9,471,943	998,704	8,473,239	0.083586%	203.78	6.65%
Environmental Protection	585,422	61,726	523,696	0.005166%	12.60	0.41%
Waste Management	4,773,846	503,345	4,270,501	0.042127%	102.71	3.35%
	25,855,742	2,726,181	23,129,561	0.228167%	556.27	18.15%
Community Services						
Community Service Administration	1,774,829	187,135	1,587,694	0.015662%	38.18	1.25%
Recreation	1,046,925	110,386	936,539	0.009239%	22.52	0.74%
Arts, Culture and Heritage	4,710,775	496,695	4,214,080	0.041571%	101.35	3.31%
Arenas	2,140,338	225,673	1,914,665	0.018888%	46.05	1.50%
Social Services	6,673,952	703,689	5,970,263	0.058895%	143.59	4.69%
	16,346,819	1,723,578	14,623,241	0.144254%	351.69	11.48%
Planning and Development Services						
Planning, Geomatics / Mapping Administration	2,097,039	221,108	1,875,931	0.018506%	45.12	1.47%
Housing	4,798,804	505,977	4,292,827	0.042348%	103.24	3.37%
Peterborough Airport	2,431,433	256,366	2,175,067	0.021456%	52.31	1.71%
Building Inspection and Protective Services	458,224	48,314	409,910	0.004044%	9.86	0.32%
	9,785,500	1,031,765	8,753,735	0.086353%	210.53	6.87%
Capital Levy, Debt & Financial Summary						
Capital Financing Costs	24,440,726	2,576,985	21,863,742	0.215680%	525.83	17.16%
Property Taxation Costs	3,140,550	331,134	2,809,416	0.027714%	67.57	2.20%
Other Expenditures	1,260,326	132,886	1,127,440	0.011122%	27.12	0.88%
Contingency Provision	929,408	97,995	831,413	0.008202%	20.00	0.65%
	29,771,010	3,139,000	26,632,010	0.262718%	640.51	20.90%
Transfers to Organizations For Provision of Services						
Police Services	24,977,779	2,633,610	22,344,169	0.220419%	537.38	17.54%
Fairhaven	1,795,741	189,340	1,606,401	0.015847%	38.63	1.26%
Peterborough County/City Paramedics Service	4,757,687	501,642	4,256,045	0.041985%	102.36	3.34%
Otonabee Region Conservation Authority	752,946	79,389	673,557	0.006644%	16.20	0.53%
Peterborough Family Health Team	20,866	2,200	18,666	0.000184%	0.45	0.01%
Peterborough Public Health	1,205,956	127,154	1,078,802	0.010642%	25.95	0.85%
Peterborough Economic Development	970,470	102,325	868,146	0.008564%	20.88	0.68%
Humane Society	365,194	38,505	326,689	0.003223%	7.86	0.26%
	34,846,639	3,674,165	31,172,475	0.307508%	749.70	24.47%
Total Net Expenditures	142,430,662	15,017,625	127,413,039	1.256895%	3,064.31	100.00%

Notes

1. 'Net Tax Levy' equals gross expenditures less all sources of direct revenues that may apply. For example, Transportation gross expenditures less transportation revenues equals net transportation tax levy.
2. 'Residential Municipal Tax Rate' shown is expressed as a percentage that when multiplied by CVA and divided by 100 equals the tax levy shown for each service. As example, the tax rate for Council is 0.005375% and the resulting tax levy for a house assessed at \$243,800 is 13.1 (0.0005375 X \$243,800 / 100 = 13.1). Some totals and subtotals may not add exactly due to rounding differences.
3. Tax Levy shows what the taxpayer with the shown CVA pays in 2018 for the services.