



## **General Committee Minutes**

### **Electronic Meeting**

**May 10, 2021**

Present: Councillor Akapo  
Councillor Baldwin  
Councillor Beamer, Chair  
Councillor Clarke  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Mayor Therrien  
Councillor Vassiliadis  
Councillor Wright  
Councillor Zippel

Staff: Brian Buchardt, Planner - Urban Design & Projects Coordinator  
Sandra Clancy, Chief Administrative Officer  
Cynthia Fletcher, Commissioner of Infrastructure and Planning Services  
Richard Freymond, Commissioner of Corporate and Legislative Services  
Kevin Jones, Manager, Transportation  
John Kennedy, City Clerk  
Sheldon Laidman, Commissioner of Community Services  
Mac MacGillivray, Facilities and Energy Manager  
Rob McAulay, Facility Manager, PSWC  
Jennifer McFarlane, Manager of Human Resources  
Michael Papadacos, Manager Infrastructure Planning  
David Potts, Manager of Legal Services  
Vinod Soman, Senior Project Manager - Transportation  
Brendan Wedley, Manager of Communication Services

#### **Closed Session - 5:00 p.m.**

Resolution to meet in Closed Session

Moved by Councillor Clarke

**That Committee meet in Closed Session to discuss one item under Section 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

Carried

Moved by Councillor Pappas

**That Closed Session adjourn at 5:32 p.m.**

Carried

**Open Session - 6:00 p.m.**

**Adoption of Minutes**

Moved by Councillor Clarke

**That the minutes of April 19, 2021 be approved.**

Carried

**Disclosure of Pecuniary Interest**

There were no disclosures at this time.

**Report of Closed Session**

Governance Matters

Moved by Councillor Riel

**That Council approve the recommendation outlined in Closed Session Report CLSOCS21-004 dated May 10, 2021 of the City Solicitor, as follows:**

**That, respecting Peterborough Housing Corporation, staff proceed as outlined in Report CLSOCS21-004 dated May 10, 2021 of the City Solicitor.**

Carried

**Consent Agenda for Reports and Communications**

No items were approved as part of the Consent Agenda.

**Presentations**

The Canadian Canoe Museum Presentation and Confirmation of Municipal Financial Support

Report CLSFS21-021

Councillor Akapo declared an interest in this matter as her employer receives a service grant. She did not discuss or vote on the matter.

Moved by Councillor Baldwin

**That Council approve the recommendations outlined in Report CLSFS21-021 dated May 10, 2021 of the Commissioner of Corporate and Legislative Services, as follows:**

- a) **That the Canadian Canoe Museum presentation to the May 10, 2021 General Committee meeting, be received for information;**
- b) **That the following financial support and municipal incentives towards the new facility build at the Johnson Property be confirmed:**
  - i. **\$4.0 million as a Municipal Capital Grant over a series of Capital Budgets in increments of \$0.5 Million;**
  - ii. **Designation of the new facility as a Municipal Capital Facility; and**
- c) **That, subject to completion of the sale by the City to The Canadian Canoe Museum of the Johnson Property described as 2077 Ashburnham Drive (2.25 acres) and a 3.12 acre portion of 2011 Ashburnham Drive, a By-law be passed designating the said Johnson Property as a Municipal Capital Facility pursuant to Section 110 (7) of the Municipal Act, 2001 for the purpose of exempting The Canadian Canoe Museum from Taxation for Municipal and School purposes.**

Committee at its meeting of May 10, 2021 made the following amendment:

- d) **That an annual Service Grant to be provided by the City to the Canadian Canoe Museum be set at the amount of \$108,362, without further increases for eight years.**

Carried

The Mayor left the meeting at 7:01 p.m.

Approval of a Traffic Calming Policy and Five Neighbourhood Traffic Calming Study Plans

Report IPSTR21-007

Councillor Wright left the meeting at 7:58 p.m. and returned at 8:00 p.m.

Moved by Councillor Akapo

**That Council approves the recommendations outlined in Report IPSTR21-007, dated May 10, 2021, of the Commissioner, Infrastructure and Planning Services as follows:**

- a) **That the presentation by Paradigm Transportation Solutions Ltd on the Traffic Calming Policy and five Neighborhood Traffic Calming Studies be received;**

- b) That the recommended City-wide Traffic Calming Policy attached in Appendix A be approved;**
- c) That the recommended Traffic Calming Plan for Otonabee Ward (Sherbourne -Morrow Street area) attached in Appendix B, be approved;**
- d) That the recommended Traffic Calming Plan for Monaghan Ward (Westridge Boulevard / Cherryhill Road) attached in Appendix B, be approved;**
- e) That the recommended Traffic Calming Plan for Ashburnham Ward (Auburn Street/Dunlop Street) attached in Appendix B, be approved;**
- f) That the recommended Traffic Calming Plan for Northcrest Ward (Franklin Drive) attached in Appendix B, be approved;**
- g) That an education and enforcement program be implemented for Romaine Street (Town Ward) for a trial period of at least 12 months, and that the neighbourhood developed Traffic Calming Plan be re-evaluated after the trial period;**
- h) That Parking By-law 09-136 be amended to authorize implementation of Recommendations c), d), e) and f);**
- i) That Traffic By-law 91-71 be amended to authorize implementation of Recommendation e);**
- j) That Heavy Truck By-law 91-39 be amended to authorize implementation of Recommendation e);**
- k) That the 2021 approved Capital Budget of \$220,000 for the Traffic Calming Project be increased by \$125,000, to \$325,000, with \$50,000 transferred from the approved 2021 capital budget for Traffic Improvements (ref 5-17.05) and \$75,000 transferred from the 2020 approved capital budget for Tourism Wayfinding Sign Program (ref 5-17.03); and**
- l) That staff report on the potential for an annual Traffic Calming program, as part of the 2022 budget review.**

At the request of Councillor Akapo, the Chair separated b) for a vote.

Upon the remainder of the motion, less item b), the motion carried.

Upon item b) the motion carried.

Options to Fund Additional 2021 Road Resurfacing in Simons Subdivision

Report CLSFS21-018

Moved by Councillor Pappas

**That Council approves the recommendation outlined in Report CLFS21-018, dated May 10, 2021 of the Commissioner of Corporate and Legislative Services, as follows:**

**That the resurfacing for the following roads in Simons Subdivision including: Simons Avenue from Chemong Road to Hillside Street, Scollard Road, Daniel Street, Dewar Crescent and Deana Boulevard from O’Leary Avenue to Simons Avenue, be included in the Draft 2022 Capital Budget.**

Carried

Peterborough County Motion - City of Peterborough Airport Strategic Initiatives Committee

Report CLSCLK21-018

The Chair recessed the meeting at 8:50 p.m. and reconvened at 8:55 p.m.

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CLSCLK21-018 dated May 10, 2021, of the City Clerk, as follows:**

**That Report CLSCLK21-018 respecting a motion from Peterborough County Council related to the City of Peterborough Airport Strategic Initiatives Committee, be received for information.**

Carried

Legacy Fund Investment Policy

Report CLSFS21-020

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report CLSFS21-020 dated May 10, 2021, of the Commissioner of Corporate and Legislative Services, as follows:**

- a) **That the Legacy Fund Investment Policy as appended to Report CLSFS21-020 as Appendix A, be approved;**
- b) **That the City’s existing general Investment Policy be amended to clarify that the policy does not apply to the Legacy Fund;**
- c) **That with respect to the management of the Legacy Fund, Council establish a Legacy Fund Advisory Committee consisting of:**
  - i. **Mayor Therrien, or another member of Council as the Mayor may determine**

- ii. **Councillor Pappas – Chair of the Finance Committee**
  - iii. **Councillor Riel – Vice Chair of the Finance Committee**
  - iv. **Sandra Clancy – Chief Administrative Officer**
  - v. **Richard Freymond – City Treasurer**
  - vi. **Yvette Peplinskie – Manager of Financial Services**
  - vii. **Darren Hancock – Chief Accountant**
- d) **That to mitigate the potential budget impacts as a result of volatility in the markets, a Legacy Fund Income Retention Reserve be established;**
  - e) **That up to 50% of the proceeds from the sale of assets of Peterborough Distribution Inc. be held in a High Investment Savings Account, or other highly liquid investment, until a Council decision about investing in City of Peterborough Holdings Inc. has been made.**

Carried

Business Continuity Planning in the Event of Staff Absences

Report CLSHR21-002

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CLSHR21-002 dated May 10, 2021 of the Commissioner of Corporate and Legislative Services as follows:**

**That information about Business Continuity Planning in the event of staff absences in Report CLSHR21-002, dated May 10, 2021 of the Commissioner of Corporate and Legislative Services, be received for information.**

Carried

Budget Amendment and Award of Phase 3 for the Louis Street Urban Park

Report CLSFM21-019

Moved by Councillor Wright

**That Council approve the recommendations outlined in Report CLSFM21-019, dated May 10, 2021, of the Commissioner of Corporate and Legislative Services, as follows:**

- a) **That the Louis Street Urban Park Capital Budget be increased by \$1,143,460 from \$6,325,000 to \$7,468,460 and the additional \$1,143,460 be pre-committed from the 2022 Capital Budget to allow for the following work to be completed:**

- i. **Removal of contaminated soils in the amount of \$475,000 plus \$225,000 in contingency to allow for additional unforeseen changes for a total of \$700,000 plus HST for completion of Phase 1 and 2;**
  - ii. **An amendment to the project scope in the amount of \$400,000 plus HST to allow for the design and installation a glycol heating system for the entire park area;**
- b) **That Phase 3 for the Louis Street Urban Park be awarded to Peak Engineering & Construction Ltd., P.O. Box 984, Brighton, Ontario, K0K 1H0, at a cost of \$901,421 plus HST of \$117,185 for a total cost of \$1,018,606.**
- c) **That the Administrative Staff Committee be authorized to approve any changes in the contract up to \$700,000 plus HST to give effect to recommendation a) i).**

The Chair separated the recommendations for vote.

Upon recommendation ai), the motion carried.

Upon recommendation aii), the motion carried.

Upon recommendation b), the motion carried.

Upon recommendation c), the motion carried.

Upon the main motion, the motion carried.

Peterborough Sport & Wellness Centre Renovation - Phase 2 Consultation

Report CSD21-006

Moved by Councillor Riel

**That Council approve the recommendation outlined in Report CSD21-006, dated May 10, 2021, of the Commissioner of Community Services, as follows:**

**That the survey results from the PSWC Phase 2 consultation be received for information.**

Carried

Potential Sites for Water Filling Stations

Report CSRS21-001

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report CSRS21-001, dated May 10, 2021, of the Commissioner of Community Services, as follows:**

- a) **That water filling stations be installed in 2021 at Millennium Park Washroom, the Transit Terminal and if funds permit at the Del Cray Park Washroom;**
- b) **That a new 2021 capital project be approved in the amount of \$25,000 to support the provision of water filling stations at the three priority locations identified in Recommendation (a) to be funded in 2021 through:**
  - i. **A transfer of \$15,000 from the approved 2021 Capital Budget 5-7.01 Sustainability Project; and**
  - ii. **A \$10,000 contribution from Peterborough Utilities Commission.**

Carried

Moved by Councillor Pappas

**That the Rules of Procedure be suspended to extend the hour of the meeting past 10:00 p.m. to complete the agenda.**

Carried

Navy Club Property Usage Report

Report CSRS21-002

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report CSRS21-002, dated May 10, 2021, of the Commissioner of Community Services, as follows:**

- a) **That the property, 24 Whitlaw St. be designated as the Peterborough Naval Memorial Park;**
- b) **That the former property owners, Peterborough Naval Association, be permitted to;**
  - i. **Install at the sole cost of the association, two benches for public use;**
  - ii. **Install at the sole cost of the association, fencing which will encompass the formal Naval Memorial area, including the Statue, Anchor and Flag mast;**

- iii. That the association be designated responsible for the replacement of flags at the formal Naval Memorial area as required, until such time the association deems themselves no longer able to do so; and
  - iv. That City staff create a memorandum of understanding with the association, which would provide access to the formal Naval Memorial area, and adjacent green space, for the purposes of holding recognition services for the “Battle of Atlantic Commemorative Service” taking place on the first Sunday of May, and for “Remembrance Day Service”, taking place on November 11.
- c) That the property be designated as a multi-use recreational facility location, offering services, programs, and facility bookings as per established City procedures;
  - d) That the property includes designated Staff space for the relocation of Recreation Divisional Staff formerly located at the 210 Wolfe St. location;
  - e) That Council approve an operating budget for the remainder of the 2021 year to have a net zero tax levy impact and proceed with budget preparation in subsequent years following the established City budget processes; and
  - f) That a new capital project be created in the amount of \$250,000 and funded by a transfer from the Capital Levy Reserve, which would allow for the following to be completed prior to start of operations:
    - i. The decommissioning of the existing commercial grade kitchen, including the removal of grease basins and existing gas pipes;
    - ii. Complete updates to the existing public washroom facilities, including required accessibility standards;
    - iii. Removal of existing cooler and freezer units, including repairs to the surrounding wall structures; and
    - iv. Removal of the existing service bars, including the existing electrical and water pipes.

The Chair separated item f).

Upon the main motion, less f), the motion carried.

Upon recommendation f), the motion carried.

Urban Forest Canopy Conservation and Tree Removal By-law

Report IPSIM21-008

Moved by Councillor Parnell

**That Council approve the recommendations outlined in Report IPSIM21-008, dated May 10, 2021, of the Commissioner of Infrastructure and Planning Services, as follows:**

At the meeting of May 10, 2021 Committee amended item a) as follows:

- a) **That Council pass a Tree Removal By-law in the form comprising Appendix A to Report IPSIM21-008 to be in effect July 9, 2021;**
- b) **That an annual capital budget for City's contribution, of 2 new trees for each healthy private tree removal, be established and reviewed through the annual Budget Process;**
- c) **That a full-time technologist position, funded through the annual capital program, be approved to administer all replanting requirements, for permitted healthy tree removals, incentive programs and educational programs related to the Urban Forest Canopy;**
- d) **That the User Fee schedule and related By-law be updated to reflect the permitting fees for the removal of healthy trees: \$50.00/permit for Licenced Tree Service Providers and \$150.00/permit for Non-Licenced Tree service/private property owners; and**
- e) **That staff explore opportunities to maximize tree planting opportunities on public land – including boulevards and public rights-of-way – recognizing limited availability of public land.**

Item c) was separated for vote.

Upon the main motion less item c), the motion carried.

Upon item c), the motion carried.

### **Other Business**

Centennial Fountain Operation

Moved by Councillor Riel

**That the matter of the Centennial Fountain Operation be reconsidered.**

Carried

Moved by Councillor Riel

**That item (b) of the resolution approved by Council on April 27, 2020 in respect to the Centennial Fountain Operation (Report IPS1M20-009) be deleted and replaced with the following wording:**

- b) That normal operation of the Centennial Fountain at Little Lake in Peterborough resume on May 26, 2021.**

Carried

Curtis Creek Channel Improvements Project - Funding

Moved by Councillor Riel

**Whereas, the Curtis Creek Channel Improvements project has been identified in the Curtis Creek Flood Reduction Master Plan to mitigate flood risk and demonstrate a proactive Climate Adaptation measure for this watercourse,**

**Whereas, staff has applied to the National Disaster Mitigation Fund (NDMF) to receive 50% of eligible project costs up to \$225,000 and was approved, in principle, for funding to design the required channel improvements with a deadline for completion of the project deliverables by March 31, 2022,**

**Whereas, Greck and Associates Limited has completed the Conceptual Design of the creek channel improvements and the channel hydrology as part of Phase 1 of the project for the reconstruction of culverts under Tivey St., Armour Rd. , Euclid Ave. and Caddy St. and are familiar with the background work completed to date,**

**Be is resolved, that staff be authorized to award the Design of the Curtis Creek Channel Improvements to Greck and Associates of 5770 Hwy 7 #3, Woodbridge, ON L4L 1T8 up to a maximum of \$400,000 to complete the project within the funding timelines using NDMF funds and the approved Capital Budget for the Curtis Creek Channel Improvements.**

Carried

Monarch Ultra team

Moved by Councillor Zippel

**Whereas, the Monarch Ultra team has been working for the last four years to raise awareness of the plight and flight of monarch butterflies, and**

**Whereas, the 2021 Monarch Ultra Relay Run will depart from its home base of Peterborough on September 19th, 2021, to complete an 1,800 km, 21-day, ultra-marathon to connect communities across Ontario in a call to action, and**

**Whereas, the Mayor and Council for the City of Peterborough recognize the importance of protecting pollinators and their habitat, and engaging with other municipalities in meaningful ways about our climate, and ecological crises,**

**Be it resolved, that the Mayor and Council for the City of Peterborough support and raise awareness of the Monarch Ultra Relay Run initiative by directing staff to invite a representative from the Monarch Ultra team to present to General Committee in the September 2021 cycle.**

Carried

### **Adjournment**

Moved by Councillor Wright

**That this meeting adjourn at 11:03 p.m.**

Carried

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John Kennedy

City Clerk

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Councillor Beamer

Chair