

Museum and Archives Advisory Committee Meeting Agenda

February 13, 2020

5:00 p.m.

Fleming Annex

Pages

- 1. Call to Order**
- 2. Election of Officers**
 - 2.a Chair
 - 2.b Vice Chair
- 3. Confirmation of Minutes**
 - 3.a November 14, 2019 1 - 3
- 4. Disclosure of Pecuniary Interest**
- 5. Consent Agenda - 5.c.**
- 6. Reports and Communications**
 - 6.a Peterborough Museum & Archives: Exhibition Program Report MAAC20-001 4 - 5
 - 6.b East City School Project - Update Report MAAC20-002 6 - 7
 - 6.c Peterborough Museum & Archives: Report on Activities Report MAAC20-003
- 7. Other Business**
- 8. Next Meeting - April 9, 2020**
- 9. Adjournment**

Museum and Archives Advisory Committee Minutes

November 14, 2019

Present	Debbie Flieler Jodi Aoki Karen Carter-Edwards Linda Lumsden Gayle McIntyre, Chair Ann Sullivan Councillor Parnell
Regrets	Claude Dufresne Laura Duarte
Staff	Kendra Sedgwick, Committee Coordinator Susan Neale, Museum Director

Call to Order

The meeting was called to order at 5:00 p.m. by Gayle McIntyre, Chair, in the Fleming Annex, Peterborough Museum & Archives.

Confirmation of Minutes

Moved by Councillor Parnell

That the Museum & Archives Advisory Committee minutes of October 10, 2019 be approved.

Carried

Disclosure of Pecuniary Interest

There were no Disclosures of Interest.

Consent Agenda

Moved by Karen Carter-Edwards

That item 5.b be approved as part of the Consent Agenda.

Carried

Reports and Communications

Report MAAC19-015

Peterborough Museum & Archives: Archives Policy

Moved by Karen Carter-Edwards

That the Museum & Archives Advisory Committee approve the recommendations outlined in Report MAAC19-015 dated November 14, 2019, of the Museum Director, as follows:

That amendments to the Archives Policy be approved (Appendix A).

Carried

Report MAAC19-016

Peterborough Museum & Archives: 2020 Meeting Schedule

Moved by Ann Sullivan

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC19-016 dated November 14, 2019, of the Museum Director, as follows:

That the 2020 Museum & Archives Advisory Committee meeting schedule be amended, as follows:

January 16, 2020**February 13, 2020****April 9, 2020****June 11, 2020****October 8, 2020****November 12, 2020**

Carried

Report MAAC19-017

Peterborough Museum & Archives: Report on Activities

Moved by Councillor Parnell

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC19-017, dated November 14, 2019, of the Museum Director, as follows:

That the Museum Director's report on the upcoming activities of the Peterborough Museum & Archives be received for information.

Carried

Other Business

The Chair recognized and thanked Claude Dufresne for his contributions to the Committee.

Next Meeting

The Chair indicated that the next meeting is scheduled for January 16, 2020.

Adjournment

Moved by Ann Sullivan

That this meeting adjourn at 5:55 p.m.

Carried

Kendra Sedgwick
Committee Coordinator

Gayle McIntyre
Chair



City of
Peterborough

To: Members of the Museum & Archives Advisory Committee

From: Susan Neale, Museum Director

Meeting Date: February 13, 2020

Subject: Report MAAC20-001
Peterborough Museum & Archives: Exhibition Program

Purpose

A report to advise Committee that the Museum Curator will make a presentation regarding the Peterborough Museum & Archives exhibition program.

Recommendation

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC20-001 dated February 13, 2020, of the Museum Director, as follows:

That the presentation by the Museum Curator, Peterborough Museum & Archives, be received for information.

Budget and Financial Implications

There are no budget or financial implications associated with the presentation.

Background

The Peterborough Museum & Archives (PMA) facility was constructed in 1967 and included the Heideman Gallery, a nearly 1000 square foot space dedicated to temporary exhibitions. The Heideman Gallery was fully renovated during the 2010 Public Spaces Renovations Project.

The Museum Curator plans the temporary exhibition schedule years in advance with one exception, the annual Museum Management and Curatorship program exhibition which is developed in consultation with Fleming faculty.

Considerations which influence the selection of the temporary exhibitions include, but are not limited to, costs and funding, availability, scale and technical requirements, subject matter and audience.

Summary

The Peterborough Museum & Archives strives to bring the world to Peterborough, through its temporary exhibition program.

Submitted by,

Susan Neale
Museum Director

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City of
Peterborough

To: Members of the Museum & Archives Advisory Committee

From: Susan Neale, Museum Director

Meeting Date: February 13, 2020

Subject: Report MAAC20-002
East City School Project - Update

Purpose

A report to advise Committee that the Preventive Conservation Officer will make a presentation regarding the East City School Project.

Recommendation

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC20-002, dated February 13, 2020, of the Museum Director, as follows:

That the presentation by the Preventive Conservation Officer, Peterborough Museum & Archives, be received for information.

Budget and Financial Implications

There are no immediate budget or financial implications associated with the recommendation.

Background

The Kawartha Pine Ridge District School Board (KPRDSB) acquired 1.9 acres of Peterborough Museum & Archives (PMA) property to accommodate the construction of

a new East City school and associated bus access. Construction commenced in June 2019.

Impact on Facilities and Collection

PMA and KPRDSB staff identified six (6) primary risks to the PMA facilities and collection during the East City School construction project: (1) Museum Drive access; (2) Site vandalism; (3) Power outage; (4) Vibration; (5) Increased dust; and, (6) Increased pest ingress. Refer to MAAC19-012 for details.

PMA and KPRDSB staff are working together to mitigate these risks and the associated impacts on PMA service delivery, collection care, access and safety.

Summary

The Kawartha Pine Ridge District School Board (KPRDSB) and the City of Peterborough are united in the goal to develop a positive East City community.

Submitted by,

Susan Neale, Museum Director

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Museum Director

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