



Joint Services Steering Committee Meeting Agenda

June 13, 2019

3:45 p.m.

Council Chambers, City Hall

	Pages
1. Roll Call	
2. Confirmation of Minutes	
2.a February 14, 2019	1 - 3
3. Disclosure of Interest	
4. Minutes For Information	
4.a Age-friendly Peterborough Advisory Committee Minutes January 31, 2019	4 - 6
5. Reports	
5.a Peterborough County/City Paramedics (PCCP) 2018 Year End Performance Report	7 - 14
5.b 10-Year Housing and Homelessness Plan: 2018 Progress Report Report CSSSJSSC19-002	15 - 37
5.c Contract Extension for Daily Meal Program and Update on Local Food Security Programs Report CSSSJSSC19-003	38 - 51
5.d April 2019 Provincial Budget Impacts - Housing and Homelessness Report CSSSJSSC19-005	52 - 66
5.e Funding and Service Impacts to Children's Services and Ontario Works Resulting from 2019 Provincial Budget Report CSSSJSSC19-004	67 - 93
6. Other Business	

7. Next Meeting - September 12, 2019

8. Adjournment



City of
Peterborough



Joint Services Steering Committee Minutes

February 14, 2019

- Present:** Councillor Baldwin, City of Peterborough
Councillor Beamer, City of Peterborough
Councillor Pappas, City of Peterborough
Councillor Riel, City of Peterborough
Councillor McFadden, County of Peterborough
Councillor Mitchell, County of Peterborough
Warden Jones, County of Peterborough
- Regrets:** Councillor Martin, County of Peterborough
- Staff:** Ellen Armstrong, Manager of Social Services
Sandra Clancy, Chief Administrative Officer, City of Peterborough
Trena DeBruijn, Treasurer, County of Peterborough
John Kennedy, Clerk, City of Peterborough
Randy Mellow, Chief, Peterborough County/City Paramedics
Allan Seabrooke, Commissioner of Community Services, City of Peterborough
Troy Speck, Chief Administrative Office, County of Peterborough

Roll Call

The Joint Services Steering Committee was called to order by John Kennedy, City Clerk at 3:45 p.m. in the Council Chambers, City Hall.

Election of Officers

The Clerk called for nominations for the Chair position.

Moved by Councillor McFadden
Seconded by Councillor Pappas

That Warden Jones be appointed as Chair of the Joint Services Steering Committee for 2019.

Carried

Warden Jones assumed the Chair called for nominations for the position of Vice Chair.

Joint Services Steering Committee minutes of February 14, 2019

Moved by Councillor Pappas
Seconded by Councillor Baldwin

That Councillor Riel be appointed Vice Chair of the Joint Services Steering Committee for 2019.

Carried

Confirmation of Minutes

Moved by Councillor Mitchell
Seconded by Councillor McFadden

That the Joint Services Steering Committee meeting minutes of October 4, 2018 and January 8, 2019 be approved.

Carried

Minutes for Information

Moved by Councillor Beamer
Seconded by Councillor Riel

That the Age-friendly Peterborough Advisory Committee minutes of June 7, 2018 and October 10, 2018 be received for information.

Carried

Disclosure of Interest

There were no disclosures of interest.

Reports

Ministry of Health & Long Term Care Land Ambulance Service Review 2018 and Presentation

Moved by Councillor Pappas
Seconded by Councillor Riel

- a) **That the Ministry of Health & Long Term Care Land Ambulance Service Review 2018 and Presentation be received for information; and,**
- b) **That staff convene a meeting with regional MPP's, City, County and Peterborough Regional Health Centre staff to discuss the ambulance service and off-load time challenges.**

Carried

Joint Services Steering Committee minutes of February 14, 2019

Principles for Agreement Between City and County of Peterborough for Consolidated Municipal Service and Joint Services Steering Committee

Report CAOJSSC19-001

Moved by Councillor Riel

Seconded by Councillor Pappas

That Joint Services Steering Committee approve the recommendation outlined in Report CAOJSSC19-001, dated February 14, 2019, of the Chief Administrative Officers from the City and County of Peterborough, as follows:

That Joint Services Steering Committee direct staff to consider the points included on page 3 of Report CAOJSSC19-001 when drafting an agreement between the City and County of Peterborough for consolidated municipal services that will begin January 1, 2020, which will come back to a future Joint Services Steering Committee meeting prior to being submitted to City and County Councils.

Carried

Other Business

Verbal Update on 2019 Budget

Ms. Armstrong, Manager of Social Services, provided an update on the 2019 budget.

Next Meeting - June 13, 2019

The Chair indicated that the next meeting is scheduled for June 13, 2019.

Adjournment

Moved by Councillor Pappas

Seconded by Councillor Mitchell

That this meeting adjourn at 4:34 p.m.

Carried

John Kennedy, City Clerk

Warden Jones, Chair

**Age-friendly Peterborough Advisory
Committee Minutes
January 31, 2019**



**Minutes of a Meeting of the Age-friendly Peterborough Advisory
Committee held on January 31, 2019 in the Auditorium, Community
Services Office.**

The meeting was called to order at 2:00 p.m. by Ann McLeod.

Present:

Ann MacLeod – Chair
Arnold Taylor
Cathy Berges
Danielle Belair
Karl Moher
Keith Riel

Regrets:

Dawn Berry-Merriam
Kerri Davies – Vice Chair

Guests:

Catherine Pink, Vice Chair, Building Relationships Working Group

Staff:

Chris Kawalec, Community Development Program Manager
Gloria Bray, Social Services Administrative Assistant

1. Minutes and Agenda

Quorum was established

Minutes – October 10, 2018

Moved by Danielle Belaire

**That the minutes of the Age-friendly Peterborough Advisory Committee held on
October 10, 2018 be approved.**

“CARRIED”

Consent Agenda

Age-friendly Peterborough Advisory Committee Minutes

January 31, 2019

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No items were passed as part of the Consent Agenda

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

**3. Community Development Program Manager
Report AFPAC19-001
Status Report of the Community Development Program Manager**

Moved by Cathy Berges

That the Age-friendly Peterborough Advisory Committee approves the recommendations outlined in Report AFPAC19-001 dated January 31, 2019 of the Community Development Program Manager.

- a) **That Report AFPAC19-001 be received for information; and**
- b) **That a student project be endorsed to inventory local projects that address isolation among older adults and conduct research into other communities who have developed strategies that address isolation among older adults be approved in principle.**

“CARRIED”

Other Business**4. Next Meetings**

The meetings originally booked for February 6, 2019 and March 6, 2019 are cancelled.

The next meeting of this committee is March 14, 2019, 2:00-4:00 p.m. at Community Services auditorium.

5. Adjournment

Motion by Arnold Taylor

Age-friendly Peterborough Advisory Committee Minutes

January 31, 2019

Page 3

That this meeting of the Age-friendly Peterborough Advisory Committee be adjourned at 4:00 p.m.

“CARRIED”



The County of Peterborough

To: Chair and Members of Committee
From: Randy Mellow, Chief of Paramedics
Date: June 13, 2019

Subject: PAR 2019 004 – PCCP 2018 Year End Performance Report

Recommendation: Receive for information

Overview:

The purpose of this report is to provide the Joint Services Steering Committee with an update regarding Paramedic Service call volume and response time statistics for the County and City of Peterborough. This report will serve as a summary of current paramedic system performance as well as anticipated requirements in order to meet future demands.

Background:

The Consolidated Municipal Services Management Agreement designates responsibility for the operation of the public ambulance service for the City and County of Peterborough to the Corporation of the County of Peterborough. Under the County's management, Peterborough County/City Paramedics (PCCP) delivers land ambulance service for the County and City.

PCCP serves a population base of 138,236 and has 3,848 square kilometers of area to cover. At maximum staffing, there are 10 ambulances on the road and the annual on-the-road staffing hours for one year is approximately 74460 for paramedics. There are 5 full time and one seasonal ambulance station located throughout the County and City of Peterborough.

PCCP Administration is responsible for developing deployment plans that establish ambulance placement, staffing and deployment patterns. This deployment plan is issued to the MOHLTC operated Central Ambulance Communications Centre (CACC) which has ultimate control over vehicle dispatch. The CACC maintains and shares data associated with many EMS performance metrics such as call volume and response time statistics. In 2009, PCCP implemented an Electronic Patient Care Report (ePCR) system providing for increased accuracy and reporting of paramedic service performance data.

For the purpose of this Departmental Update, a combination of CACC dispatch and ePCR data will be referenced to report on current PCCP call volume and response times.

Analysis:

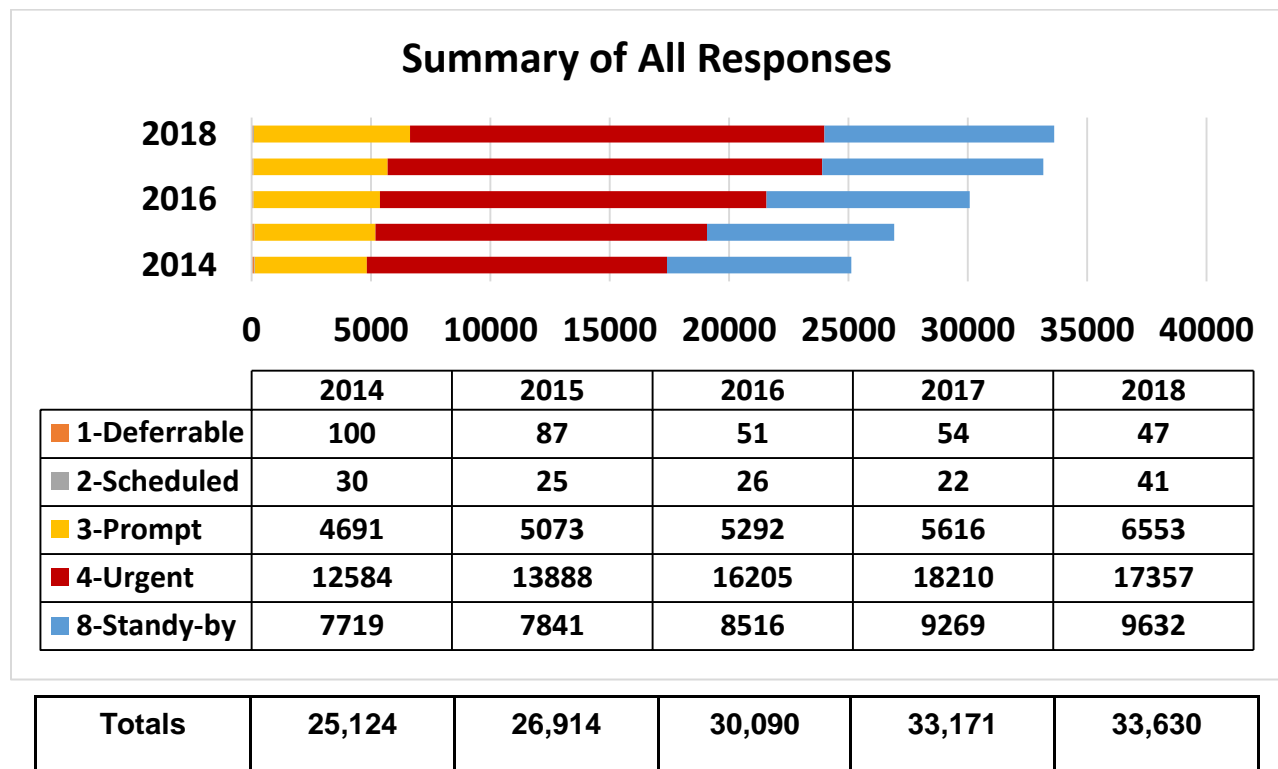
Call Volume – Vehicle Movement

Traditionally Call Volume statistics have included all vehicle assignments in response to calls for Paramedic Service. This statistic can be somewhat misleading when evaluating service demand and often more than one vehicle may be assigned to a response. Case in point, PCCP utilized a Paramedic Response Unit (PRU) in 2017/18 which was often assigned along with an ambulance. When the PRU program ended in 2018, there was a resultant decrease in vehicle assignments giving an appearance of decreasing demand for service. In order to more accurately demonstrate demand trends, this report provides call volume trend in both vehicle assignment and individual requests for service (patients).

In 2018, the number of Emergency/Urgent (Code 4 – Urgent/life threatening) calls dispatched was 17,357 – a decrease of 4.7% over 2017 and Prompt (Code 3 – Prompt/Serious) calls was 6,553, an increase of 16.7%. **There was an overall increase of 1.4%** for all responses including incident standby calls (Code 8). (Figure 1)

Note: Decrease in Code 4/Urgent is due to the removal of Paramedic Response Unit.

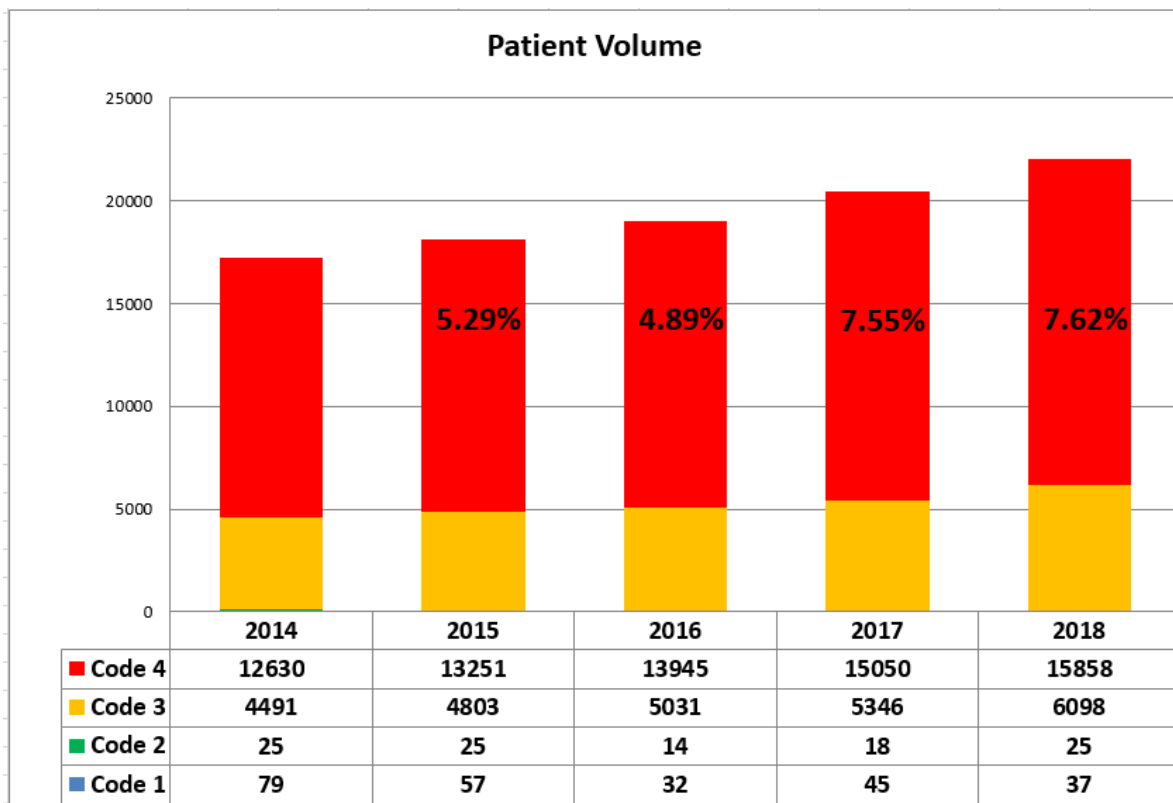
Figure 1



Patient Call Volume

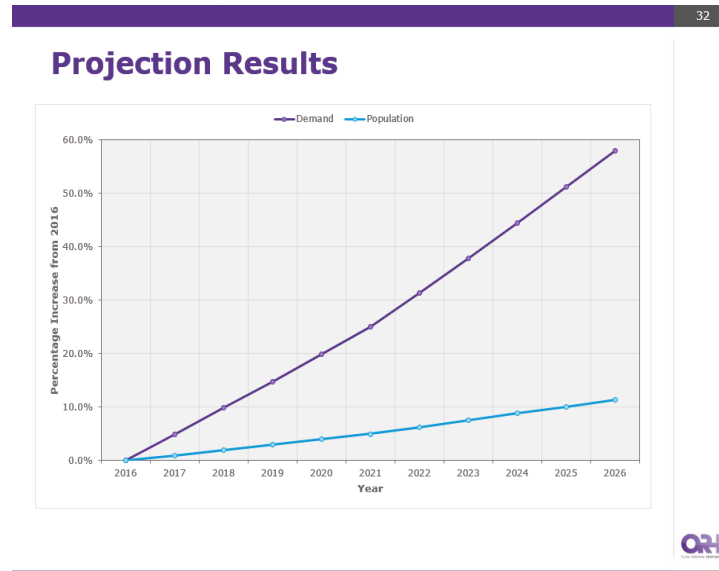
An analysis of individual patient call volume is represented in Figure 2, which provides a more meaningful representation of actual demand for service. While deployment strategies have reduced vehicle movement associated with service demand, the actual volume of patient responses continues to increase at an accelerating rate (7.62% increase in 2018).

Figure 2

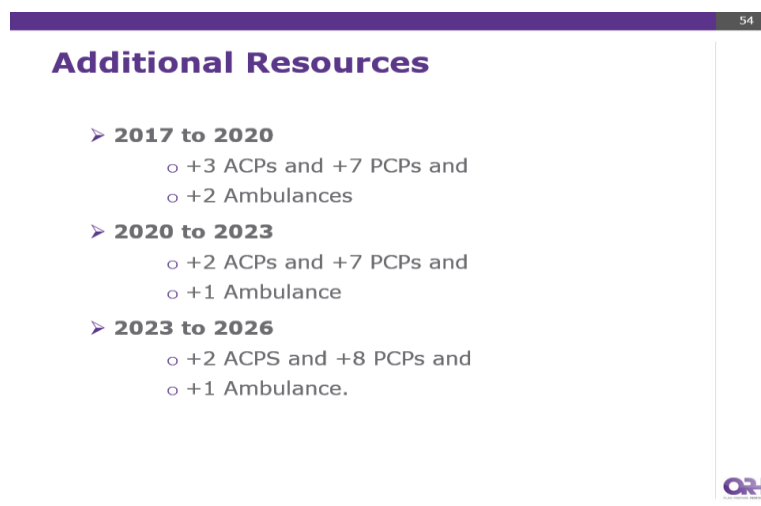


In 2016, the County commissioned a 10 Year Facility and Resource Plan which included Call Volume analysis and projection. In this report call volume was projected to increase at a compounding rate of approximately 5% per year. (Figure 3)

Figure 3



In order to meet the projected demand and maintain established performance targets, the report recommended additional resources as described in Figure 3, which includes additional 24 hours of ambulance coverage per day being added between 2017 and 2020.



2016-2017 Actual Call Volume increase surpassed projections. As such, PCCP Administration proceeded with partial implementation of the recommended enhancement in 2019.

Ambulance Offload Delay Pressures (Figure 4)

Peterborough County/City Paramedics continue to work together with Peterborough Regional Health Centre (PRHC) to reduce patient off load delays. The hospital is funded by the Ministry of Health for one 24 hour registered nurse who oversees the triaging and placement of patients who is brought in by ambulance within the emergency department.

Following the introduction of the Offload Nurse Program, some improvements were experienced in length of Offload Delays. Despite those efforts however, increased patient visits to the emergency room by both walk in patients and patients arriving by ambulance results in cumulative lost hours in hospital being similar to previous levels.

On average PCCP delivers approximately 45 patients per day to PRHC emergency room.

Ambulance Offload delay time means all minutes >30 minutes in the Offload phase of patient transfer. Calculation = Time Arrive Hospital to Offload Time less 30 minutes.

Figure 4



As demonstrated in Figure 4, the cumulative hours of ambulance offload delay rose sharply in 2017 to a total in excess of 1,024 hours with a small decrease to 870 hours in 2018.

Ambulance Availability Levels

Figure 5 below, demonstrates an analysis of the number of minutes that PCCP deployed resources (ambulances) were available to respond to 911 calls broken down by number of ambulances available.

In 2018, the maximum number of regularly deployed ambulances totalled 10 during daytime hours and 6 during night shifts.

Where the graphs indicate negative available units, this represents demand for service that exceeds the deployed number of ambulance. i.e. more calls for service than ambulances available. In those occurrences, the additional calls were serviced either by “upstaffed units” called in on overtime or service was provided by another neighboring municipal ambulance service.

Figure 5

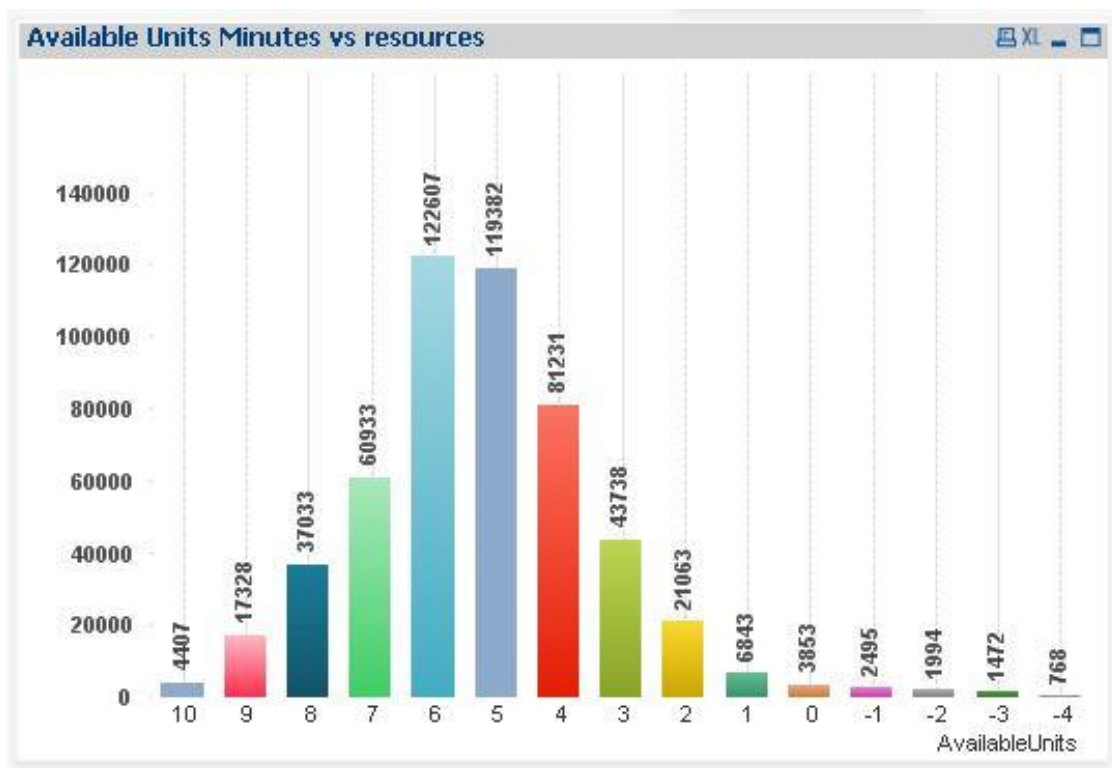


Figure 5 demonstrates that in 2018 for a period of 64 hours and 21 minutes, full-deployed resource levels were committed to responses. In the previous year, the total time at full resource deployment was 60 hours 24 minutes.

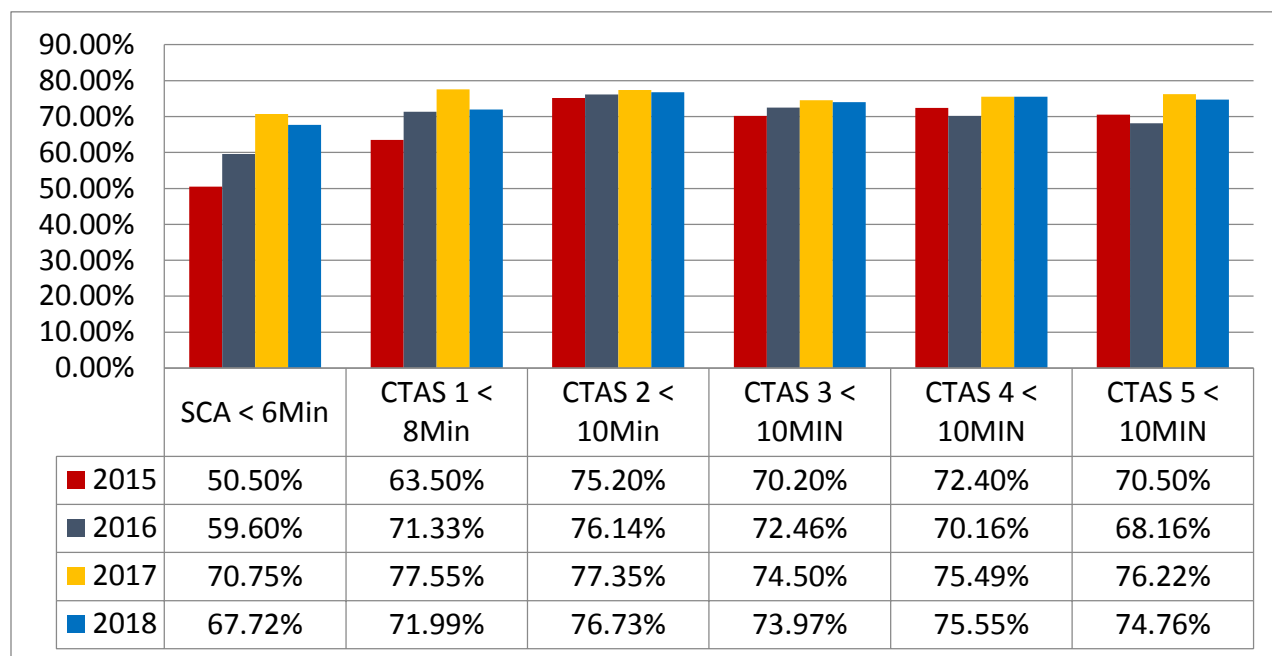
PCCP Administration will continue to monitor this performance metric through 2019 to measure the anticipated mitigating effect of the additional 24 hour ambulance deployed in April of 2019.

Response Time Performance:

Figure 6 below depicts County and City response times to specific patient acuity (CTAS) levels. Despite a significant increase in call volume, PCCP was successful in achieving all 6 targets included in the new provincially mandated and Council approved response time plan in 2018. However, as previously predicted 2018 performance in 5 of the 6 categories did deteriorate with CTAS 1 (highest acuity) – 8 minute target witnessing the largest delay.

Response times will continue to be monitored closely by PCCP Administration for anticipated improvement through the enhanced staffing level implemented in April.

Figure 6



PERFORMANCE TARGETS					
SCA 6 MINS.	CTAS 1 8 MINS	CTAS 2 10 MINS.	CTAS 3 10 MINS.	CTAS 4 10 MINS	CTAS 5 10 MIN
50 %	66%	65%	65%	65%	65%

Financial Impact

There are no direct financial impacts associated with this report. All aspects of staffing and performance monitoring have been anticipated in the approved 2019 budget.

Anticipated Impacts on Local and/or First Nations Communities

This report is intended to inform and assist the Joint Services Steering Committee in meeting its mandate to provide Paramedic Services meeting the needs of the local and First Nations Communities.

Link to County of Peterborough Strategic Plan Priorities

Collaboration Shared Services

Improved Essential Infrastructure

Financial Sustainability and Fiscal Responsibility

In consultation with:

1. CAO Troy Speck

Communication Completed/required:

N/A

Attachments

None

Respectfully Submitted,
Original Signed by
Randy Mellow
Chief of Paramedics

For more information, please contact
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City of
Peterborough

To: **Members of the Joint Services Steering Committee**

From: **Sandra Clancy, Chief Administration Officer
and Acting Commissioner of Community Services**

Meeting Date: **June 13, 2019**

Subject: **Report CSSSJSSC19-002
10-Year Housing and Homelessness Plan: 2018 Progress
Report**

Purpose

A report to present the Progress Report 2018 on the 10-Year Housing and Homelessness Plan for the City and County of Peterborough.

Recommendation

That Joint Services Steering Committee endorse the recommendation outlined in Report CSSSJSSC19-002 dated June 13, 2019 as follows:

That the 10-Year Housing and Homelessness Plan: Progress Report 2018 and presentation be received for information.

Budget and Financial Implications

There are no budget or financial implications as a result of this report.

Background

The Housing Services Act 2011, requires the City of Peterborough, as Service Manager for the City and County of Peterborough, to have a 10-Year Housing and Homelessness

Plan, and to report annually on the progress made towards targets included in the Plan. The City of Peterborough's 10-Year Housing and Homelessness Plan (the Plan) was launched in 2014.

The Progress Report 2018, attached as Appendix A, provides highlights of key housing and homelessness statistics from 2018. It shows progress made on the 20 Commitments and Outcomes from 2014 to 2018. This document will be used to help inform the 5-year review of the Plan.

Staff will be in attendance at the June 13, 2019 Joint Services Steering Committee meeting to provide a brief overview of the Progress Report 2018.

Highlights

The Progress Report highlights progress made in 2018 including:

1. 240 low income households got a municipal rent supplement to help pay their rent; 112 of these households were in a 100% provincially-funded program that was cancelled. They are now getting help under the municipally-funded Housing Choice Rent Supplement program.
2. 2 Habitat for Humanity partner families got a homeownership loan;
3. 7 new affordable rental apartments in development, bringing the total units developed since 2014 to 264. This is 53% of the target of creating 500 units by 2024;
4. 45 low-income homeowners got help for necessary repairs, upgrades and accessibility modifications;
5. 2,966 issuances of the Housing Stability Fund to help pay for rent and utility arrears, last month's rent and other housing costs;
6. 206 unique individuals were supported through the Homelessness Coordinated Response Team;
7. Intensive Case Managers helped 15 people secure housing in the last 2 months of 2018;
8. 37 people experiencing homelessness were supported by the Home for Good supportive housing program;
9. 2% more shelter beds were used in 2018 than 2017;
10. 80 volunteers helped with a Point in Time Count and Homelessness Enumeration on March 20-23, 2018. This included 17 City survey locations, 11 County survey locations and 9 Street (walking) survey routes.

Distribution

The Progress Report 2018 will be available to the public through the City website, presented to County Council and the Housing and Homelessness Plan Steering Committee, and submitted to the Ministry of Municipal Affairs and Housing through the Eastern Municipal Services Office.

Submitted by,

Sandra Clancy
CAO/Acting Commissioner of Community Services

Contact Names:

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Attachment:

Appendix A – 10-Year Housing and Homelessness Plan Progress Report 2018



2018

Progress Report

Contents

This is the fifth progress report on the 10-Year Housing and Homelessness Plan for the City and County of Peterborough. Readers may notice that the format of this report is different than previous years. The 10-Year Housing and Homelessness Plan is being reviewed and this Progress Report is helping City staff to review and re-write the Plan.

This report provides a snapshot of housing and homelessness statistics from 2018. It includes a summary of some of the progress made on the 20 Commitments and Outcomes since 2014. We remain committed to collaboration and coordination to make positive change for people in our community. The achievements to date would not have been possible without the depth of community partnerships and integrated services that make up these programs and initiatives.



3 Highlights and Key Statistics

4 Providing People Centred Service

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Providing People-Centred Service



259

people identified as experiencing homelessness in Peterborough City and County (PiT Count and Registry Week).

576

people told us their thoughts on housing and homelessness for the 5-year review of the Plan.

Creating Housing Affordability



240

low-income households are getting a municipal rent supplement to help pay their rent.

2

Habitat for Humanity partner families got a homeownership loan.

7

new affordable rental apartments in development.

28

low-income homeowners got help for necessary repairs, upgrades and accessibility modifications.

Preventing Homelessness and Promoting Housing Stability



Housing Stability Fund:

2,966

issuances to help pay for rent and utility arrears, last month's rent and other housing costs.

Homelessness Coordinated Response Team (HCRT):

206

individuals were supported through HCRT.

↑ 2%

more shelter beds used in 2018 than 2017.

Transitioning Out of Homelessness



Point in Time Count and Homelessness Enumeration: March 20-23, 2018

80

Volunteers

17

City Survey Locations

11

County Survey Locations

9

Survey Street Routes

Providing People-Centred Service

Commitment	Outcome	Where we are at: 2014-2018
1. Engage members of the community, including people who use housing and homelessness services.	More people will engage and provide feedback on housing and homelessness related programs and services.	<p>2,156* people gave feedback on housing and homelessness in various surveys, consultations and meetings. Changes as a result of the feedback included:</p> <ul style="list-style-type: none"> • (2014) Feedback from guests and volunteers of the Warming Room. Feedback was used to improve service the following year. • (2014) A social housing survey was conducted with residents. Results were shared with Social Housing Providers to impact service improvements. • (2015) One to one surveys were completed with shelter residents. Results were used to learn more about their experience with homelessness programs and services. • (2015) The City partnered with Trent Centre for Community Research to conduct a survey on the Home Ownership and Peterborough Renovates programs. Results were used to improve both programs. • (2016) A Point in Time count of homelessness was conducted. Results were used to improve the local understanding of how many residents are struggling with homelessness. • (2017) Throughout the summer and fall City staff actively held community events and meetings to promote awareness of the Community Wellbeing Plan. 106 responses were gathered highlighting Housing as a key issue and will be used to better inform the Housing and Homelessness Plan review in 2018/19. • (2016-2017) The City partnered with the Trent Community Research Centre to evaluate 2 rent supplement programs for effectiveness. Results will be used for future program improvements and decision making. • (2018) 576 people were consulted for the 5 year review of the 10-Year Housing and Homelessness Plan. This work was done using the following methods: surveys, one to one interviews and group consultations. Results will be used to inform the amended Plan. • (2018) We heard from 259 people through the Point in Time Count that identified as experiencing homelessness in Peterborough City and County. • (2018) 311 people gave feedback through surveys to tell Social Services how programs and service delivery can be improved.

*People being surveyed may be counted more than once due to 5-year span of consultation types and topics.

Commitment	Outcome	Where we are at: 2014-2018
1. Engage members of the community, including people who use housing and homelessness services.	More people will engage and provide feedback on housing and homelessness related programs and services.	<ul style="list-style-type: none"> • (2018) As a part of the Homelessness System Review we heard from: <ul style="list-style-type: none"> - 63 people with lived experience during shelter, housing program and drop in visits - 17 people during independent street level engagement - 113 service partner representatives <p>This input will be used to inform the recommendations from the system review.</p>
2. Facilitate alignment of policy and strategic plans, among City partners and within municipal departments, using a service system approach.	Families and individuals get assistance through a system of coordinated housing and homelessness services that provides appropriate supports and promotes self-sufficiency.	<ul style="list-style-type: none"> • (2014) The City facilitated a Housing First working group that coordinated the efforts of 9 agencies and service providers. • (2015) 14 community partners participated in a planning session to close gaps in homelessness services. The group developed a Client Services Pathway and a process to help resolve complex situations. • (2016) 13 agencies signed the Housing First Framework. • (2017) A Coordinated Entry System working group was established. • (2014-2018) The Homelessness Coordinated Response Team (HCRT) is comprised of multiple community partners. They supported 206 people in 2018, 238 people in 2017, 155 people in 2016, 50 people in 2015, and 17 people in 2014. • (2018) The 20,000 Homes Leadership Table, now called Built for Zero Peterborough, includes 5 partner agencies. The group is implementing the coordinated access system, by-name priority list, and developing outreach and communication strategies for the City and County of Peterborough. • (2018) The Planning Division and Housing and Homelessness Services began communication about aligning updates to the Official Plan and the Housing and Homelessness Plan. • (2018) The Housing Division moved from the Planning Division into Social Services to build a seamless system of housing and homelessness services.

Commitment	Outcome	Where we are at: 2014-2018
3. Examine local committees and service provider partnerships to ensure best use of resources.	The collective impact of local committees and service provider partnerships will be strengthened and their work will be closely aligned with the commitments and time-frame of this Plan.	<ul style="list-style-type: none"> • (2014, 2016) Joint meetings held with 3 local housing committees to consult on budget, new program and funding announcements. • (2017-2018) 2 housing and homelessness committees were realigned to support the implementation of the Housing and Homelessness Plan. • (2018) Housing and Homelessness Steering Committee established to support the 5-year review and the implementation of the Housing and Homelessness Plan for Peterborough City and County. • (2018) City staff initiated a housing and homelessness system review to examine the local service system that focuses on preventing and ending homelessness.
4. Pursue ways to share service data for effective service planning.	People will benefit from evidence-based services that use a common data system that includes appropriate safe guards with respect to personal privacy and confidentiality.	<ul style="list-style-type: none"> • (2017) A shared database called Homeless Individuals and Families Information System (HIFIS) was implemented and is now being used by all of the local shelters. • (2018) The City created the new role of Homelessness System Data Administrator. This role supports the bi-annual homelessness count and coordinated access. • (2018) Increased sharing of service-level data among partners. For example, the Point in Time Count data is being used by A Way Home Peterborough to help with youth-specific data regarding local trends and needs. • (2018) Homelessness Coordinated Response Team (HCRT) clients can now consent to share information with Peterborough Regional Health Centre (PRHC) staff.

Commitment	Outcome	Where we are at: 2014-2018
<p>5. Review the process of applying for rent geared-to-income (RGI) housing.</p>	<p>People who apply for rent geared-to-income housing can use a simple application process, in person, by mail or using modern technology, and have enough information to make informed choices about their social and market housing options.</p>	<ul style="list-style-type: none"> • (2015) Housing Access Peterborough made improvements to their website including information for each Social Housing Provider on amenities, local schools and community features. • (2015) Housing Access Peterborough made it easier to access and submit applications for Rent Geared-to- Income assistance Online. • Measurement of commitment will be re-evaluated during the 10-Year Housing and Homelessness Plan review.



Creating Housing Affordability

Commitment	Outcome	Where We Are At: 2014-2018
6. Expand rent supplements.	Low-income households are more stable and secure in their rental housing (i.e. an addition of about 100 households in any given year, receiving rent supplement support).	<ul style="list-style-type: none"> • (2017) A federal-provincial funded rent supplement program was due to expire March 31, 2018, which would result in a loss of rent subsidy for about 115 people. City and County Councils approved a budget increase of \$213,000 to help keep renters housed. • (2017) There was the announcement that Peterborough City and County was successful in securing almost \$1M in Home for Good funding that included 31 rent supplements and supports for youth and people experiencing chronic homelessness. • (2017) City Council approved an extra \$75,000 toward Municipal rent supplements for the homelessness program. • (2018) Rent supplement capacity increased by approximately 42 households (using various sources of funding). • (2018) The new provincially funded Portable Housing Benefit for survivors of domestic violence and human trafficking helped 2 local households secure safe, affordable housing. • Measurement of commitment will be re-evaluated during the 10-year Housing and Homelessness Plan review.



Commitment	Outcome	Where We Are At: 2014-2018
7. Maximize use of government and private sector resources for new affordable rental housing.	500 new affordable rental homes created using new and existing resources including senior government funding, municipal incentives, non-profit and private sector equity and publicly-owned land.	<ul style="list-style-type: none"> • (2014) The Affordable Housing Community Improvement Plan program offers incentives to housing developers that can include exemptions and/or refunds of municipal fees as well as grants and property tax incentives. This is in exchange for creating rental units with rents of Average Market Rent (AMR) or lower. • (2014) The Roadmap for Housing Developers was developed by the Affordable Housing Action Committee in partnership with the City's Housing Division. • (2014) The City added a new affordable housing development charge. Funds paid under this charge go towards incentives for building new affordable housing. • (2014-2018) 264 new below market rental units have been created in the City and County of Peterborough. This total represents 53% of the 500 units targeted in the Plan. • An overall total of 751 new below-market rental units have been created in Peterborough City and County since new affordable housing programs began in 2003. • (2018) The 5 units in the Shared Dreams project at The Mount Community Centre will be purpose-built for adults with physical and intellectual disabilities. These semi-independent units will also have a shared living area and dining space. This project helps the renters to have stable and secure housing, and maximizes their independence while helping to maintain and build connections in the community. • (2018) The 2 units in the DeafBlind Ontario project will be purpose-built for adults who are both deaf and blind. These very accessible units includes features that ensure renters can safely navigate their homes and meet their individual needs. • (2018) City staff presented and attended at the Peterborough MP's Housing Summit. This Summit provided information on Federal funding options and encouraged local partnerships and innovative ways of creating new housing in our community.

Commitment	Outcome	Where We Are At: 2014-2018
8. Support affordable housing in municipal planning documents.	New residential development applications received by the City and Townships propose a higher portion of affordable housing than in previous years and more property owners develop second units/garden suites.	<ul style="list-style-type: none"> • (2017) The City's Planning Division consulted with the community about changes to the Zoning By-law that will make it easier for Peterborough residents to create rental apartments in their home and on their property. If approved, this will have the potential to add much-needed rental stock to the community. • (2018) City Council approved amendments to the City's Official Plan and Zoning By-law to facilitate a process to legalize and/or introduce secondary suites into dwelling units. • (2018) City's Building Services approved 16 building permit applications for secondary suites projects. Work continues on developing a registration process and database to formally track secondary suites.
9. Provide loans and grants to low and moderate-income homeowners for necessary repairs, accessibility and energy efficiency upgrades to their homes.	200 low and moderate-income homeowners have access to grants and loans to complete necessary repairs, energy efficiency and accessibility upgrades.	<ul style="list-style-type: none"> • (2014-2018) 157 households received Peterborough Renovates assistance. • 5 years into the Plan, the goal is 79% complete.

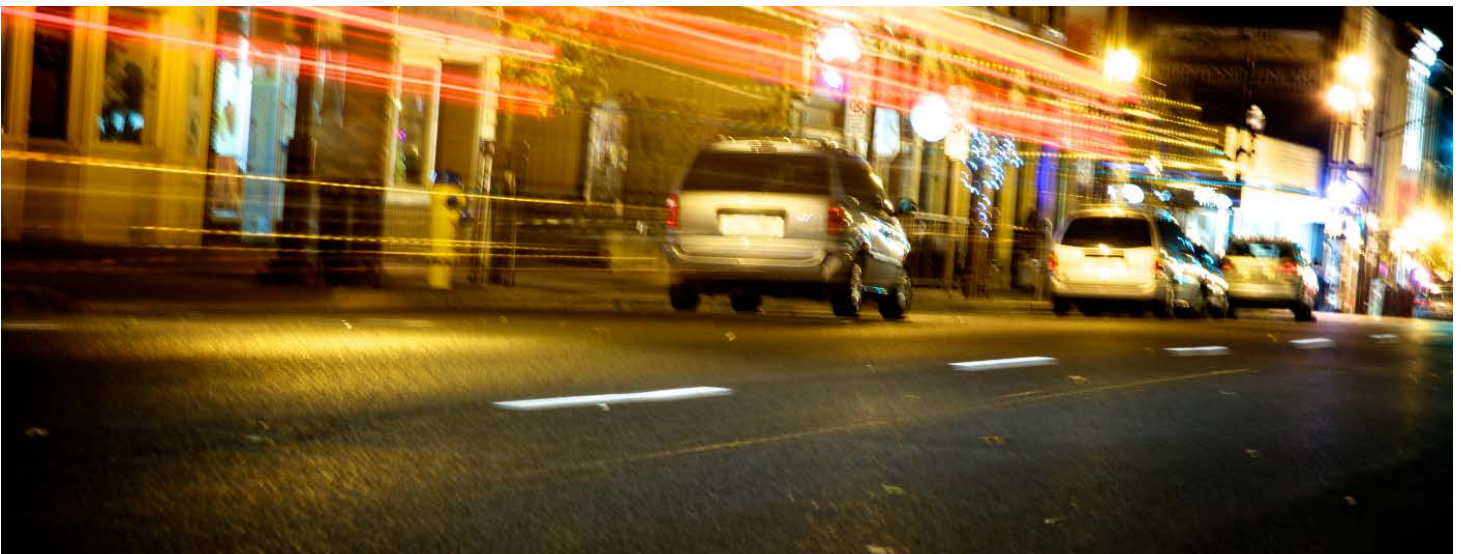


Commitment	Outcome	Where We Are At: 2014-2018
10. Develop a long-term strategy for existing social and rent geared-to-income (RGI) housing.	A Strategic Plan for Social Housing that guides decisions about the future of existing social housing and is supported by the City, County, non-profit, co-operative and aboriginal housing stakeholders.	<ul style="list-style-type: none"> • (2014) The City-County Joint Services Steering Committee received information on End of Operating Agreements, including strategic planning issues and recommendations. • (2015) Completion of a Social Housing Provider stakeholder session about strategic planning. • (2016) Development of Peterborough Housing Corporation's Draft Capital Financing and Community Revitalization Plan. • (2016) Strategic Planning Guide developed. • (2016) Framework for a renewed agreement established with Kinsmen Garden Court. • (2016) Provided a Strategic Planning Information Session to Social Housing Providers with a presentation by Housing Services Corporation. • (2017-2018) Housing Services continues to facilitate ongoing strategic planning meetings with Social Housing Providers. • (2018) Staff received training and took part in consultations about Social Housing Modernization (SHM) with the Ministry of Housing.
11. Ensure necessary repairs to rental properties.	200 households (including those from a Single Room Occupancy Pilot Project) living in rental units in older housing stock, will have improved living conditions.	<ul style="list-style-type: none"> • Commitment will be re-evaluated during the Housing and Homelessness Plan review.
12. Provide resources for affordable home ownership assistance.	100 renter households become homeowners with the help of a homeownership assistance loan program.	<ul style="list-style-type: none"> • (2014-2018) 66 people received down payment assistance through the Homeownership Assistance Loan Program. Affordable homes were purchased in both the City and County of Peterborough. • 5 years into the Plan, the goal is 66% complete.

Preventing Homelessness and Promoting Housing Stability

Commitment	Outcome	Where We Are At: 2014-2018
13. Maintain and enhance housing stability.	Low-income tenants have access to financial and other supports when their housing stability is at risk, to prevent eviction and homelessness.	<ul style="list-style-type: none"> • (2013-2018) 20,723 issuances through Social Services and the Housing Resource Centre that included payment of rent arrears, utility arrears, last month's rent and other housing costs. • (2014) In response to local advocacy, \$1.5 million one year funding was allocated through the provincial Community Homelessness Prevention Initiative (CHPI) to help people in the Peterborough region. CHPI funds help people at-risk of homelessness and those experiencing homelessness to find and keep appropriate housing. • (2015) Through a pilot project, Peterborough Housing Corporation, the John Howard Society and Peterborough Police came together to create an independent community mediation program. • The Housing First approach uses wrap-around supports that include Intensive Case Managers, Housing Support Workers and Trustee Services. The Home for Good funding approval (2017) also includes an outreach Registered Nurse. • The Housing Resource Centre continues to help people find and keep housing and prevent homelessness. • (2018) Housing Services and PHC staff worked with Trent University students to develop an updated draft eviction prevention plan. • (2018) City staff explored RentSmart as an eviction prevention program. RentSmart is a proven education and support model that assists people to find and/or maintain good housing, reduce evictions and increase housing stability. • (2018) Training was provided for front line staff from many local partner agencies in the following areas: <ul style="list-style-type: none"> - Housing-Based Case Management - How To Be An Awesome Housing-Focused Shelter - SPDAT Train the Trainer - Blanket Exercise (interactive educational program about the history of Indigenous peoples in Canada) - Indigenous Cultural Competency

Commitment	Outcome	Where We Are At: 2014-2018
14. Improve discharge planning from institutions, specifically hospital and correctional facilities.	People who are moving from institutions into the community will receive necessary services and supports to stabilize their housing and prevent re-admissions to institutions.	<ul style="list-style-type: none"> • (2014) City staff worked on the Health Links initiative with community partners and the Central East Local Health Integrated Network (CE-LHIN). This initiative coordinated supports for people whose mental health, addictions or behaviour compromised their housing. The goal was to put the right supports in place in the community upon discharge from hospital. • (2014) City staff met with correctional facility staff to improve discharge planning processes from the Central East Correctional Centre (CECC). This included the development of a screening tool and guidelines for coordinating supports between CECC and Homelessness Coordinated Response Team (HCRT) before an individual was discharged. • (2017) CECC and Peterborough Regional Health Centre (PRHC) joined the HCRT; CECC attends meetings on case-by-case basis and PRHC has become a more regular member. • (2018) Peterborough Regional Health Centre (PRHC) hosts a “Familiar Faces Case Conference” every two weeks to bring together care providers who share common complex clients. • (2018) PRHC staff participated in Service Prioritization Decision Assistance Tool (SPDAT) and Housing-based Case Management training.



Commitment	Outcome	Where We Are At: 2014-2018
15. Expand mental health and addictions case planning and outreach.	People, whose mental health, addiction or behaviour compromises their housing, receive services that are coordinated through individualized, multi-agency case planning.	<ul style="list-style-type: none"> • (2015) 14 community partners participated in a planning session to close gaps in homelessness services. They also developed a Client Services Pathway and a process to help resolve complex situations. • (2016) 13 agencies signed onto the Housing First Framework. • (2016) The Homelessness Coordinated Response Team (HCRT) won the Ontario Municipal Social Services Association (OMSSA) Local Municipal Champion Award. The HCRT is a collaborative, case conferencing model of service with the homeless population in Peterborough. Community partners work together to provide wrap-around support to individuals and families dealing with addictions, mental health, brain injury, trauma and homelessness. • (2017) A Coordinated Entry System working group was established. • (2018) The City and community partners developed a Coordinated Access System and a draft process guide and criteria for the by-name priority list. • (2014-2018) The Homelessness Coordinated Response Team (HCRT) is comprised of multiple community partners. They supported 206 people in 2018, 238 people in 2017, 155 people in 2016, 50 people in 2015, and 17 people in 2014. • (2018) Social Services provided intensive case management temporarily at a warming room program. • (2018) CMHA-HKPR Outreach Worker located at the Social Services office to work more closely with Social Services staff. This improves clients' connection to local mental health resources.

Commitment	Outcome	Where We Are At: 2014-2018
16. Pursue collaborative priority-setting among funders in homelessness services.	Priorities among funders of homelessness services are aligned and duplication of services is eliminated.	<ul style="list-style-type: none"> • (2014) The CE-LHIN announced dedicated services and rent supplements for 8 people who are experiencing mental health and addictions challenges. City staff and community agencies collaborated to coordinate use of the funding. • (2015) The City and community partners developed a Housing First funding application that was approved. It included 8 rent supplement units, 1 Intensive Case Manager, 2 Housing Support Workers and the availability of Trustee Services. • (2016) The City attends regular meetings with the CE-LHIN to discuss programs, services and potential funding opportunities. • (2016) The City consulted with community partners to determine the best use of new Federal and Provincial funding. Priorities were established using evidence gathered through the Homelessness Point in Time Count and the Service Prioritization Decision Assistance Tool (SPDAT). • (2017) The City took part in the Federally funded Homelessness Partnering Strategy (HPS) review engagement session with the United Way of Peterborough and District. • (2017) City Council approved an extra \$75,000 for municipal rent supplements in the homelessness program.



Transitioning Out of Homelessness

Commitment	Outcome	Where We Are At: 2014-2018
17. Develop and implement a 'Housing First' program model.	People who have experienced long-term homelessness are appropriately housed and supported using a "Housing First" model that is locally relevant.	<ul style="list-style-type: none"> • (2014) City staff led a working group with 9 service providers to develop a local Housing First model. • (2015) 8 people who were chronically homeless moved to permanent homes with supports using a Housing First model. • (2015) 28 agencies came together to learn about the SPDAT- a tool to help staff prioritize help for people who are homeless or at risk of homelessness • (2016) 13 agencies signed on to Housing First framework. • (2016) The City partnered with the United Way to undertake a Point in Time Count to provide a snapshot of homelessness in the community in order to take an important step to ending chronic homelessness. • (2017) Peterborough City and County successful securing Home for Good funding for 31 Housing First units for youth and people experiencing chronic homelessness. All units include rent supplements and wrap-around supports such as: intensive case management, trustee services, housing supports and outreach by a registered nurse. • (2014-2017) The Warming Room had 743 overnight guests. Due to demand it was extended for 2 months in 2017. The Warming Room is a minimal-barrier, seasonal program that serves many people who can not or will not stay at emergency shelters. • (2018) From March 20-23, 2018, 80 volunteers conducted a homelessness count in the City and County of Peterborough. The surveys were done at 17 City locations, 11 County locations and 9 street (walking) routes. • (2018) Intensive Case Manager at the Warming Room helped 15 people secure housing. • (2018) 37 people experiencing homelessness were supported by the Home for Good supportive housing program. • This Commitment will be re-evaluated during the 10-Year Housing and Homelessness Plan review.

Commitment	Outcome	Where We Are At: 2014-2018
18. Enhance Brock Mission facility and services.	Men experiencing homelessness will have improved physical space, enhanced services, with the potential for semi-independent living in a safe and supportive environment.	<ul style="list-style-type: none"> • (2016-2018) The redevelopment of the Brock Mission men's shelter is underway. The old building has been demolished and will be replaced by a purpose-built shelter. The new building will have an addition of 15 single room occupancy units. • (2018) City, Brock Mission and Peterborough Housing Corporation staff collaborated on a Co-investment Fund application to the Federal government for capital funding and financing opportunities for the new Brock Mission Men's Shelter and housing project.
19. Improve collaboration with private sector landlords.	Private sector landlords with lower-cost rental housing have the support and information they require to improve outcomes for tenants.	<ul style="list-style-type: none"> • (2017) City staff held an information session for Landlords about various housing and homelessness related topics. • Ongoing collaboration between agencies and landlords to find housing options for people needing a place to live. • An identified gap in service with ongoing problem-solving. • (2018) An Industry Roundtable event was held looking at best practices for community development of more affordable rental housing.



Commitment	Outcome	Where We Are At: 2014-2018
20. Enhance supports that prepare people to move out of emergency shelters and to secure and maintain their housing.	People leaving emergency shelters receive the support they need to find and maintain housing, reducing repeat shelter visits.	<ul style="list-style-type: none"> • (2014) City staff collaborated with shelter and community agency staff to make sure people were connected with supports before they left the shelter. • (2014) The City partnered with the Canadian Mental Health Association (CMHA) to offer 23 people a Life Skills program that was aimed at improving housing outcomes for people who are homeless. • (2014-2018) 6 to 7 Municipally funded rent supplements help support the Abbott House transitional housing program through the YES Shelter for Youth and Families. Youth who complete the program who have stayed the entire year will have developed life skills, gained a landlord reference and learned budgeting skills to save money towards their next steps. • (2016) When the Warming Room closed for the season, the City helped support outreach workers to stay connected with 54 guests in their homes on the streets or at meal programs. • (2018) Social Services, City Public Works and Peterborough Police staff collaborated to help people who are “living rough”. The goal of the protocol is to connect people with resources to help them find and secure safe housing. • (2018) Home for Good funding provided trustee services for up to 51 people. • (2018) The 2018-2019 extension of the Warming Room to a 12 month/year program will be reviewed in 2019. • (2014-2018) Social Services has 6 case managers that provide outreach and help people at the emergency shelters and on the street.

Notes



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**City of
Peterborough**

To: Members of the Joint Services Steering Committee

From: Sandra Clancy, CAO and Acting Commissioner of Community Services

Meeting Date: June 13, 2019

**Subject: Report CSSSJSSC19-003
Contract Extension for Daily Meal Program and Update on
Local Food Security Programs**

Purpose

A report to renew the service agreement with St. John's Anglican Church for the operation of the daily meal program and drop-in centre at the One Roof Community Centre and provide Council with an update on local food security programs.

Recommendations

That JSSC endorse the recommendations outlined in Report CSSSJSSC19-003 dated June 13, 2019, of the CAO and Acting Commissioner of Community Services, as follows:

- a) That the CAO and Clerk be authorized to sign a 1-year contract extension not to exceed \$208,000 with St. John's Anglican Church for the delivery of the Community Meal and Drop-in Centre Program for the period of January 1, 2020 to December 31, 2020; and
- b) That payments of \$300 per day be made as part of this contract extension for the delivery of a Warming and Cooling Facility Service when heat and cold alerts occur.

Budget and Financial Implications

The cost of the Community Meal program is \$208,000 for 2020. The cost of the Culinary Training Program is \$89,000. The costs of the delivery of the Warming and Cooling Facility Services at \$300 per day is estimated to be \$15,000. Adequate funding would be included in the 2020 Operating Budget from the sources identified in Chart 1 below.

Chart 1: 2020 Budget Sources for the One Roof Community Centre

	Provincial Cost	City Cost	County Cost	Totals
Meal and Drop-in Program	\$0.00	\$162,374	\$45,626	\$208,000
Culinary Training Program	\$89,000	\$0.00	\$0.00	\$89,000
Warming and Cooling Centre	\$0.00	\$11,710	\$3,290	\$15,000
Totals	\$89,000	\$174,083	\$48,917	\$312,000

The City\County cost share is calculated based on the 2020 budget cost share of the overall Homelessness budget, which is 78.1% from the City and 21.9% from the County. The total budget is \$949,361 with \$741,111 from the City and \$208,250 from the County.

The Ministry of Community and Social Services has indicated that social assistance funding is likely to be reduced in 2020. The changes have not been confirmed at this time. It is possible to reallocate the Employment Services budget at the local level to minimize any negative impact on the Culinary Training Program.

Background

This report provides an update on the local food security programs and seeks the endorsement of Joint Services Steering Committee (JSSC) to extend a one-year contract for the delivery of a Community Meal and Drop-in Centre Program. The approval of this extension will go to a future City Council meeting as Service Manager for Social Services programs.

In the years leading up to the end of 2016, there were a variety of meal programs in the City of Peterborough with the objective of providing a free meal for low-income residents. For many years Brock Mission ran the Open Table which provided a supper meal from Monday to Friday. This was supplemented by a variety of meals on weekends and Statutory Holidays provided mainly by faith organizations at different downtown church locations.

In 2013 the City supported the development of the Lighthouse Community Centre in partnership with the Canadian Mental Health Association and Kawartha Fest to provide

a meal and drop-in services at St. John's Anglican Church. A culinary training program was also developed to prepare the meals and provide employment training for Ontario Works clients.

In 2016 the program started to experience challenges maintaining the meal program while staying within a modest budget. To replace this service the City initiated an Expression of Interest process to receive proposals from local community groups and organizations with the goal of creating a cohesive program that provided a consistent meal and drop-in centre.

Report CSSS16-004 Community Meal Service Agreement awarded St. John's Anglican Church a 3-year contract to provide the following services:

- Deliver a free daily community meal every day of the year;
- Be open as a drop-in centre a minimum of 4 hours every day of the year;
- Provide information and referrals to service participants;
- Facilitate a culinary training program as part of the meal program; and
- Be open from 9:00 am to 9:30 pm as a warming and cooling centre during heat and cold alerts.

The contract included the option of two, 1-year contract extensions. This Report is recommending using the first 1-year extension. The City's contract is with St. John's Anglican Church; however, the program is known as the One Roof Community Centre (the Centre).

The contract also called for the formation of a Steering Committee with representatives from the City, the Centre, and the Community Training and Development Centre (as the culinary training service provider). The Steering Committee meets on a monthly basis to discuss operational issues and ensure the program is running effectively.

The requirements listed above were the scope of service defined and funded by the City. The Centre expanded its scope of services using their resources to offer the following enhancements:

- Deliver an additional supper meal 5 days per week (Monday to Friday)
- Open 7 hours a day from 12:00 pm to 7:00 pm

Update on Meal Program

The 2018 budget to operate the Centre totaled \$409,133 (unaudited) with the City contributing \$208,080. The operating cost of the Culinary Training Program in 2018 was \$88,880 which was paid to the Community Training and Development Centre.

This expanded program is a valuable service for those who access the Centre. Approximately 90% of people who use the Centre identify Ontario Disability Support

Program or Ontario Works as their source of income. Chart 2 provides details on the number of meals provided at the Centre over the past 2 years.

Chart 2: Daily Community Meals

	2017	2018
Lunch (5 days/week)		
Count	35,554	32,612
Daily Average	116	109
Suppers (7 days/week)		
Count	39,261	51,298
Daily Average	128	141
Total Meals		
Count	74,815	83,910
Daily Average	205	230

In 2017 lunch was served 6 days/week (Monday to Saturday) and supper served 6 days/week (Monday to Friday and Sunday). This schedule was changed in 2018 to have lunch 5 days/week (Monday to Friday) and supper 7 days/week.

These averages do not reflect the fluctuations that take place on a daily, monthly, or seasonally basis. Attendance at the Centre can range anywhere from 120 to 380 people each day.

The Centre is required to have 2 paid staff working while it is open. Volunteers, local organizations, businesses, churches, students, and community groups play an important role in the delivery of services at the Centre. The type of activities and roles they play include:

- Preparing meals
- Serving food
- Cleaning
- Support to Centre staff
- Food and monetary donations

Approximately 100 volunteer shifts are scheduled each week to meet the service needed at the Centre. This represents the equivalent of approximately 8 full-time staff.

Most people who access the Centre are there for the meals. However, client surveys show that visitors attend for many other reasons, including:

- Meeting with friends and to socialize
- Connecting with staff and accessing referrals
- Participating in programming at the Centre

- Using it as day time shelter

People who access the Centre are often in need of other services and resources available in the community. The Centre facilitates access to other services by either bringing in outreach services or providing referrals. Services and outreach offered at the Centre are managed in partnership with other organizations or delivered independently by the Centre. Some services and outreach include:

- Weekly Health Care Clinic (with 360 Nurse Practitioner Led Clinic)
- Monthly Dental Clinic (with Community Outreach Mobile Dental and Dental Hygiene Services)
- Woman's Meal (delivered at Kawartha Youth Unlimited)
- Harm Reduction Program and Positive Care Clinic (with PARN)
- Flu Shot Clinic (with Peterborough Public Health)
- Safe Food Handling Training (with Peterborough Public Health)
- Tutoring
- Baking
- Art and crafts
- Clothing distribution
- Cards and board games
- Free hair cuts
- Income Tax Clinics (with Happy Wanderers)

Providing information and referrals to other local programs and services is a key component of the Centre. Approximately 10 to 20 referrals are made at the Centre each month for services including:

- Housing and shelter
- Addictions
- Health and mental health
- Counselling
- Employment services
- Other food programs

Culinary Training Program

One Roof Food Service Training Program is a culinary based training program offered to Ontario Works and eligible ODSP recipients. The program operates at the Centre and is a 9-week program, which runs 4 times per week for 6 hours per day. The students prepare and serve lunch for the guests that access the Centre.

The goal of this pre-employment training opportunity is to give the participant hands on experience in a community kitchen. The participants prepare for future employment through skills development, learning and education, with the opportunity to earn up to

two High School credits. The focus of the training is menu planning, meal preparation, proper nutrition, inventory tracking, serving, and clean up. They build on their strengths and develop new skills through learning, teamwork, effective communication, problem solving/critical thinking, reliability, innovation, and leadership. It provides them with an opportunity to network and build further connections within the community. The students also complete 3 additional certifications: Safe Food Handling, Smart Serve, and Standard First Aid/CPR.

Over the past two years, there have been 89 participants in the Program with 79% (70 participants) graduating. The status of the participants at the end of each year is illustrated in Chart 3 below.

Chart 3: Status of Culinary Training Program Participants in 2017 and 2018

Employed and no longer on OW	9	10%
Working and still on OW	23	26%
Job ready and taking more courses	9	10%
On OW and not employed	17	19%
Now on ODSP	7	8%
Taking more courses	6	7%
Volunteering	13	15%
Pursuing post-secondary education	1	1%
Moved away	4	4%

Success is tracked through the Employment Readiness Scale (ERS). ERS is a tool that is used to assess participants' strengths and challenges to obtaining and retaining employment. The ERS is administered at the beginning of the program and again upon completion. Graduates of the One Roof Training Program have shown substantial improvement in their "Soft Skills", according to the ERS results at the end of the program. Soft Skills are vital to work-life success, increasing confidence and competence, and job retention. Participants take the necessary steps to achieve their personal goals and are proud of their success and accomplishments.

The Culinary Training Program is operated by the Community Training and Development Centre (CTDC) and is managed through a separate agreement.

Warming and Cooling Centre

In 2017 there were 5 heat alerts and 17 cold alerts compared to 11 heat alerts and 12 cold alerts in 2018. The Centre extends hours to be open from 9:00 am to 9:30 pm. This coincides with the Warming Room opening and closing hours. There are occasions when the extended hours are only needed for half a day as the weather changes.

The definition of a “cold alert” changed in early 2019. The target temperature for cold alerts changed to -15 degrees Celsius. The previous target was -25 degrees Celsius. This change was made collaboratively between the City of Peterborough and Peterborough Public Health. As expected, the frequency of cold alerts has increased. In February and March of 2019 there were 20 cold alert days.

The cost of operating the Warming and Cooling Centre was \$7,000 in 2017 and \$8,070 in 2018. \$9,675 has been spent for cold alerts in 2019. It is unknown how many heat alerts will occur over the summer or cold alerts at the end of the year, but expenditures are expected to be higher than previous years.

Challenges

The Centre has been dealing with a variety of challenges over the past 2 years. Efforts are being made to address these challenges with varying levels of success.

a) High User Volume

The use of the meal program and drop-in services is higher than expected. By offering two meals during the week and being open 7 hours every day, the volume of people accessing the Centre can be much higher than the 100+ people per day projected in 2017, when the original service agreement was established. The Centre can serve anywhere from 60 to 265 people for a single meal.

b) Space Limitations

The Centre is located on the lower level of St. John’s Anglican Church and is accessed off Brock Street. The dining hall can seat 72 people at a time. There is also a small lounge and office. Outside space is limited to the lower parking lot on Brock Street. These spaces are constantly in use especially during meal times.

c) Drug Use

The growing opioid problem is affecting the Centre. The Centre has policies in place that prohibit the use of drugs on the premises; however, it is proving challenging to enforce. There were 12 overdoses in 2018 (August to December) at the Centre and 9 overdoses so far in 2019 (January to April). There have been no fatalities as a result of these overdoses.

Staff are trained to administer Naloxone and have kits on site. The Centre is working with PARN to serve those who have drug use issues.

d) Victoria Park

The use of Victoria Park by people accessing the Centre has increased over the past 2 years. The Park is being used peacefully by many individuals and families; however, there are others who litter, smoke, tent, use illegal drugs, consume

alcohol, leave drug paraphernalia, and cause altercations. Representatives from the City, County, Police, and the Centre have been meeting to determine what can be done to improve the park environment. Actions are being put in place to address the issues in a cooperative and timely manner.

e) Food Supply

The Centre tries to prepare meals that are nutritious and enjoyable to eat. Using fresh, healthy food is sometimes difficult on a limited budget. The original budget accommodated a modest allocation to purchasing food when required.

The Centre is a member agency of Kawartha Food Share and receives weekly shipments of food. The supply of food from Kawartha Food Share can be unpredictable. There is always a supply of quality food that can be used to prepare meals, but other items such as crackers, snacks, and bottled water are also received that cannot be used in meal preparation.

Other Local Food Security Activities

Various agencies and groups play a role in addressing food insecurity issues. It is universally acknowledged that the primary cause of food insecurity is low income levels. Without higher incomes, it is difficult to reduce overall levels of food insecurity.

Municipal Role

Report CSSS16-003 Food Security and the Municipal Role in Peterborough outlined the factors impacting food security in Peterborough and the roles key organizations played, including the City of Peterborough, in addressing local food issues. The Report confirmed the municipal role as supporting emergency food programs including meal programs, food banks, and the supply of food vouchers. Chart 4 lists the financial support provided to key organizations that address the need for emergency food supplies.

Chart 4: City Funding to Emergency Food Programs

	2016	2017	2018
One Roof Community Centre	\$30,700	\$263,569	\$292,880
Kawartha Food Share	\$79,154	\$64,154	\$65,101
St. Vincent DePaul (Food Bank)*	\$5,200	\$5,200	\$5,200
Helping Hands Food Vouchers	\$28,900	\$31,395	\$34,275
Lighthouse Community Centre	\$220,171	\$0	\$0
TOTAL	\$364,125	\$364,318	\$397,456

*Estimate

Other key food security programs were and are still recognized to be the responsibility of other local organizations with the City participating and engaging where appropriate and where staff resources allow. Some of these activities include:

- Cooking programs
- Community gardens
- Collective kitchens
- Food literacy training
- Food box programs
- Canning workshops
- Advocacy for policy change at all levels of government to support food security.

Peterborough Public Health Role

Peterborough Public Health (PPH) is mandated to fulfill the 2018 Ontario Public Health Standards. Reducing household food insecurity is linked to achieving population health outcomes of improved health and quality of life, reduced morbidity and premature mortality, and reduced health inequity among population groups. PPH has had a commitment to addressing food insecurity since the early 2000's. PPH is involved with the Peterborough Food Action Network, Peterborough Poverty Reduction Network, Basic Income Peterborough Network, the Sustainable Peterborough Future of Food and Farming Workgroup, and provincial workgroups promoting health equity, reducing household food insecurity, and strengthening food systems. PPH prices the cost of healthy eating through Nutritious Food Basket Data collection each year. In 2018, the monthly cost of food was \$303 for a single man on Ontario Works, resulting in a \$198 deficit after paying for food and shelter alone (See Appendix A). This illustrates that limited incomes are the root cause of food insecurity.

Food literacy supports food security, which encompasses food skills, nutrition knowledge, self-efficacy/confidence, and ecological factors that influence food decisions and dietary behaviors. Food literacy is critical to healthy eating and reducing chronic disease risk. PPH food literacy programs promote social inclusion and work to reduce barriers to access. PPH programs include Come Cook with Us, Come Cook With Us 360, and Collective Kitchens. Support is also provided to Food for Kids Peterborough and County, Babies First, and food literacy work in childcare, schools, and other community settings. Many programs are offered through Myrtle's Kitchen, located at PPH.

Peterborough Food Action Network Role

The Peterborough Food Action Network (PFAN) was formed in 2007 as a working group of the Peterborough Poverty Reduction Network and has been led by PPH for the past several years. PFAN brings together community members including agriculture and food growing, education, health and community organizations interested in safe,

affordable and healthy food in Peterborough City and County. PFAN focuses its work based on a food security continuum including a focus on short term relief, capacity building, and system change. PFAN's mandate includes addressing root causes of hunger, including income and housing security, and identifying strategies to increase access to healthy food. PFAN working groups focus on raising awareness, federal food issues, community best practices, and municipal engagement. The City has one staff member that is part of PFAN.

YWCA Role

YWCA Peterborough Haliburton has been delivering food security programming for close to 30 years. Since 2016, all these have been integrated under the Nourish Project, a food security collaborative led by the YWCA, in partnership with PPH and GreenUP, along with other local organizations.

Recognized as a Good Food Organization by Community Food Centre Canada, Nourish offers an innovative prevention-based approach which targets the root causes of food and income insecurity. The programming includes three types of intervention: access to healthy food, skills building activities and opportunities to act on issues that affect participants' capacity to meet their basic needs.

The JustFood Box and Nourish Market Dollars are key examples of the programming designed to support participants bring healthy food to their tables. Every month, Nourish volunteers help pack and distribute 350 JustFood boxes which participants can purchase affordably through a pay-what-you-can scale. Nourish Market Dollars are distributed at the end of many series, offered as draw prizes at dinners, or purchased by groups looking to help people access healthy food. They are redeemed at the Curve Lake, Lakefield and downtown Peterborough markets.

Community Gardens fall within the types of activities that help grow food literacy and foster skill-building. Nourish works with groups of residents seeking to establish community gardens and supports individual residents looking for plots available in their neighbourhoods. Currently 47 community gardens help over 900 gardeners increase access to healthy food, boost their mental health and build community. Market Meals boost cooking skills while using local food sold in season.

Other initiatives such as Community Dinners, Cooking Out of The Box series, Seed Saving series, Canning workshops, Together We Harvest, Democracy Talks, Know Your News, Sampler Series are components of Nourish programs and supports. This integrated approach is grounded in a community development model to provide participants with the tools, skills and opportunity to make a difference in their lives.

Kawartha Food Share Role

Kawartha Food Share operates as a warehouse and distribution centre for emergency food to the City and County of Peterborough. They currently have 37 member agencies that receive fresh and non-perishable food to support programs that include: food banks, meal programs, food cupboards and school meal programs. Kawartha Food Share does not supply food directly to the public. Food donations and financial donations have been declining over the past several years. As food processing companies continually increase their efficiencies there is less food available to be donated. High food costs also make it harder for Kawartha Food Share to purchase the food they need.

These are common challenges across the province. Locally, they have caused a strain on food programs and forced some agencies to source and purchase increasing amounts of food independently to deliver their services.

In 2018 Kawartha Food Share purchased a refrigerated truck to help increase the amount of fresh and frozen food donations they can access. From May to December 2018, 65,500 pounds of fresh and frozen food was donated from local grocery stores.

Chart 5: Kawartha Food Share Food Distribution

	2015	2016	2017	2018
Weight Donated & Purchased (lbs)	2,708,161	1,956,044	1,826,930	1,913,0005
Weight Distributed (lbs)	2,328,840	1,672,266	1,488,355	1,811,232
Value of Distributed Food	\$5,822,100	\$4,180,655	\$3,720,887	\$4,709,203

There are three main food banks in Peterborough: Good Neighbours Care Centre, St. Vincent DePaul and Salvation Army. Each receives varying amounts of food from Kawartha Food Share and each runs their program differently to meet the needs of their clients and the capacity of their organizations.

Chart 6: Food Banks Annual Number of Client Visits

	2015	2016	2017	2018
Good Neighbours Care Centre	21,206	22,277	20,856	20,279
St. Vincent DePaul	22,370	18,127	21,477	20,017
Salvation Army	11,346	8,452	7,931	7,671

These figures represent number of visits to each food bank and not the number of clients. Clients can visit multiple times each month to receive food. However, only on their first visit of the month do clients receive a full order of food.

Salvation Army Role

Salvation Army has delivered food programs in Peterborough since the 1960's. They currently operate a Food Bank that serves approximately 775 individuals annually. They also operate a free breakfast program from Monday to Friday to 40-80 people each day. In 2018, approximately 14,000 breakfast meals were served. In November 2018, the Salvation Army stopped delivering their Food Box Program which had served 110 families each month. Many of those who accessed this program are now receiving the

JustFood Box through the YWCA. Each December the Salvation Army also distributes approximately 2,050 Christmas Hampers. No City funding is provided for these programs.

Summary

Many organizations, faith groups and volunteers contribute to a networked system of food services in Peterborough. The City of Peterborough plays a role in supporting the provision of emergency food through meal programs and food banks. This report recommends that a 1-year contract extension with St. John's Anglican Church be approved for the delivery of a meal program and drop-in service.

Submitted by,

Sandra Clancy
CAO and Acting Commissioner of Community Services

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Attachments:
Appendix A - Peterborough Public Health: No Money for Food is....Cent\$less



No Money for Food is...Cent\$less

September 2018

Food Insecurity in Peterborough

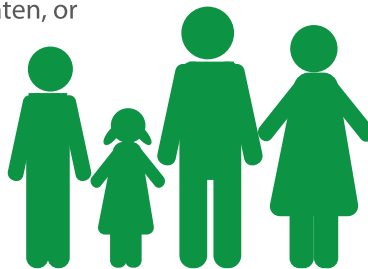
Food insecurity – inadequate or insecure access to food because of financial constraints – is a serious social and public health problem in Ontario. People who are food insecure cannot afford to buy the food they want or need for good health. Limited incomes are the main reason why people are food insecure in Peterborough.

In 2014, 11.9% or 594,900 Ontario households experienced food insecurity. In the City and County of Peterborough, food insecurity impacts 16.5% or 1 in 6 households.

People living in food insecure households:

- worry about not having enough to eat,
- compromise the quality and/or quantity of food eaten, or
- do not have a variety of food choices on hand.

In Peterborough, food insecurity affects 30% of households with children under the age of 18, compared to 15.5% in Ontario. One out of every 2 female lone parent families are food insecure, compared to the provincial average of 1 in 5 female lone parent families.



Low Incomes Don't Add Up

- People living on social assistance find that, after paying for rent and utilities, there is not enough money to buy nourishing food. Food insecurity affects 64% of Ontario households living on social assistance.
- Food insecurity is highest among aboriginal Canadians, low income households on fixed incomes, single mothers and people who do not own a home.
- In Canada, 62.2% of food insecure household report their main source of income as wages, salaries or self-employment. These are people who are part of the labour force but are trapped in low-paying or unstable jobs.

Poverty and Health... Did You Know?

- People who are food insecure report poorer health than people with higher incomes. Being food insecure makes people more vulnerable to chronic diseases (i.e., heart disease, diabetes, cancer) and these risks increase with the level of food insecurity.
- People who are food insecure may eat less fruit, vegetables and milk products because they cannot afford them. They are forced to skip meals or fill up on cheap foods that are not as nutritious.
- Exposure to severe food insecurity and experiences of child and youth hunger impact children's wellbeing. They are at greater risk for conditions like asthma, depression and suicidal thoughts in adolescence and early adulthood.
- Household food insecurity impacts the Ontario health care system. People who are food insecure have higher annual health care costs.

About the Nutritious Food Basket

In May 2018, Peterborough Public Health staff priced the Nutritious Food Basket (NFB). The NFB is Ontario's standardized food costing tool used by Health Units to measure the cost of healthy eating, based on Canada's Food Guide. The food costs are recorded according to the lowest available price at the grocery store. *(See over for results.)*



Understanding the Nutritious Food Basket

Generally, highly processed foods and food with little or no nutritional value (such as soft drinks and potato chips) are not included. The food basket does not contain any foods for special diets, such as gluten-free products. Personal and household care items, like toothpaste, soap and cleaning supplies are not included.



The Nutritious Food Basket design assumes:

- most people have the necessary time, food skills and equipment to be able to prepare most meals from scratch; and,
- people have access to quality grocery stores.

How Do We Know Some People Don't Have Enough Money For Food?

A summary of some real life situations for people living in Peterborough appears in Table 1. These scenarios illustrate that after paying for shelter and food, minimum wage earners and households on fixed incomes have little, if any money left over to cover other basic monthly expenses.

Table 1: May 2018 Peterborough Nutritious Food Basket Scenarios

Monthly Income/ Expenses	Single Person Households			Households with Children			
	Single Man (Ontario Works)	Single Man (Ontario Disability Support Program)	Single Elderly Woman (Old Age Security/ Guaranteed Income Supplement)	Single Parent, 2 Children (Ontario Works)	Family of 4 (Ontario Works)	Family of 4 (full-time Minimum Wage)	Family of 4 Average Income (after tax)
Monthly Income including Benefits & Credits	\$810	\$1,251	\$1,694	\$2,363	\$2,582	\$3,603	\$7,871
Estimated Shelter Cost	\$705	\$850	\$850	\$988	\$1,190	\$1,190	\$1,190
Cost of a Nutritious Diet	\$303	\$303	\$218	\$678	\$898	\$898	\$898
What's Left?	-\$198	\$98	\$626	\$697	\$494	\$1,515	\$5,783
% Income Required for Shelter	87%	68%	50%	42%	46%	33%	15%
% Income required for nutritious food	37%	24%	13%	29%	35%	25%	11%
REMEMBER: People still need to pay for utilities, phone, transportation, cleaning supplies, personal care items, clothing, gifts, entertainment, internet, school essentials, medical and dental costs and other purchases. NOTE: Shelter costs may or may not include utilities.							

How much do you spend on food in a month?

The cost of feeding a family of four in Peterborough was \$898 in May 2018. That represents 11% of an average family's income.

In contrast, the Nutritious Food Basket cost (\$898) represents 25% of the income of a family supported by a minimum wage earner or 35% of the income for a family receiving Ontario Works.

Does Food Cost Too Much?

The cost of food is not the issue for most people. The issue is that **incomes are too low.**

For people living on low incomes, there is not enough money left to buy healthy food after paying rent and utility bills.

What Can We Do About Poverty and Food Insecurity?

Educate yourself. Food insecurity is more than a food problem.

- Learn more about the root causes of poverty and food insecurity. Understand that food banks are not a long-term solution to food insecurity. Find out how food insecurity affects health care and social costs impact everyone.

Advocate for change. Speak up. Your voice can make a difference.

- Write to your local MP, MPP or Council member. Use this report to increase their understanding of poverty and its impacts on the most vulnerable in our community. Consider what improved social assistance rates, increased minimum wage, a living wage, affordable housing, affordable childcare and a national drug plan would mean for people in our community and their food security.
- Learn more about a Basic Income Guarantee (BIG) as a policy that will provide an income sufficient for life's basic needs, guaranteed by the government to all. Visit www.basicincomecanada.org or nourishproject.ca/basic-income-peterborough-network.
- Support food systems planning that makes healthy, local food a priority. To learn more about the Peterborough Food Charter, visit www.foodinpeterborough.ca/food-charter.

Support local food programs while working to end poverty.

- Food programs provide short-term relief for those in need and offer skill-building opportunities while work continues on longer-term strategies addressing food insecurity. Support programs (i.e., community gardens, gleaning, collective kitchens, community meal programs, food boxes and the Nourish Project) by volunteering your time or fundraising. Visit www.foodinpeterborough.ca and nourishproject.ca.





City of
Peterborough

To: **Members of the Joint Services Steering Committee**

From: **Sandra Clancy, CAO and Acting Commissioner of Community Services**

Meeting Date: **June 13, 2019**

Subject: **Report CSSSJSSC19-005
April 2019 Provincial Budget Impacts - Housing and Homelessness**

Purpose

A report to provide Joint Services Steering Committee with an update on Housing and Homelessness programs through the Ministry of Municipal Affairs and Housing announced on April 17, 2019.

Recommendation

That the Joint Services Steering Committee endorse the recommendation outlined in Report CSSSJSSC19-005 dated June 13, 2019 of the CAO and Acting Commissioner of Community Services, as follows:

That Report CSSSJSSC19-005 on Housing and Homelessness Funding through the Ministry of Municipal Affairs and Housing announced on April 17, 2019 be received for information.

Budget and Financial Implications

The Canada-Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and Investment in Affordable Housing (IAH) are 100% federal and provincial funding. The Community Homelessness Prevention Initiative (CHPI) and Home for Good programs are 100% provincial funding.

Peterborough has received a three-year allocation of funds under these programs. The Ministry of Municipal Affairs and Housing's allocation letter is attached as Appendix A. A summary of the funding allocations is below in Chart 1:

Chart 1. Funding Allocations 2018-19 to 2021-22

	Program	2018-19 Confirmed Allocation	2019-20 Confirmed Allocation	2020-2021 Planning Allocation	2021-2022 Planning Allocation
1	Canada-Ontario Community Housing Initiative (COCHI)	N/A	\$296,581	\$234,185	\$281,529
2	Ontario Priorities Housing Initiative (OPHI)	N/A	\$1,224,000	\$634,100	\$987,200
3	Investment in Affordable Housing for Ontario 2014 Extension (IAH)	\$1,629,900	\$776,900	N/A	N/A
4	Community Homelessness Prevention Initiative (CHPI)	\$3,380,790	\$3,380,790	\$3,413,935	\$3,413,935
5	Home for Good - Operating	\$983,236	\$983,236	\$983,236	\$983,236

Funding for COCHI and OPHI is available only after a Transfer Payment Agreement is signed and approved Initial Investment Plan is submitted to the Ministry of Municipal Affairs and Housing. The deadline to submit the Initial Investment Plan is September 13, 2019.

Transfer Payment Agreements and Investment Plans are already approved and in place for the IAH, CHPI and Home for Good programs (PLHDJSSC14-003, CSSSJSSC14-007, and CSSSJSSC17-005).

Background

Ontario's Community Housing Renewal Strategy

On April 17, 2019, the province of Ontario launched the Community Housing Renewal Strategy, a nine-year plan to support and enhance community housing. Community Housing is defined as "housing that is owned and operated by non-profit housing corporations and housing co-operatives or housing owned directly or indirectly by

provincial, territorial or municipal governments or district social services administration boards and includes Social Housing.” Social Housing refers to the 16 independent non-profit housing providers and Peterborough Housing Corporation. A list of Social Housing Providers in the City and County of Peterborough is included as Appendix B.

The Community Housing Renewal Strategy announcement also provided funding allocations for programs that were offered under the previous provincial government: The Community Homelessness Prevention Initiative (CHPI) and Home for Good.

Two new programs are being launched under this strategy, leveraging federal investments under the bilateral agreement between the Ministry of Municipal Affairs and Housing and Canada Mortgage and Housing Corporation. These new programs are called the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative.

Canada-Ontario Community Housing Initiative

The Canada-Ontario Community Housing Initiative (COCHI) is intended to replace federal funding that was projected to decrease under the Social Housing Agreement between the federal government and the Province of Ontario. Allocations under this program are equivalent to the amount of funding to Service Managers that would be reduced year over year.

The objectives of COCHI for the first three years of the program (2019-20 to 2021-22) are to protect tenants in projects with expiring operating agreements/mortgages and to stabilize the supply of community housing through repairs, renovations and operating support. COCHI funding is intended to support social housing providers that can demonstrate their potential for long-term sustainability.

Eligible operating expenses under COCHI include rent supplements for tenants of social housing where expiry of operating agreements may result in increased rents. As well, transitional operating subsidy may be offered to help a housing provider manage immediate costs that will enable them to be sustainable into the future.

Eligible capital costs under COCHI include repairs and replacement of building systems, and carrying out health and safety repairs, including accessibility renovations.

Priorities for repair and renewal projects for funding under COCHI will be identified using the Asset Planner database, data for which will be updated in 2020 with data from scheduled Building Condition Assessments.

Ontario Priorities Housing Initiative (OPHI) – Program Components

OPHI offers the following program components:

1. Rental Housing (funding to build new rental housing)

2. Homeownership (assistance for renter households to purchase a home)
3. Ontario Renovates (renovation assistance for low- and moderate-income homeowners)
4. Rental Assistance (rent supplement)
5. Housing Support Services (supports for people to retain housing and live independently)

Service Managers have the flexibility to select the components they will deliver each year using their OPHI annual funding allocations.

This program is modelled after previous programs, such as the Investment in Affordable Housing, but there are several additions and changes that will impact decision-making around the use of funds.

Ontario Priorities Housing Initiative (OPHI) – New Features

Support Service funding is a new component that was not available under previous affordable housing programs. Up to 5% of the three-year funding allocation may be used for the Support Service component. Examples of types of support services include: assistance with maintaining rental tenancy, crisis prevention, harm reduction, support for people with physical and cognitive disabilities, and support for social inclusion.

Service Managers will also be allowed to provide funds to develop non-residential space, including common areas and services used directly with the residential accommodation, such as office space for support service providers. Up to 30% of the total available space in a rental housing project may be used for non-residential purposes. Under previous programs, non-residential space was not eligible for funding.

Private developers who are not engaged in a partnership with the municipality, a non-profit or co-operative will not be eligible for Rental Housing component funding. To be eligible, projects must be non-profit, municipal or co-operative developments, or partnerships. OPHI program guidelines state that Canada Mortgage and Housing Corporation is offering other programs – for example, the National Housing Co-Investment Fund – to support the development of affordable units by private developers. The Ministry of Municipal Affairs and Housing is interested in focusing OPHI funding on the development of community housing that will provide longer-term public benefit.

New priorities for target populations have been added to the Ontario Priorities Housing Initiative program, including:

- People with mental health or addictions issues
- Those who are homeless or at risk of homelessness
- Veterans
- Racialized groups

Priorities identified in previous programs are also included in the OPHI, including:

- Seniors
- People with disabilities
- Indigenous peoples
- Survivors of domestic violence
- Recent immigrants
- Working poor

A new non-profit affordable homeownership option for the Homeownership component is also introduced in the OPHI. Homeownership component funding may be provided to non-profit affordable home ownership providers for the construction of affordable ownership units to help providers secure and reduce the cost of construction financing.

COCHI and OPHI Investment Plan

Service Managers are required to submit an Investment Plan to outline how the annual COCHI and OPHI funding allocations will be used over the first three-year funding period (2019-20 to 2021-22). The Investment Plan will identify which COCHI and OPHI components will be delivered in each year, and how the selected components will address the priorities identified in their 10-year Housing and Homelessness Plan. The Investment Plan is also expected to demonstrate value for money and prudent use of public funds.

Investment in Affordable Housing 2014 Extension

The federal funding under the Investment in Affordable Housing 2014 Extension (IAH) concluded in 2018-19. However, the Province will complete the cost-matching requirement under this program for one more year (2019-20). IAH funding allocated to rent supplements in 2018 has been prorated to 2025 to support an average of 21 households annually. IAH has also helped 64 renters become homeowners, and 131 homeowners do repairs and accessibility upgrades. IAH funding has been allocated to build below-market rental housing, some examples include: the Mount Community Centre, Brock Mission, Peterborough Housing Corporation's McRae and Havelock projects, CB Rubidge, the Loyola on Edinburgh Street. A summary of the allocations and expenditures under this program is included in Appendix C.

CHPI and Home for Good

Allocations and program guidelines for CHPI and Home for Good were largely unchanged. An increase to CHPI that was announced for 2019-20 was delayed to 2020-21. Home for Good funding is unchanged from previous commitments.

Canada-Ontario Housing Benefit

A new Canada-Ontario Housing Benefit is being developed between the Province and the Canada Mortgage and Housing Corporation. Documentation suggests that the benefit may begin to flow beginning April 2020. This program has the potential to provide stability for households that are in current programs but are projected to end in 2023-24.

10-Year Housing and Homelessness Plan

The announcement of the Community Housing Renewal Strategy comes before the City's the 5-year Review of the 10-Year Housing and Homelessness Plan (the Plan) is completed. The amended Plan will provide clear priorities for spending under all four of these funding streams.

While the amended Plan is not complete, through the consultation, two key priorities were identified both by the community and by third-party consultants: the need to end chronic homelessness and build more housing – particularly supportive housing for people who have been chronically homeless.

An operational review of Peterborough's housing and homelessness system identified permanent supportive housing for people who have been chronically homeless as a key resource that's missing in the City and County of Peterborough. Current Housing First programs that help people who have been chronically homeless to obtain and retain housing, are attempting to do so in an outreach, scattered-site model. This approach is less cost-effective and person-centred than permanent supportive housing with on-site supports. The lack of permanent supportive housing also puts pressure on the shelter system. A lack of options to move out of shelter and into housing means that more people stay in homelessness longer, ultimately increasing their need for supports.

The City has made it a practice to consult with community stakeholders to discuss priorities for new Housing and Homelessness funding. Given the extensive consultation that was conducted for the Plan, which included establishing short- and long-term priorities, a new consultation on funding priorities is not recommended at this time. Staff will consider both the relevant evidence and data as well as the input from community consultations with community members, agency staff, and people with lived experience of homelessness.

A version of this report is also being submitted to the June 10, 2019 meeting of the General Committee for the City of Peterborough and the June 26, 2019 meeting of County Council. Due to the timing and importance, the report could not go to Joint Services Steering Committee before going to a General Committee meeting.

Summary

The Community Housing Renewal Strategy confirms the Province of Ontario's commitment to the sustainability of existing community housing and the development of new housing. New program flexibilities are well-aligned help to create supportive homes for the most vulnerable, a key requirement for ending chronic homelessness in the City and County of Peterborough.

Submitted by,

Sandra Clancy
CAO and Acting Commissioner, Community Services

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Attachments:
Appendix A: Allocation Letter
Appendix B: Social Housing Providers
Appendix C: IAH Funding 2014-20

**Ministry of
Municipal Affairs
and Housing**

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et du Logement**

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April 17, 2019

Her Worship Diane Therrien
Mayor
City of Peterborough
City Hall, 500 George Street North
Peterborough ON K9H 3R9

Dear Mayor Therrien:

A handwritten signature in black ink that reads "Diane".

Our government for the people understands the importance of housing that is affordable, adequate and accessible, and that meets the needs of Ontario's diverse communities and populations. Despite the significant budget challenges our government faces, I am pleased that we will support critical continued housing investments and leverage federal funding under the National Housing Strategy through new provincial investments. I am writing to you today to outline funding for housing and homelessness programs as confirmed through the 2019 Ontario Budget.

My Ministry will be providing over \$1 billion in transfer payments for housing and homelessness programs in 2019-20, inclusive of federal transfers. As we work to address the province's fiscal circumstances, total transfers will decrease slightly in 2020-21 to just under \$1 billion and will return in 2021-22 to just over \$1 billion, subject to future multi-year budget decisions. This funding envelope enables us to maintain commitments to existing programs and use a flexible approach to cost-match funds for the National Housing Strategy over a multi-year period. The vast majority of these transfer payment programs flow through Service Managers.

This letter provides further program-by-program information and your specific allocations are detailed in an attachment.

Ongoing Programs

The **Investment in Affordable Housing for Ontario (2014 Extension)** program has successfully helped communities to build affordable rental housing, make home ownership attainable for lower-income Ontarians and offer funding for much-needed repairs. Federal funding under this program concluded in 2018-19. Our government is committing \$80.1 million in 2019-20 to complete the cost-matching requirements under this program. I am pleased to confirm your funding allocation for this final year of program funding, consistent with the previously communicated planning allocation.

To support communities across Ontario in their efforts to prevent and address homelessness, the **Community Homelessness Prevention Initiative (CHPI)** provides a flexible, outcomes-based, and accountable approach to funding. Despite the significant fiscal challenges this government faces, I am pleased we are able to maintain this critical funding in 2019-20 at the 2018-19 level of \$323.7 million and to increase funding to a new base of \$338.7 million beginning in 2020-21.

Our government recognizes how critical supportive housing investments are to address homelessness and maintain housing stability for some of our most vulnerable people. I am also pleased to advise that province-wide operating investments in the **Home for Good** program and **Indigenous Supportive Housing Program** will be maintained at the current level of \$63 million for each of the next two years (2019-20 and 2020-21). Existing capital commitments will also be maintained.

It is our government's intention to increase the ongoing level of provincial operating funding for the Home for Good and Indigenous Supportive Housing Programs to \$94.7 million in 2021-22. Decisions regarding allocation of the increased funding will be determined at a later date.

New Programs

Today I announced our government's Community Housing Renewal Strategy – a multi-year plan to sustain and grow our community housing system. Two new programs are being launched in 2019-20 to support this Strategy, leveraging federal investments under the bilateral agreement between the Ministry of Municipal Affairs and Housing and Canada Mortgage and Housing Corporation.

The **Canada-Ontario Community Housing Initiative (COCHI)** will provide funding to replace the federal Social Housing Agreement funding that expires each year, beginning 2019-20. Total federal funding under this program is \$33.2 million in the current year, \$81.0 million in 2020-21 and \$112.1 million in 2021-22.

The federal government has acknowledged that their funding for social housing has declined over time and through their funding of the Canada-Ontario Community Housing Initiative federal social housing investments will be maintained at about the 2018-19 levels. Over the period that federal expenditures have been declining, municipal expenditures on social housing have been growing. As allowed under the bilateral agreement, current municipal spending on social housing will be used to count as the cost-matching required under this program.

This funding can be used to repair, regenerate and expand community housing and to protect affordability support for tenants. It can be used to support community housing providers whose original program arrangements are expiring and help them to become more sustainable. Service Managers will be given significant flexibility to determine priorities locally, in consultation with their housing providers. In addition, consistent with the bilateral agreement, Service Managers will be required to give priority to Indigenous providers under the Urban Native Housing program who have expiring operating agreements, where these exist.

Your allocation amounts are equivalent to the amount of funding you are losing under the Social Housing Agreement each year.

Note that in addition to allocations to Service Managers, Canada-Ontario Community Housing Initiative funding is also being made available to support other housing providers who have received legacy Social Housing Agreement funding through provincial ministries, such as supportive housing providers.

The **Ontario Priorities Housing Initiative** will also launch in 2019-20, providing flexible funding to all 47 Service Managers and the two Indigenous Program Administrators to address local priorities in the areas of housing supply and affordability, including new affordable rental construction, community housing repair, rental assistance, tenant supports and affordable homeownership. The design of this program will build on our joint success in the delivery of the Investment in Affordable Housing Program.

Our government is committed to fully cost-match this program. Total federal and provincial funding of \$123.3 million in 2019-20, \$65 million in 2020-21 and \$99.9 million in 2021-22 will be available to allocate under the program. Provincial spending of \$34.7 million from existing programs across 2018-19 and 2019-20 will be counted towards the cost-matching requirement.

Canada-Ontario Housing Benefit

The province plans to begin negotiations with the Canada Mortgage and Housing Corporation shortly to finalize the program design and amend the bilateral agreement for the **Canada-Ontario Housing Benefit**. This will allow housing benefits to begin

flowing to Ontario households beginning April 2020, when federal funding becomes available.

In the meantime, the province will continue to provide portable housing benefits to **Survivors of Domestic Violence and Human Trafficking** who are eligible under the Special Priority Policy and who choose to take a portable housing benefit as an alternative to waiting for a rent-geared-to-income unit to become available. This critical program is available province-wide and provides benefits that are portable across the province, enabling recipients to make the housing choices that are best for them. \$10 million is available for this program in 2019-20.

Once the Canada-Ontario Housing Benefit becomes available, we plan to continue to support these households – as well as others – through the new benefit program.

Next Steps

Additional details concerning these initiatives, including Program Guidelines and a draft Transfer Payment Agreement for new programs, will be shared with your staff in the coming days.

I am pleased that our government for the people is able to continue to support the important work that you do to improve housing outcomes in your community, while we also work to improve Ontario's overall fiscal situation. I look forward to continuing our work together.

Yours truly,



The Honourable Steve Clark
Minister of Municipal Affairs and Housing

- c. Ms. Sandra Clancy, Chief Administrative Officer, City of Peterborough
Ms. Rebecca Morgan Quin, Manager, Housing Division, City of Peterborough

APPENDIX – FUNDING ALLOCATIONS**City of Peterborough**

Program	2019-20 Confirmed Allocation	2020-21 Planning Allocation	2021-22 Planning Allocation
Investment in Affordable Housing for Ontario (2014 Extension)	\$776,900	N/A	N/A
Community Homelessness Prevention Initiative	\$3,380,790	\$3,413,935	\$3,413,935
Home for Good – Operating	\$983,236	\$983,236	\$983,236
Canada-Ontario Community Housing Initiative	\$296,581	\$234,185	\$281,529
Ontario Priorities Housing Initiative	\$1,224,000	\$634,100	\$987,200

Appendix B: Social Housing Providers in the City and County of Peterborough

Housing Provider Name	Type	Number of Units	Address / Location
AOTS Community Homes	Singles, Families	39	1025 Chemong Rd, Peterborough
Auburn Retirement Village of Peterborough	Seniors	60	931 Armour Road N, Peterborough
Hilliard Park Non-Profit Homes	Singles, Families Seniors	50	800 Hilliard St, Peterborough
Kairos Non-Profit Housing of Peterborough	Single mother-led families with children	12	185 Romaine St, Peterborough
Kawartha Participation Projects (KPP)	Singles, Families, Supportive Housing for People with Physical Disabilities	71	77 Towerhill Rd, Peterborough
Kinsmen Garden Court (Peterborough Kinsman Club Enterprises)	Seniors	66	831 Dutton Rd, Peterborough
Kiwanis Club of Scott's Plains (Ptbo) Housing	Singles, Seniors	40	951 Hilliard St, Peterborough
Leta Brownscombe Co-Operative Homes Inc.	Singles, Families, Seniors	80	243 Milroy Dr, Peterborough
Marycrest at Inglewood Seniors Residence	Seniors	60	1565 Monaghan Rd, Peterborough
Millbrook Manor (Millbrook Non-Profit Housing Corporation)	Seniors	44	2 Manor Dr, Millbrook
Northminster Court	Seniors	40	294 /308 Sunset Blvd, Peterborough
Ontario Aboriginal Housing Services	Urban and Rural First Nation, Inuit and Métis people living off-Reserve in Ontario	131	Locations throughout the City and County of Peterborough
Otonabee Court (Otonabee Municipal Non-Profit Housing Corporation)	Seniors	21	30 Short Street, Keene
Peterborough Housing Corporation	Families, Seniors	928	City and County of Peterborough
St. Giles Senior Citizens Residence	Seniors	48	775 Park St S, Peterborough
St. John's Centre	Seniors	102	440 Water St, Peterborough
YWCA Centennial Crescent	Victims of Domestic Violence	40	Peterborough

Appendix C – Investment in Affordable Housing Funding Allocation and Expenditures 2014-20

IAH-E 2014-2020	Households/Units	Funding
Rental Housing	77	\$4,504,300
Homeownership	64	\$523,400
Peterborough Renovates	131	\$2,024,370
Rent Supplement	126	\$720,000
Admin		\$387,230
Totals	398	\$8,159,300



City of
Peterborough

To: Members of the Joint Services Steering Committee

From: Sandra Clancy, CAO and Acting Commissioner of Community Services

Meeting Date: June 13, 2019

Subject: Report CSSSJSSC19-004
Funding and Service Impacts to Children's Services and Ontario Works Resulting from 2019 Provincial Budget

Purpose

A report to provide an update regarding the potential impacts of the 2019 provincial budget to Children's Services and Ontario Works for the City and County of Peterborough.

Recommendations

That Joint Services Steering Committee approve the recommendations outlined in Report CSSSJSSC19-004 dated June 13, 2019, of the CAO and Acting Commissioner of Community Services, as follows:

- a) That Report CSSSJSSC19-004, providing an update on the funding impacts resulting from the 2019 Provincial Budget, be received for information; and
- b) That Staff continue to analyze the funding impacts and potential service impacts and make recommendations in September 2019 to mitigate and/or fund the impacts for 2019 and future years.

Budget and Financial Implications

Staff have not yet been provided with all the information therefore specific financial and program impacts in 2019 and 2020 remain unknown. There are a range of options and decisions to be made once more information is provided.

Based on the current estimates, the financial impact for the 2019 and 2020 municipal budget years to the City and County to provide the same services in the same manner are shown in the chart below:

Program	2019			2020		
	Estimated Reduction: Provincial Funding	City Impact: Same Services	County Impact: Same Services	Estimated Incremental Reduction: Provincial Funding	City Incremental Impact: Same Services	County Incremental Impact: Same Services
Ontario Works	-513,000	350,000	72,000	-314,000	38,000	8,000
Children's Services	-302,000	0	0	-960,000	591,000	268,000
Total Estimated Change	-815,000	350,000	72,000	-1,274,000	629,000	276,000

Any changes in service levels or efficiencies in service delivery would reduce these impacts.

The current balance in the Social Services reserve is \$2,160,189. The Children's Services Best Start reserve has a balance of \$340,029. There is also \$200,000 of the Best Start reserve budgeted in 2019, for a total of \$540,029 available.

Background

The City of Peterborough is the designated Consolidated Municipal Service Manager (CMSM) for the delivery of Child Care and Early Years, Housing and Homelessness, and Ontario Works (OW) in the City and County of Peterborough.

The provincial budget, which was announced on April 11, 2019, included changes to the funding for social services programs that will impact the 2019 and subsequent budgets which may result in reduced services to individuals and families in the community. Provincial announcements have stated that the Children's and Social Services Sector spending is targeted to decrease from \$17B in 2018-19 to \$16B in 2021-22 province-

wide. This represents a decrease of 2.1% per year with savings to be achieved through social assistance reform, social services modernization, and human services integration, reducing reporting requirements, and streamlining transfer payments.

On May 27, 2019 the Premier announced that planned 2019 cuts to some municipal funding would be delayed. Some of the Child Care cuts announced on April 18, 2019 would be delayed. The City has not received any further details from the Province, but early indications are that changes will occur in 2020 as planned.

2019 Changes

Child Care and Early Years

Fee Stabilization Support (FSS) that was provided in 2018 to increase wages and other compensation to Early Childhood Educators and to stabilize licensed child care fees, ended as of March 31st, 2019. In 2018 the funding was \$403,089. The 2019 funding for January to March 2019 is \$100,750 for a reduction of \$302,000 and no further funding will be received in 2020.

2019 City Budget - Fee Stabilization			Estimated Revised 2019 Budget		
Provincial Subsidy	Municipal Share	Total Expenses	Provincial Subsidy	Municipal Share	Total Expenses
403,000	0.00	403,000	101,000	0.00	101,000

Potential Service Impacts:

Fee Stabilization was a new 100% provincially funded program in 2018 intended to increase wages and other compensation for licenced child care staff and to stabilize licensed child care fees in agencies. Since the Province has chosen to end this 100% provincially funded program, there will be no additional costs to municipalities, but it does result in a loss of funding for licensed child care operators. Potential impacts with the end of this program could be a reduction of salaries to child care staff and/ or increases in parent fees to maintain salaries at the increased level. These decisions will be made by the child care operators.

Ontario Works Changes

In November 2018, the Government announced its vision for social assistance reform, with a focus on improving employment outcomes and accountability. In December, the Auditor General's audit on Value for Money of the Ontario Works (OW) program highlighted opportunities for change. The Ministry has advised that 2019 will be a year of refocusing OW service delivery priorities including changes to existing guidelines, business practices and to strengthen program accountability, oversight and integrity.

The Ministry will be working closely with municipalities on the design of aspects of reform. The Ministry has also identified four priority areas:

- Improving Employment Outcomes
- Enhancing Accountability and Achieving Outcomes
- Amending Service Contracts (in-year) related to Employment Targets
- Strengthening Fiscal Accountability

Additionally, there was an announcement earlier in 2019 about a new service system management model for Employment Ontario that is proposed to result in \$720M in savings before 2021-2022. The decisions regarding this service system management role will be made through a competitive RFP process with an expectation that there will be three "prototype" communities by the fall of 2019. The result of this change could impact the OW Employment Assistance funding that is part of the overall OW Administration Budget.

Key Changes from the April 2019 announcement for Ontario Works:

1. The **Addiction Services Initiative** (ASI) is eliminated effective July 31, 2019.
2. **2019 Administration Funding** "should not" exceed the previous year's actuals unless there is clear evidence-based rationale that can be negotiated.
3. Service managers are expected to **improve employment outcomes** for Ontario Works participants by 3% per year. This could be challenging given the announcement about a narrowing of the definition of disability under the Ontario Disability Support Program (ODSP) that may result in an increased OW caseload. Failure to achieve anticipated outcome performance can result in the Province's recovery of up to 15% of the provincial subsidy.

Anticipated Impacts Related to the Funding Changes—Financial and Service

1. The **Addiction Services Initiative** is an Ontario Works program funded by the Province to help social assistance recipients remove substance use as a barrier to employment. Services include assessment, treatment planning, and referrals to addiction and non-addiction services in partnership with FourCAST and through Intensive Case Managers in the Social Services Division. The program is designed to improve individual employability by addressing substance use concerns.

2019 City Budget – Addiction Services Initiative			Estimated Revised 2019 Budget (based on maintaining current service levels)		
Provincial Subsidy	Municipal Share	Total Expenses	Provincial Subsidy	Municipal Share	Total Expenses
538,000	0.00	538,000	314,000	133,000	447,000

The CMSM received \$538,000 annually to provide this enhanced employment service. Estimated funding for 2019 will be \$314,000 or a reduction of \$224,000.

There are four staff funded through this program and 226 clients directly attached to the Intensive Case Managers.

The Division is developing a draft transition plan with recommendations for this program given the vulnerable nature of the clients and relationships that have developed. In the interim, notice has been provided to the community addiction service provider.

2. Freezing the **2019 OW Administration Funding** at 2018 actuals will result in a loss of \$289,000 in budgeted provincial subsidy. The Division is analyzing options to stay within this budget without service cuts.

The Province is working to revise the OW Administration Funding formula. Future impacts are not known at this time.

2019 City Budget – OW Administration Funding			Estimated Revised 2019 Budget (based on maintaining current service levels)		
Provincial Subsidy	Municipal Share	Total Expenses	Provincial Subsidy	Municipal Share	Total Expenses
7,532,000	4,524,000	12,056,000	7,243,000	4,813,000	12,056,000

The Division is currently reviewing the OW Administration budget to determine if there are areas to reduce expenses (such as salary gapping, not hiring summer students, some employment programming and supports to clients.) These choices would impact service levels and response times to social assistance recipients.

There is the opportunity to provide clear rationale to Ministry staff, with supporting documentation in the Ontario Works Service Plan, to request funding above the cap. The Division is working with Ministry staff on this request.

2020 Changes

Child Care and Early Years

The key changes for 2020 as noted in correspondence from the Ministry of Education dated April 18, 2019:

1. Municipalities will be required to cost-share the operating portion of Expansion Plan funding at a rate of 80/20 provincial/ municipal. This funding was previously provided at 100% by the Province.
2. The threshold for allowable administration funding for municipalities will be reduced from 10% to 5% and all administration funding for Children's Services, including Wage Enhancement administration funding, will now be cost-shared at a rate of 50/50. This was also previously funded 100% by the Province.
3. In addition to funding changes the Ministry will assign service targets. The stated goal with this approach is to reduce the administrative reporting burden, but not meeting the targets could result in a financial penalty. Receiving the City's targets and understanding the consequences of not meeting them is key information still to come.

Anticipated Impacts Related to the Changes—Financial

1. **Expansion Plan Funding** - Beginning in 2020, municipalities will be required to cost-share the operating portion of Expansion Plan Funding at a rate of 80/20 provincial/ municipal. The Expansion Plan Funding was launched in 2017 by the Province to create 100,000 high-quality licensed child care spaces for children aged 0-4 in Ontario. At that time, the funding was provided to municipalities to plan for expanded spaces to meet this target over 5 years. Municipalities can decide how much to contribute with municipal funds representing 20% of total allocation and the Province contributing 80%, up to the maximum of the allocation.

Based on the former funding model, the Municipal Budget provided no municipal funds. If the full municipal contribution cannot be provided, the \$1,654,000 will not be received from the Province.

2020 Projected Expansion Plan Funding at 100% Provincial funds (on current allocation)			Estimated 2020 Budget Impacts (based on an 80/20 cost share)		
Provincial Subsidy	Municipal Share	Total Expenses	Provincial Subsidy	Municipal Share	Total Expenses
2,067,000	0.00	2,067,000	1,654,000	413,000	2,067,000

The 2020 Municipal contribution is estimated to be \$413,000 cost shared 69% City, 31% County (based on current projections for 2020 licensed spaces.)

Illustrated in the chart below are the programs supported by Expansion Plan funding that are either open or pending the full roll-out. There are a number currently under construction and others that are on hold in anticipation of further decisions.

The Ministry of Education requires that the City confirm whether operational funding will be provided to previously approved school-based child care projects at Crestwood,

Havelock-Belmont Public School and Norwood District High School programs by August 31, 2019.

City Expansion	# of Licensed Spaces	# of Expanded Spaces	Status	Opening
Les Petits	95	13	Open	2017
Pearson	39	13	Open	2017
Crestwood	25	25	Under Construction	Sep-19
Mc Rae	49	49	Under Construction	Sep-20
King George	105	18	Tender	Sep-20
Total City	313	118		
County Expansion				
Lakefield	135	22	Open	2017
Millbrook	131	49	Open	2017
Buckhorn	35	23	Open	2018
Bridgenorth	89	15	Open	2019
Havelock	95	69	Under Construction	Sep-19
Norwood	39	39	On Hold	Dec-20
Total County	524	217		
Total	837	335		

Total Number of Licensed Child Care Spaces including expansion spaces

Year	City	County	Total
2018	2446	1048	3494
2019	2751	1213	3964

Options to consider and potential service impacts

The following information still needs to be provided to the municipality:

- The financial allocations and program details (such as the 2019 Ontario Child Care Service Management and Funding Guideline, 2019 Child Care Service Agreement Amendments, and the 2019 Ontario EarlyON Business Practices and Funding Guideline);
- A new provincial Child Care Plan which may have updates to the Child Care Funding Formula coming into effect in 2019 and further years;
- The Early Learning and Child Care Program was a 3-year agreement between the Federal Government and the Province. 2019 is the third year of the agreement and there is no certainty whether the agreement will be renewed. If

this is not, the result will be a loss of \$792,960 in funding in 2020 which will further impact current service levels;

- The ministry sets annual service targets for Expansion funding based on the previous year's service levels and are tied to the service agreement. If the municipality is unable to achieve the cumulative targets by 10%, the ministry will reduce the annual allocation by 1%.

Once this information is known, the City and County will be able to determine options moving forward. Funding to sustain the expanded spaces includes fee subsidies, special needs resourcing, wage and operating grants. If the municipality decides not to cost share some or all the additional spaces, the impacts could include:

- The loss of fee subsidy funding that supports approximately 146 children per month; and/or
- Implementation of a fee subsidy wait list for families that require financial assistance for licensed child care; and/or
- Implementation of a financial cap on the fee subsidy per diem paid to child care operators; and/or
- A reduction of operating funding paid to child care operators; and/or
- A reduction of funding to support children with special needs currently attending licensed child care programs.

Any of these scenarios could result in reduced access for children, increased parent fees for families or program closures due to financial instability.

- 2. Threshold for allowable administration funding reduced and full 50/50 cost share implemented** - The reduction in the allowable threshold for administration percentages (from 10% to 5%) and contribution rates (cost shared 50/50) impact Wage Enhancement, General Allocation and Expansion Plan funds are shown below with an additional cost to the municipalities of \$446,500.

Expected Impacts of administration funding:

Program Area	Projected 2020 Budget based on current administration expenditures			Estimated 2020 Budget Based on 5% threshold and 50/50 cost share		
	Provincial Subsidies	Municipal Share	Total Expenditures	Provincial Subsidies	Municipal Share	Total Expenditures
Wage Enhancement Administration	71,000	0.00	71,000	35,500	35,500	71,000
General Allocation Administration	479,000	194,000	673,000	210,000	463,000	673,000
Expansion Plan Administration	142,000	0.00	142,000	52,000	90,000	142,000
ELCC Administration	72,000	0.00	72,000	20,000	52,000	72,000
Total	764,000	194,000	958,000	317,500	640,500	958,000

Options to consider and potential service impacts

Reducing the expected municipal share for these components may seem easier because there is less a direct impact to clients but, it would be difficult and will take time. The provincial government's expectation is that ministries, agencies and transfer-payment partners, which includes municipalities, are expected to think differently about how programs and services can be delivered in an improved and sustainable manner that drives efficiencies and maximizes value for money.

However, the reduction of the allowable threshold for administration expenses could have the following impacts:

- reduced capacity to properly support community and vulnerable people including service users, community partners, general public;
- more difficulty to meet reporting requirements expectations, accountability and serving more families that came with the increased provincial funding over the past 3 years;
- increased case load size for case managers;
- longer wait times for families applying for fee subsidy and
- reduced ability to respond to inquiries and follow-up with clients and service providers.

Challenge of these impacts

Municipalities have been notified of the budget allocation without consultation or discussion, and after the approval of municipal budgets. The service planning guidelines and performance indicators are scheduled to be released "shortly." Without this information, moving forward with any decisions quickly is difficult and would be without proper consideration to the long-term impact to the municipalities and to vulnerable individuals and families in the community. Since the May 27, 2019 announcement some items have been reversed for 2019 but, expected to occur in 2020. The Province has stated that they will consult with municipalities over the changes but, the process and extent of the consultation are yet to be determined.

The potential loss of child care spaces and subsidies with no successor program has the potential to destabilize the local child care system.

If viewed in isolation, each change to Social Services budgets and programming might be individually managed to varying degrees; however, the combined effect of these concurrent changes presents a significant challenge to the City as a CMSM and to community agencies providing related services.

Given the number of funding changes, particularly within Children's Services, priorities about service implications will need to be identified and considered as well as budget implications in the strategies that are put forward.

Ending the ASI program will require a thorough strategy that ensures that vulnerable clients are transitioned appropriately.

In addition, the cuts to administration funding could potentially lead to internal capacity challenges and lack of staffing to provide appropriate oversight to system providers.

There is significant work to be done.

A version of this report is also being submitted to the June 10, 2019 meeting of the General Committee of the City of Peterborough and the June 26, 2019 meeting of County Council. Due to the timing and importance, the report could not go to Joint Services Steering Committee before going to a General Committee meeting.

Submitted by,

Sandra Clancy

Chief Administrative Officer and Acting Commissioner of Community Services

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Attachments:

Appendix A: Ministry of Education 2019: EYCC02 Funding Memo

Appendix B: 2019 Ontario Works Service Delivery Priorities Memo

Ministry of Children,
Community and Social Services

Director's Office
Social Assistance
Service Delivery Branch

Ministère des Services
à l'enfance et des Services
sociaux et communautaires
Bureau du directeur
Direction de la prestation des
services en matière d'aide sociale



April 17, 2019

MEMORANDUM TO: Ontario Works Administrators

- Municipalities and DSSABs

FROM: Patti Redmond
 Director, Social Assistance Service Delivery Branch

SUBJECT: 2019 Ontario Works Service Delivery Priorities

Thank you for supporting client needs and your on-going commitment to exploring new and innovative ways to achieve employment outcomes for clients.

I am writing to provide information regarding the 2019 Ontario Works (OW) service delivery priorities. This year, the ministry will be updating the OW service delivery priorities, along with existing guidelines and business practices to strengthen program accountability, oversight and integrity.

As you know, last November the Government set out its vision for social assistance reform, with a key focus on improving employment outcomes and accountability. In December the Auditor General, through the release of her Value for Money audit of the Ontario Works program, further highlighted opportunities for improvement in these areas. Through the course of this year, the Ministry will be working closely with our municipal and DSSAB partners on the design of various aspects of the reform program. We recognize that there is much to do and the important role that both the Ministry and our partners must play in achieving success. As this work progresses, we also believe that there are significant opportunities for continuous improvement that will position us well for the future while delivering improved outcomes now.

The ministry has identified service delivery priorities grouped within the following **four** pillars:

1. Improving Employment Outcomes
2. Enhancing Accountability for Achieving Outcomes
3. Amending Service Contracts (in-year) related to Employment Targets
4. Strengthening Fiscal Accountability

Pillar #1 - Improving Employment Outcomes

The ministry will be establishing more ambitious employment outcomes targets with delivery partners to encourage continuous improvement within the program.

- 2018 actuals for the employment outcomes measured will be the forecasted baseline for 2019.
- Negotiated 2019 targets must be at minimum 3% higher than the 2019 baseline.
 - In exceptional circumstances, the ministry may consider demonstrated evidence with respect to shifts in local demographics (e.g. changes in population size), labour market (e.g. changes to the unemployment rate and/or local industry) and if the 2018 actuals/2019 forecasted baseline is significantly above the provincial median (Pillar # 2) when negotiating targets.
- The evidence-based rationale supporting employment outcomes targets will be documented in your 2019 OW service plan.
- In addition, delivery partners will develop strategies to increase the number of ODSP non-disabled adults actively participating in OW Employment Assistance (EA).
 - Descriptions of these strategies will be documented in your service plan, and participation in OW EA data will be monitored using the OW Datasheets.

Pillar #2 – Enhancing Accountability for Achieving Outcomes

The ministry will be enhancing performance management measures with delivery partners to support greater accountability for achieving outcomes.

- In addition to setting employment outcomes above the prior year's actuals (namely, Pillar # 1), further attention will be initiated by Program Supervisors with delivery partners who are below the provincial median or below similar communities with respect to labour market conditions. Similar communities may be defined as but is not limited to similar OW caseload size and similar population size.
 - Eligibility Verification Process (EVP) is the ministry's key oversight activity which uses a risk-based case audit process to ensure client eligibility for social assistance is determined based on accurate financial and personal information.
 - The Ministry will specifically report on delivery partners results related to:
 - 100% assignment of audit plans within 15 business days
 - 90% completion rate of audit plans prior to the following audit plan creation date and
 - Perform Quality Assurance reviews of random samples of completed audits. The focus will be on EVP mandatory steps.
- EVP data will be monitored using the EVP OW Performance Analysis Reports that are posted to the SA Extranet.

Pillar #3 - Amending service contracts (in-year) related to Employment Targets

- Historically, there has been flexibility to renegotiate forecasted baselines and improvement targets in-year to reflect major changes in environment.
- Moving forward, negotiated targets will not be amended from the initial contract which may result in financial recoveries. The maximum recovery, based on performance is 15% of the total upload funding.

Pillar # 4 – Strengthening Fiscal Accountability

The ministry will be introducing new financial controls and collecting program delivery information to better understand delivery costs and to ensure the provision of funding reflects program spending.

- Budget submissions for 2019 funding should not exceed the previous year's actuals unless there is a clear evidence-based rationale negotiated with the Program Supervisor and documented in your 2019 OW service plan.
- A detailed list of all OW (central and direct) full-time equivalent (FTE) positions (names of positions and total count) will be completed as part of the 2019 Ontario Works Budget Package.
- Service contracts must be fully executed (i.e., signed and returned to the ministry) on or before July 31, 2019.
 - A minimum of a 15% cash flow reduction from ongoing monthly payments will be applied starting with the August payment, until the contract is fully executed.
- In addition, delivery partners will provide a list of all OW benefits that are managed outside of the Social Assistance Management System (SAMS) and identify supporting documentation that will be provided with their subsidy claims to support expenditures in their 2019 OW Service Plan.

If you have questions on this material, please contact your Social Assistance Program Supervisor for further information.

Original signed by

Patti Redmond

cc. Anna Cain, Director of Social Assistance Program Policy Branch

CSSSJSSC19-004 Appendix B

Ministry of Education
Early Years and Child Care Division
 315 Front Street West, 11th floor
 Toronto ON M7A 0B8

Ministère de l'Éducation
Division de la petite enfance et de la garde
d'enfants
 315, rue Front Ouest, 11^e étage
 Toronto ON M7A 0B8



2019: EYCC02

MEMORANDUM TO: Chief Administrative Officers, CMSMs and DSSABs
 Directors and/or General Managers

FROM: Jill Dubrick
 Director, Early Years and Child Care Programs and
 Service Integration Branch
 Early Years and Child Care Division
 Ministry of Education

DATE: April 18, 2019

SUBJECT: **2019 Child Care and Early Years Allocations**

I am pleased to provide the new 2019 child care and early years allocations for Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs).

As you are aware, on April 11, 2019, the government tabled its 2019 Budget. This year's budget reflects the outcomes of a comprehensive multi-year planning process that built on the findings of EY Canada's line-by-line review, and the ideas identified in the Planning for Prosperity Survey and the Big Bold Ideas Challenge. The government conducted a thorough review of all government programs in order to ensure investments are sustainable and modernized. The review is also meant to ensure that duplication is eliminated, and valuable programs and services are sustainable and delivering outcomes for the people of Ontario.

In 2019, the Ministry of Education will be investing approximately \$1.7 billion in child care and early years programs. Of the \$1.7 billion, \$1.59 billion will be invested in child care including:

- \$1.03B in general allocation;
- \$216M to support child care expansion;
- \$26M in base funding for licensed home child care;
- \$100M in Canada-Ontario Early Learning and Child Care funding; and
- \$204M for Wage Enhancement/Home Child Care Enhancement Grant funding.

Additional investments in child care and early years include:

- \$141.5 million is being invested for early years programming.
- \$35 million is being invested to support off reserve Indigenous-led child care and early years programming in 2019.

As announced in the 2019 Budget, the province is introducing the new Ontario Childcare Access and Relief from Expenses (CARE) tax credit. The new CARE tax credit would provide about 300,000 families with up to 75 per cent of their eligible child care expenses, and allow families to access a broad range of child care options, including care in centres, homes and camps. Ontarians would be able to claim the CARE tax credit when they file their tax returns, starting with the 2019 tax year. Starting with the 2021 tax year, Ontario would give families the choice to apply for and receive more timely support through regular advance payments during the year.

This year's investment enables the continued support of key government priorities such as child care and early years operating costs, fee subsidies, the wage enhancement/home child care enhancement grant, licensed home child care base funding, child care expansion, and funding for off reserve Indigenous-led culturally appropriate child care and early years programs.

Changes to this year's child care allocation will include:

- A.** Updates to Child Care Funding Formula Data Elements
- B.** Changes to Municipal Cost-Sharing and Administrative Threshold

- C.** Changes to Fee Stabilization Support Funding
- D.** Updates to Contractual Service Targets
- E.** Continuation of Wage Enhancement Funding and Administrative Burden Reduction
- F.** Continuation of Base Funding for Licensed Home Child Care

Changes are also being made to EarlyON Child and Family Centre staffing requirements and rules around the provision of respite child care in EarlyON Centres. Further information on these changes is provided below.

In addition to the important changes listed above, the province is working on a new child care plan that meets family's needs and makes life easier for them by making child care more affordable, increasing choice and availability of child care, reducing red tape and administrative burden, and improving quality and delivering high standards of care.

In response to feedback from the sector and to align with the new child care plan, in 2019 the ministry will also be considering updates to the Child Care Funding Formula to address sector feedback and reduce administrative burden to come in to effect in 2020. These updates would help to ensure a more equitable, predictable, transparent and responsive distribution of child care funding across Ontario.

Ministries, agencies and transfer-payment partners are all expected to think differently about how programs and services can be delivered in an improved and sustainable manner that drives efficiencies and maximizes value for money. The government is focused on moving to an efficient, transparent and accountable transfer payment system that will enable evidence-based decision making and reduce costs and administrative burden. As the province is taking steps to modernize and transform its own operations, it expects service delivery partners to do the same – to identify and realize opportunities for efficiencies, improved service delivery, and better client/user outcomes.

Additionally in 2019, the ministry will be exploring updating the existing Ontario Child Care Management System (OCCMS) to support administrative burden reduction and overall accountability and efficiency of program operations. The

ministry is also planning to move to a new online system for developing and distributing transfer payment agreements (TPAs), in alignment with broader government efficiency efforts mentioned above. Information regarding this transition will be provided in the coming weeks and will not impact the distribution of 2019 child care TPA amendments.

We look forward to sharing more details of these exciting initiatives and our new child care plan with our partners as they become available.

Important Changes for 2019:

In 2019 the ministry has made several important changes to the child care and early years program with a focus on supporting child care affordability across the province, better meeting the needs of local communities, and reducing administrative burden.

Further details on these changes will be included in the 2019 Ontario Child Care Service Management and Funding Guideline, 2019 Child Care Service Agreement Amendments and the 2019 Ontario EarlyON Business Practices and Funding Guideline.

A. Updates to Child Care Funding Formula Data Elements

The current Child Care Funding Formula (CCFF) is comprised of various data components. In 2019 the CCFF has been updated with the 2016 census data from Statistics Canada (i.e., Low Income Cut-Off (LICO), Land Area, Education Level) and data from the Ministry of Finance (i.e., child population projections, Rural and Small Community Data). These updated data elements will result in corresponding changes to CMSM/DSSAB 2019 child care allocations.

B. Changes to Municipal Cost-Sharing and Administration Threshold

Beginning in April 2019, CMSMs/DSSABs will be required to cost-share the operating portion of Expansion Plan funding at a rate of 80/20 provincial/municipal and all administration funding, including Wage Enhancement administration funding, will now be cost-shared at a rate of 50/50. In addition, the threshold for allowable administration funding municipalities can spend on

child care will be reduced from 10% to 5%. These changes align with government-wide expenditure management initiatives, while honouring the government's commitment to healthy, safe, and high quality child care programs. To support municipalities in transitioning to these new requirements, the changes will take effect as of April 1, 2019 and will not be applied retroactively to January 1.

C. Changes to Fee Stabilization Support Funding

Fee Stabilization Support (FSS) funding was provided in 2018 as one time funding to increase wages and other compensation, and to stabilize licensed child care fees. As of March 31st, 2019, the commitment for FSS funding has ended. This will help focus funding towards the child directly and help maintain affordable, accessible child care for families across the province.

FSS allocation and cash flow have been provided for the period of January to March 2019 as part of the 2019 Child Care allocations. Reporting requirements associated with FSS will also be related to the period of January to March 2019. FSS funding flowed to CMSMs/DSSABs after March 31, 2019 will be recovered.

More details on recovery of 2019 FSS funding will be provided with the service agreement package shortly.

D. Updates to Contractual Service Targets

To support the timely execution of service agreements and payment disbursement, an amended approach to contractual service targets was implemented in 2018. Service targets were assigned by the ministry based on previously negotiated targets established by the ministry and CMSMs/DSSABs.

An updated approach to service targets will be implemented in 2019. The approach will maintain the benefits of the reduced administrative burden realized with the previous approach, but will take into account changes to funding allocations. As with the previous approach, in 2019, service targets will be assigned by the ministry.

Specific service targets will be provided with your service agreement package. The ministry will consider updates to and evaluation of this approach to align with any

proposed changes that result from the review of the Child Care Funding Formula in 2019.

E. Wage Enhancement Funding and Administrative Burden Reduction

In 2019, wage enhancement funding will continue to be funded at current funding levels. While administration funding for wage enhancement will be adjusted as per the cost reduction measures noted above, the overall provincial investment in wage enhancement remains the same.

Additionally, in 2019, the requirement for CMSMs/DSSABs to follow the ministry determined application process for the wage enhancement/home child care enhancement grant will be removed. CMSMs/DSSABs will be responsible for determining wage enhancement/home child care enhancement grant entitlement as per their local policies and processes. These changes align with government wide administrative burden reduction efforts and increase the overall flexibility of service system managers in the provision of the wage enhancement/home child care enhancement grant.

F. Continuation of Base Funding for Licensed Home Child Care

In 2018 operating funding was increased to support a base funding model for licensed home child care agencies to support the provision of stable, predictable funding and assist agencies with forecasting, planning, and actively recruiting more providers. This funding will continue under the 2019 budget allocation.

The 2017 licensed child care survey data was used as the basis for determining licensed home child care (LHCC) base funding allocations in 2018. As this survey is updated annually, the data from the 2018 survey has been used to determine 2019 allocations.

Based on sector feedback, the ministry is pleased to make the 2018 data available to all service system managers. This data will be provided with the service agreement package.

Supporting EarlyON Child and Family Centres

The ministry is committed to supporting EarlyON Child and Family Centres to ensure that children, parents and caregivers have access to free, play-based drop-in programs and information about relevant community and specialized services. To help support service system managers in meeting the needs of their communities, changes to staffing requirements and rules around the provision of respite child care in EarlyON Centres are being made for 2019.

Changes to EarlyON Staffing Requirements

CMSMs and DSSABs are required to ensure that qualified staff teams are responsible for delivering programs and services at every centre. Qualified staff teams must include at least one Registered Early Childhood Educator (RECE) to deliver mandatory core services related to supporting early learning and development.

Effective immediately, the transition period for ensuring EarlyON Child and Family Centres employ at least one RECE at every centre will increase from three to five years. This means that all EarlyON Child and Family Centres must have at least one RECE by January 1, 2023.

In addition to an extension to the transition period noted above, the Ministry is also pleased to introduce a grand-parenting provision for staff in EarlyON Child and Family Centres with more than 10 years of experience in the following child and family programs:

- Ontario Early Years Centres
- Parenting and Family Literacy Centres
- Child Care Resource Centres
- Better Beginnings, Better Futures

This means that, effective immediately, these staff can be used to meet the RECE requirement for the EarlyON Child and Family Centre in which they are employed.

Respite Child Care in EarlyON Child and Family Centres

Effective immediately, CMSMs/DSSABs have the option of continuing to work with service providers to offer respite child care, as a customized community connection, in EarlyON Child and Family Centres. Respite child care services are intended to support parents who require short-term or occasional care for their children.

CMSMs and DSSABs who choose to exercise this option would determine which locations would offer and be funded for respite child care based on local service plans and community needs. Respite child care must be offered within the existing framework for unlicensed child care and meet the legislative and regulatory requirements of the Child Care and Early Years Act, 2014 and associated regulations. For instance, EarlyON Centres offering an unlicensed respite child care program may only care for five children at any one time.

Customized community connections, including respite child care, should still only be considered once the EarlyON Child and Family Centre core service expectations are being met on a regular and consistent basis in a community.

Further information on these changes will be provided in the 2019 Ontario EarlyON Business Practices and Funding Guidelines, which will be issued shortly.

Transfer Payment Agreement Amendments

As per the multi-year child care transfer payment agreements signed in 2018, 2019 funding allocations will be provided as an amended budget schedule and corresponding transfer payment agreement (TPA) schedule amendments. These amendments do not require signature from Recipients. 2019 TPA schedule amendments are anticipated to be released along with the 2019 Ontario Child Care Service Management and Funding Guideline.

Reporting Requirements

In 2019 the ministry is pleased to announce that it will be permanently removing child care Estimates submissions. This change is in alignment with other government wide administrative burden reduction initiatives, as well as reporting changes made in previous years. Additionally, the ministry will be doing further work to reduce reporting requirements in the year ahead and will provide more information in the future.

Cash Flow in 2019

Monthly cash flow for operating funding for child care will continue to be based on your 2018 Revised Estimates or signed 2018 agreement until the 2019 child care transfer payment agreement amendments are executed. Further details will be provided with the service agreement package shortly.

Funding and Cash Flow for EarlyON

The Ontario Early Years Child and Family Centre transfer payment agreement that was distributed in September 2017 and its subsequent amending agreements are multi-year agreements that include approved funding allocations for 2018 and 2019. The 2019 allocations remain in effect and will continue to be dispersed as per the payment plan detailed in the transfer payment agreement.

Early Years Advisors and Financial Analysts are the ministry contacts for child care and EarlyON, therefore please direct any questions or concerns to them; the contact list is available on the [Financial Analysis and Accountability Branch Website](#).

Thank you for your attention to this matter. I look forward to our ongoing collaboration.

Sincerely,

Original signed by

Jill Dubrick

Director, Early Years and Child Care Programs and Service Integration Branch
Early Years and Child Care Division

Copy: Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care
Division

Becky Doyle, Director, Financial Accountability and Data Analysis Branch
Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

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Appendix A: 2019 Child Care Allocations

CMSM/DSSAB	2019 Total General Allocation	Expansion Plan	Base Funding for LHCC	ELCC	2019 Total Child Care Allocation	Fee Stabilization Support (Jan - Mar)	Wage Enhancement / HCCEG Allocation	Wage Enhancement/ HCCEG Administration	2019 Total Funding
Corporation of the City of Brantford	7,723,998	1,767,504	276,000	814,224	10,581,726	107,268	1,693,976	47,144	12,430,114
City of Cornwall	7,136,868	1,708,301	82,800	774,265	9,702,234	61,351	923,745	35,859	10,723,189
City of Greater Sudbury	15,118,380	2,845,633	82,800	1,272,900	19,319,713	162,698	2,453,982	92,783	22,029,176
The City of Hamilton	44,402,782	10,007,712	1,062,600	4,532,030	60,005,124	500,458	8,043,346	216,555	68,765,483
Corporation of the City of Kawartha Lakes	4,771,158	1,029,689	-	508,148	6,308,995	42,677	782,322	15,984	7,149,978
Corporation of the City of Kingston	8,192,644	1,755,796	124,200	862,094	10,934,734	141,362	2,051,745	61,211	13,189,052
Corporation of the City of London	30,689,329	6,520,165	503,700	3,045,232	40,758,426	441,831	7,433,193	173,172	48,806,622
City of Ottawa	75,393,319	14,957,693	5,637,300	6,978,626	102,966,938	1,093,714	17,315,818	534,578	121,911,048
Corporation of the City of Peterborough	7,981,770	1,747,614	420,900	792,960	10,943,244	100,750	1,617,246	44,333	12,705,573
Corporation of the City of St. Thomas	5,868,826	1,489,908	124,200	612,468	8,095,402	66,439	1,039,792	29,354	9,230,987
Corporation of the City of Stratford	4,071,731	955,292	55,200	403,390	5,485,613	37,242	574,255	20,374	6,117,484
City of Toronto	291,655,225	60,181,281	5,927,100	28,671,036	386,434,642	2,767,542	42,629,943	1,282,998	433,115,125
Corporation of the City of Windsor	28,629,326	6,307,062	255,300	2,898,295	38,089,983	303,507	5,132,145	150,641	43,676,276
Corporation of the County of Bruce	3,655,592	848,086	165,600	367,754	5,037,032	48,582	813,338	24,852	5,923,804
Corporation of the County of Dufferin	3,229,089	644,836	69,000	312,808	4,255,733	42,970	793,783	18,853	5,111,339
Corporation of the County of Grey	5,130,535	1,209,876	262,200	524,127	7,126,738	72,802	1,241,082	33,566	8,474,188
Corporation of the County of Hastings	8,339,451	1,727,655	289,800	850,081	11,206,987	81,460	1,457,072	38,293	12,783,812
Corporation of the County of Huron	3,356,825	678,719	103,500	331,673	4,470,717	46,085	639,342	17,621	5,173,765
Corporation of the County of Lambton	11,636,033	1,829,436	262,200	785,434	14,513,103	107,396	1,596,663	49,810	16,266,972
County of Lanark	3,786,655	990,223	269,100	415,906	5,461,884	49,422	825,900	24,231	6,361,437
County of Lennox & Addington	3,249,256	784,359	138,000	356,493	4,528,108	31,149	481,237	15,516	5,056,010
County of Northumberland	4,256,779	843,103	62,100	413,322	5,575,304	42,813	821,020	20,123	6,459,260
County of Oxford	5,599,595	1,275,930	110,400	583,299	7,569,224	49,193	683,980	31,823	8,334,220
County of Renfrew	5,425,672	1,267,582	110,400	553,768	7,357,422	60,036	946,049	25,196	8,388,703
County of Simcoe	25,242,725	5,650,516	434,700	2,516,655	33,844,596	344,022	5,737,618	161,934	40,088,170
County of Wellington	12,644,676	2,880,899	262,200	1,144,194	16,931,969	131,205	2,269,753	59,634	19,392,561
District Municipality of Muskoka	3,466,984	825,186	103,500	364,130	4,759,800	28,908	487,107	16,164	5,291,979
Corporation of the Municipality of Chatham-Kent	11,183,163	1,675,792	-	753,654	13,612,609	74,881	1,272,777	34,761	14,995,028
The Corporation of Norfolk County	5,514,604	1,556,151	103,500	595,908	7,770,163	50,287	813,007	18,154	8,651,611
Regional Municipality of Durham	38,501,992	8,584,900	565,800	3,557,033	51,209,725	658,632	11,384,624	257,504	63,510,485
Regional Municipality of Halton	32,070,310	6,108,302	552,000	2,696,403	41,427,015	764,792	11,771,714	330,809	54,294,330
Regional Municipality of Niagara	27,233,653	5,179,979	476,100	2,526,240	35,415,972	298,700	4,648,461	156,463	40,519,596
Regional Municipality of Peel	106,353,679	22,824,989	2,277,000	10,816,011	142,271,679	1,226,691	18,953,608	448,091	162,900,069
Regional Municipality of Waterloo	33,228,581	6,476,170	2,566,800	3,058,723	45,330,274	473,368	6,625,142	211,038	52,639,822
Regional Municipality of York	79,016,021	16,096,167	662,400	7,766,486	103,541,074	1,383,653	23,694,245	596,342	129,215,314
United Counties of Leeds & Grenville	5,028,635	1,097,403	75,900	521,362	6,723,300	77,802	1,241,599	34,487	8,077,188
United Counties of Prescott & Russell	5,675,111	1,398,817	186,300	593,348	7,853,576	105,422	1,439,107	42,238	9,440,343
Algoma District Services Administration Board	3,988,179	870,468	-	353,961	5,212,608	24,453	383,196	17,875	5,638,132
District of Cochrane Social Service Administration Board	7,508,380	1,680,080	117,300	746,570	10,052,330	56,148	905,394	30,539	11,044,411
District of Nipissing Social Services Administration Board	7,016,869	1,660,799	248,400	727,364	9,653,432	102,492	1,444,375	39,614	11,239,913
District of Parry Sound Social Services Administration Board	4,034,125	829,635	165,600	407,842	5,437,202	16,323	220,112	12,948	5,686,585
District of Sault Ste Marie Social Services Administration Board	5,398,723	1,185,498	165,600	527,757	7,277,578	57,650	869,126	25,839	8,230,193
District of Timiskaming Social Services Administration Board	5,491,866	901,422	131,100	441,638	6,966,026	39,080	604,506	15,849	7,625,461
Kenora District Services Board	5,427,223	1,307,744	-	494,973	7,229,940	14,433	192,051	18,668	7,455,092
Manitoulin-Sudbury District Social Services Administration Board	4,385,918	1,180,921	27,600	420,859	6,015,298	21,852	341,882	8,459	6,387,491
Rainy River District Social Services Administration Board	2,524,478	534,925	-	262,983	3,322,386	11,130	182,358	3,822	3,519,696
District of Thunder Bay Social Services Administration Board	10,700,552	2,277,551	82,800	1,045,572	14,106,475	81,384	1,218,236	43,381	15,449,476
PROVINCIAL TOTAL	1,030,937,285	216,157,769	25,599,000	100,000,000	1,372,694,053	12,502,055	198,690,972	5,589,483	1,589,476,563

Appendix B: Communications Protocol Requirements

All public announcements regarding provincial and federal investments in Ontario's child care and early years system are potential joint communication opportunities for the provincial government, federal government, school boards, the Consolidated Municipal Service Manager/District Social Services Administration Board (CMSM/DSSAB), municipalities and community partners.

Public Communications

Municipalities, school boards, CMSMs and DSSABs, and community partners should not issue a news release or any other public communication directed at media regarding major child care and early years investments, without:

- I. First contacting the Ministry of Education through EYCCinvestments@ontario.ca about your plan to publicly communicate these major child care and early years investments; and
- II. Publicly recognizing the Ministry of Education's role in providing funding; and
- III. Inviting the Minister of Education to attend any events related to your investment announcement.

The Ministry of Education may also choose to issue its own news release and/or hold events about investments in child care and early years projects, in addition to those prepared by municipalities, school boards, CMSMs and DSSABs, and community partners.

The intent of this protocol is to promote the role of both the Ministry of Education and stakeholders in bringing new child care and early years projects to local communities.

Major Announcements and Events

Important: For all major child care investments the Minister of Education must be invited as early as possible to the event. Invitations can be sent to EYCCinvestments@ontario.ca with a copy sent to your ministry Early Years Advisor. Municipalities, school boards, CMSMs and DSSABs, and community partners will be notified at least four to six weeks in advance of their opening event as to the Minister's attendance. If the date of your event changes at any time after the

Minister has received the invitation, please confirm the change at the email address above.

If the Minister of Education is unavailable, the invitation may be shared with a government representative who will contact your municipality, school board, CMSM or DSSAB, or community partner to coordinate the details (e.g. joint announcement). Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay their announcements to accommodate the Minister or a Member of Provincial Parliament (MPP); the primary goal is to make sure that the Minister is aware of the announcement opportunity.

Other Events

For all other media-focused public communications opportunities, such as sod turnings for example, an invitation to your local event must be sent to the Minister of Education by email (EYCCinvestments@ontario.ca) with at least three weeks' notice. Again, please send a copy to your ministry Early Years Advisor. Please note that if the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay these “other” events to accommodate the Minister. Only an invitation needs to be sent; a response is not mandatory to proceed.

This communications protocol does not replace our stakeholders' existing partnerships with the Ministry of Education. Regional early years advisors and regional child care licensing staff should still be regarded as primary points of contact for events and should be given updates in accordance with existing processes.

Acknowledgement of Support

The support of the Government of Ontario must be acknowledged in media-focused communications of any kind, written or oral, relating to new investments. Similarly, CMSMs and DSSABs announcements related to funding received through the ELCC must clearly acknowledge that the contributions were made by the Province of Ontario and the Government of Canada. This acknowledgment could include but is not limited to, any report, announcement, speech, advertisement, publicity, promotional material, brochure, audio-visual material, web communications or any other public communications. For minor interactions on social media, or within social

media such as Twitter, etc. where there is a limited restriction on content, municipalities, school boards, CMSMs and DSSABs, and community partners are not required to include government acknowledgement. In addition, when engaged in reactive communications (e.g., media calls) municipalities, school boards, CMSMs and DSSABs, and community partners do not have to acknowledge government funding; however, if possible, such an acknowledgement is appreciated.