



**Peterborough Architectural Conservation
Advisory Committee Minutes
City of Peterborough
June 4, 2015**

**Minutes of a Meeting of the Peterborough Architectural Conservation
Advisory Committee Held on June 4, 2015 in the Sutherland Room,
City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Stewart Hamilton, Chair in the Sutherland Room, City Hall.

Present:

Stewart Hamilton, Chair
Kaes Vanderkooy
Paul Lumsden
Jacqueline Irwin
Councillor Pappas
Martin Parker
Catherine Dibben (arrived at 7:03 p.m.)

Regrets:

Steve Guerin
Ivan Bateman

Staff:

Erik Hanson, Heritage Resources Coordinator
Kathryn McLeod, Heritage Researcher
Cassandra Coleman, Canada Works summer intern
Kendra Sedgwick, Committee Coordinator

Erik Hanson informed the Committee that Kathryn McLeod was the successful candidate for the Heritage Researcher position. He welcomed her back to the position and Erik also introduced Cassandra Coleman to the Committee. She is the Heritage office's summer intern and will be working on putting together the application process for alterations to designated buildings.

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Minutes – May 7, 2015

Moved by Paul Lumsden

That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on May 7, 2015 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Jacqueline Irwin declared an Interest in Report PACAC51-019 – Heritage Preservation Office Report, specifically the Heritage Conservation District Study update as she lives within the study area.

Councillor Pappas declared an interest with Report PACAC15-019 - Heritage Preservation Office Report, specifically the Affordable Housing update, as his parents live in proximity to the property at 1545 Monaghan Road.

Consent Agenda

No items were passed as part of the Consent Agenda.

**Heritage Resources Coordinator
Report PACAC15-018
London Street Generating Station Design Update**

Moved by Councillor Pappas

That Report PACAC15-018 be deferred until a presentation can be made to the Committee.

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC15-021
Official Plan Review Process Update**

Moved by Councillor Pappas

That Report PACAC15-018 be deferred to the September Committee meeting.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC15-020
PACAC Strategic Plan**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC15-020, dated June 4, 2015 of the Heritage Resources Coordinator, as follows:

That the report with respect to the review of the Strategic Planning Exercise undertaken by the PACAC be received for discussion.

At the meeting, Committee added the following:

That a communications sub-committee be established, consisting of Martin Parker, Jacqueline Irwin and Councillor Pappas to investigate newsletter and website opportunities and report back at the September Committee meeting; and

That a sub-committee be struck, consisting of Catherine Dibben and Paul Lumsden, to prioritize the Strategic Plan initiatives and report back to Committee in September.

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC15-019
Heritage Preservation Office Report**

Councillor Pappas declared an interested as his parents live in close proximity to the Mount property. He did not discuss or vote on the matter.

Jacqueline Irwin declared an interest with the Heritage Conservation District as she lives within the study area. She did not discuss or vote on the matter.

Moved by Paul Lumsden

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC15-019, dated June 4, 2015 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for the month of May 2015 be received for information.

“CARRIED”

Other Business

Circulations

Moved by Kaes Vanderkooy

That the verbal update provided by the Heritage Resources Coordinator regarding the Batten-White subdivision and Zoning By-law Amendment for 25 Merino Drive (File Z1505) be received for information.

“CARRIED”

The Chair advised the Committee that a special meeting may be called later in June to discuss the possible demolition of the County jail. Staff will inform Committee of the need for a special meeting once the Chair has received correspondence from the County.

Councillor Pappas left the meeting at 8:40 p.m.

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Next Meeting

The Chair indicated that the next meeting of the Committee is scheduled for September 3, 2015.

Adjournment

Moved by Kaes Vanderkooy

**That this meeting of the Peterborough Architectural Conservation Advisory
Committee adjourn at 8:46 p.m.**

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Stewart Hamilton, Chair