



**Peterborough Architectural  
Conservation Advisory Committee  
Minutes  
City of Peterborough  
January 15, 2014**

**Minutes of a Meeting of the Peterborough Architectural Conservation  
Advisory Committee Held on January 15, 2014 in the Sutherland  
Room, City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Kendra Sedgwick, Committee Coordinator in the Sutherland Room, City Hall.

**Present:**

Stewart Hamilton  
Kathryn McLeod  
Martin Parker  
Bronson Smith  
Kaes Vanderkooy  
Ivan Bateman  
Catherine Dibben  
Paul Lumsden

**Regrets:**

Councillor Pappas

**Staff:**

Erik Hanson, Heritage Resources Coordinator  
Rebecca Whelan, Heritage Researcher  
Kendra Sedgwick, Committee Coordinator

**Peterborough Architectural Conservation Advisory  
Committee Minutes  
Meeting of January 15, 2014  
Page 2**

**Election of Officers for 2014**

**Chair**

Moved by Kathryn McLeod

**That Stewart Hamilton be appointed as Chair of the Peterborough Architectural Conservation Advisory Committee for 2014.**

"CARRIED"

Stewart Hamilton assumed the Chair.

**Vice Chair**

Moved by Catherine Dibben

**That Kathryn McLeod be appointed as Vice Chair of the Peterborough Architectural Conservation Advisory Committee for 2014.**

"CARRIED"

**Designation Sub-Committee**

Moved by Catherine Dibben

**That Kaes Vanderkooy be appointed as Chair of the Designation Sub-Committee for 2014.**

"CARRIED"

**Cenotaph Committee Appointee**

Paul Lumsden volunteered to serve as PACAC's representative on the Cenotaph Advisory Committee for 2014.

**Peterborough Architectural Conservation Advisory  
Committee Minutes  
Meeting of January 15, 2014  
Page 3**

**Minutes – November 14, 2013**

Moved by Martin Parker

**That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on November 14, 2013 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Consent Agenda**

Moved by Kaes Vanderkooy

**That items 5, 6 and 8 are approved as part of the Consent Agenda.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC14-002  
PACAC2014 Budget**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-002, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:**

**That the PACAC approve the budget allocations, as outlined in Appendix A.**

“CARRIED”

**Peterborough Architectural Conservation Advisory  
Committee Minutes  
Meeting of January 15, 2014  
Page 4**

**Heritage Resources Coordinator  
Report ACHAC14-003  
Heritage Week**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report ACHAC14-003, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:**

**That the PACAC fund advertising and publicity for the planned 2014 Heritage Week activities to a maximum of \$1500.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC14-005  
PACAC Publicity Items**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC14-005, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:**

- a) **That the committee accept the quote of \$150 for the production on the new PACAC pull-up banner; and,**
- b) **That the PACAC approve the expenditure of \$325 for the installation of the new street banner at Murray Street for the month of February in celebration of Heritage Week 2014.**

“CARRIED”

**Peterborough Architectural Conservation Advisory  
Committee Minutes  
Meeting of January 15, 2014  
Page 5**

**Heritage Resources Coordinator  
Report PACAC14-001  
Heritage Preservation Office Report**

Moved by Paul Lumsden

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-001, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the monthly activities of the Heritage Preservation Office for November and December 2013, be received for information.**

“CARRIED”

Moved by Kaes Vanderkooy

**That the PACAC Chair draft a letter and forward it to the Planning Division outlining the Committee’s concerns with respect to the Zoning By-law Amendment for 139 Douro Street (File Z1320).**

“CARRIED”

Moved by Bronson Smith

**That the PACAC Chair send a letter of thanks to Peterborough GreenUP for their partnership over the past two years while working on the Under The Canopy book.**

“CARRIED”

**Peterborough Architectural Conservation Advisory  
Committee Minutes  
Meeting of January 15, 2014  
Page 6**

**Heritage Resources Coordinator  
Report PACAC14-004  
Martha Kidd Commemoration**

Moved by Martin Parker

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC14-004, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:**

- a) **That \$10,150 (including \$4,500 being pre-committed from 2013 budget, \$1,000 of proceeds from the sale of Beneath The Canopy, \$450 from the sale of PACAC merchandise, \$3,500 from the 2014 special projects budget and \$700 reallocation of 2013 special projects budget) be allocated for the production of a publication on heritage preservation in Peterborough to honour the life and work of Martha Ann Kidd, and;**
- b) **That the PACAC make the publication a collection of edited essays instead of a walking tour brochure as previously proposed.**

Committee at its meeting of January 15, 2014 added the following:

- c) **That PACAC undertake a fundraising campaign to support the completion of the Martha Kidd commemoration project.**

“CARRIED”

**Other Business**

2014 PACAC Meeting Schedule

Moved by Paul Lumsden

**That the PACAC change the meeting date to the first Thursday of each month for 2014.**

“CARRIED”

**Peterborough Architectural Conservation Advisory  
Committee Minutes  
Meeting of January 15, 2014  
Page 7**

As this item was a reconsideration of a motion previously approved by the Committee in November 2013, it required a 2/3 vote. Upon the motion of Paul Lumsden, the motion carried.

**Next Meeting** – The Chair indicated that the next meeting of the Committee is scheduled for February 6, 2014.

**Adjournment**

Moved by Paul Lumsden

**That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:35 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Stewart Hamilton  
Chair