



**Peterborough Architectural Conservation
Advisory Committee Minutes
City of Peterborough
November 13, 2012**

**Minutes of a Meeting of Peterborough Architectural Conservation
Advisory Committee Held on November 13, 2012 in the Sutherland
Room**

The meeting of Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. in the Sutherland Room, City Hall.

Present:

Catherine Dibben
Geoffrey Eve
Stewart Hamilton, Chair
Paul Lumsden
Kathryn McLeod
Kaes Vanderkooy
Gord Young

Regrets:

Councillor Pappas
Martin Parker

Staff:

Natalie Garnett, Deputy City Clerk
Kendra Sedgwick, Committee Coordinator
Rebecca Whelan, Heritage Researcher
Mary Gallop, Manager of Facilities & Special Projects
Erik Hanson, Heritage Resources Coordinator (8:07 p.m.)

Minutes - October 9, 2012

Moved by Kaes Vanderkooy

That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on October 9, 2012, be approved as amended.

"CARRIED"

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Geoffrey Eve

That items 6 and 7 be approved as part of the Consent Agenda.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC12-044
Doors Open Update**

That the PACAC approve the recommendation outlined in Report PACAC12-044, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:

That the report on the 2013 Doors Open be received for information.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC12-046
2013 PACAC Meeting Schedule**

That the PACAC approve the recommendation outlined in Report PACAC12-046 dated November 13, 2012 of the Heritage Resources Coordinator, as follows:

That the PACAC adopt the 2013 meeting schedule as presented in this report.

“CARRIED”

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Moved by Gord Young

That the agenda be amended and that item 4 be dealt with at the beginning of the meeting.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC12-042
Little Lake Master Plan**

Moved by Catherine Dibben

That the PACAC approve the recommendation outlined in Report PACAC12-042, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:

That the presentation by the Manager of Facilities & Special Projects be received for information.

“CARRIED”

391 Parkhill Road West – z1213

Moved by Gord Young

That the PACAC recommend that the proposed structure (Application z1213 – 391 Parkhill Road West) be sympathetic of the historically designated property in the area and further that there be a reasonable set back from Parkhill Road.

“CARRIED”

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721 Monaghan Road – z1219

Moved by Gord Young

That the Committee request that the name Knox be preserved in the redevelopment of the property at 721 Monaghan Road.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC12-043
Heritage Preservation Office Report**

Moved by Kaes Vanderkooy

That the PACAC approve the recommendation outlined in Report PACAC12-043, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:

That the Heritage Preservation Office report with respect to the monthly activities of the Heritage Preservation Office for October 2012, be received for information.

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC12-045
PACAC Letterhead**

Moved by Paul Lumsden

That the PACAC approve the recommendations outlined in Report PACAC12-045, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:

- a) That staff Committee receive a presentation from Louis Taylor of George North Studios with proposals for the updated design for the PACAC's printed material, and;**
- b) That the Committee procures a supply of stationary, envelopes and business cards based on an approved design at a maximum cost of \$600.00 for design services and production.**

"CARRIED"

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**Heritage Resources Coordinator
Report PACAC12-047
Funding of Special Projects**

Moved by Geoffrey Eve

That the PACAC approve the recommendations outlined in Report PACAC12-047, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC partner with the Peterborough Historical Society and match its cash or in-kind funding to host the launch and reception for a new book by Andrew Elliott, to a limit of \$200.00**
- b) That Louis Taylor of North George Studio be retained to produce a commemorative walking tour guide of the architectural heritage of Peterborough in honour of Martha Kidd's contribution to heritage preservation in the City, and;**
- c) That the cost of producing the walking tour guide be covered through a combination of the remaining uncommitted funds in the reserve account and a fundraising campaign, and;**
- d) That the PACAC endorse the concept of naming the Carnegie Annex of City Hall in honour of Martha Kidd.**

"CARRIED"

Other Business

Geoffrey Eve gave an update on the new PACAC webpage.

Moved by Gord Young

That the Committee move ahead with the website development.

"CARRIED"

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Moved by Gord Young

That an Ad Hoc Committee consisting of three (3) members plus the Chair be formed to secure local businesses to advertise on the Auburn Trail 1 walking tour brochure.

"CARRIED"

The Chair thanked Geoffrey Eve and Gord Young for their contributions to the PACAC.

Adjournment

Moved by Gord Young

That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:56 p.m.

"CARRIED"

Natalie Garnett
Deputy City Clerk

Stewart Hamilton
Chair