



**Peterborough Architectural Conservation
Advisory Committee Minutes
City of Peterborough
October 5, 2017**

**Minutes of a Meeting of the Peterborough Architectural Conservation
Advisory Committee held on October 5, 2017 in the Auditorium,
Community Services Office, 210 Wolfe Street.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 5:02 p.m. by Stewart Hamilton, Chair, in the Auditorium, Community Services Office.

Present:

Ivan Bateman
Jacqueline Irwin
Stewart Hamilton, Chair
James Bradburn
Kaes Vanderkooy
Paul Lumsden
Steve Guerin
Martin Parker

Regrets:

Councillor Pappas

Staff:

Erik Hanson, Heritage Resources Coordinator
Emily Turner, Heritage Researcher
Kendra Sedgwick, Committee Coordinator

Minutes – September 7, 2017

Moved by Kaes Vanderkooy

**That the minutes of the Peterborough Architectural Conservation Advisory
Committee meeting held on September 7, 2017 be approved.**

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of October 5, 2017
Page 2**

Disclosure of Pecuniary Interest

Steve Guerin declared an interest in Item 3 (Report PACAC17-033 – Review of Heritage Conservation District Grant Applications), as he has family members who have applied for a grant.

Jacqueline Irwin declared an interest in Item 3 (Report PACAC17-033 – Review of Heritage Conservation District Grant Applications), as she lives in the Heritage Conservation District.

Stewart Hamilton declared an interest in Item 6 (Report PACAC17-035 – Zoning By-law Amendment to 661 Park St. N.), as he is an owner of the property.

Consent Agenda

Moved by Paul Lumsden

That item 5 be approved as part of the Consent Agenda.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC17-032
Heritage Designation of 500 Gilmour Street and 503 Homewood
Avenue**

Moved by Paul Lumsden

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-032, dated October 5, 2017 of the Heritage Resources Coordinator, as follows:

- a) **That the recommendation of the designation subcommittee be received, and;**
- b) **That 500 Gilmour Street (Castlawaye) and 503 Homewood Avenue (the Bradburn House) be recommended to Council for designation pursuant to Part IV, Section 29 of the Ontario Heritage Act as being of cultural heritage value or interest.**

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of October 5, 2017
Page 3**

“CARRIED”

Heritage Resources Coordinator

Report PACAC17-033

Review of Heritage Conservation District Grant Applications

Due to their previously declared interests, Steve Guerin and Jacqueline Irwin, did not discuss or vote on the matter.

Moved by Paul Lumsden

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-033, dated October 5, 2017 of the Heritage Resources Coordinator, as follows:

- a) **That the HCD Preservation Incentive Grant applications for 300 Frederick Avenue, 581 Bolivar Street and 303 Frederick Avenue be approved in principle; and**
- b) **That PACAC delegate authority for final approval to the Heritage Preservation Office for these three applications.**

“CARRIED”

Heritage Resources Coordinator

Report PACAC17-034

Doors Open 2018

Moved by Martin Parker

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-034, dated October 5, 2017 of the Heritage Resources Coordinator, as follows:

- a) **That the PACAC register Doors Open Peterborough with the Ontario Heritage Trust for 2018, and**
- b) **That PACAC approve funding a contract for a person to coordinate Doors Open Peterborough 2018 and the Heritage Hunt 2018.**

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of October 5, 2017
Page 4**

Due to his previously declared interest, Stewart Hamilton, Chair, left the room at 5:29 p.m.

Kaes Vanderkooy, Vice Chair, assumed the Chair.

**Heritage Resources Coordinator
Report PACAC17-035
Zoning By-law Amendment 661 Park Street North**

Moved by James Bradburn

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-035, dated October 5, 2017 of the Heritage Resources Coordinator, as follows:

That the Zoning By-law Amendment Application for 661 Park St. N. to amend the current zoning be received for information.

“CARRIED”

Stewart Hamilton returned at 5:33 p.m. and assumed the Chair.

**Heritage Resources Coordinator
Report PACAC17-031
Heritage Preservation Office Report**

Moved by James Bradburn

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-031, dated October 5, 2017 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for September 2017 be received for information.

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of October 5, 2017
Page 5**

Other Business

There were no items of Other Business.

Next Meeting

The Chair indicated that the next meeting of the Committee is scheduled for November 2, 2017.

Adjournment

Moved by Steve Guerin

**That this meeting of the Peterborough Architectural Conservation Advisory
Committee adjourn at 6:22 p.m.**

"CARRIED"

Kendra Sedgwick,
Committee Coordinator

Stewart Hamilton, Chair