Peterborough Architectural Conservation Advisory Committee Minutes
City of Peterborough
February 2, 2017

Minutes of a Meeting of the Peterborough Architectural Conservation Advisory Committee held on February 2, 2017 in the Sutherland Room, City Hall.

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Kendra Sedgwick, Committee Coordinator in the Sutherland Room, City Hall.

Present:
Ivan Bateman
Paul Lumsden
Jacqueline Irwin
James Bradburn
Councillor Pappas
Martin Parker

Regrets:
Stewart Hamilton, Chair
Kaes Vanderkooy, Vice Chair
Steve Guerin

Staff:
Erik Hanson, Heritage Resources Coordinator
Briar Sutherland, Heritage Researcher
Kendra Sedgwick, Committee Coordinator

Moved by Councillor Pappas

That Jacqueline Irwin be appointed Acting Chair for the meeting.

"CARRIED"

The Chair welcomed the new Committee member James Bradburn as well as Heritage Researcher Briar Sutherland.

Minutes – January 5, 2017

Moved by Martin Parker

That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on January 5, 2017 be approved.

"CARRIED"

Disclosure of Pecuniary Interest

Jacqueline Irwin declared an Interest with Report PACAC17-006, Heritage Conservation District Incentive Program Presentation as she lives in the Heritage Conservation District.

Consent Agenda

Moved by Councillor Pappas

That items 5 and 7 be approved as part of the Consent Agenda.

"CARRIED"

Moved by Councillor Pappas

That the agenda be amended to deal with Item 6, Report PACAC17-011, Project Approval App-Based Walking Tour first.

"CARRIED"

Heritage Resources Coordinator
Report PACAC17-009
Funding Approval Adjacency Workshop

Moved by Councillor Pappas

That Report PACAC17-009, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:

a) That the PACAC receive the proposal from ERA Architects Inc, to provide a workshop and create guidelines for reviewing development adjacent to heritage resources in the City of Peterborough.

b) That the PACAC approve an allocation of $2,825 inclusive of HST to be drawn from the PACAC reserve.

"CARRIED"

Heritage Resources Coordinator
Report PACAC17-008
Heritage Preservation Office Report

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-008, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for January, 2017 be received for information.

"CARRIED"

Heritage Resources Coordinator
Report PACAC17-011
Project Approval App-Based Walking Tour

Andrew Nichols, GIS Technologist, provided a power point presentation to Report PACAC17-011.

Moved by Ivan Bateman

That the PACAC approve the recommendations outlined in Report PACAC17-011, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:

a) That the PACAC pursue the Peterborough hiSTORIES project as the starting point for a mobile device-based exploration app of the City's heritage sites,

b) That the PACAC identify the Peterborough hiSTORIES project as it's commemoration of the legacy of Martha Kidd, and;

c) That Terms of Reference be created for retaining a contract staff person to complete the research collection and application development for the project.

"CARRIED"

Heritage Resources Coordinator
Report PACAC17-006
Heritage Conservation District Incentive Program Presentation

Due to Jacqueline Irwin's declared interest, she stepped down from the Chair. Councillor Pappas assumed the Chair. Ms. Irwin did not discuss or vote on the matter.

Moved by Paul Lumsden

That the PACAC approve the recommendation outlined in Report PACAC17-006, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:

That the presentation from the Heritage Resources Coordinator on a grant program to provide funding for the preservation of properties in heritage conservation districts be received for information.

"CARRIED"

Jacqueline Irwin assumed the Chair.

Heritage Resources Coordinator
Report PACAC17-010
Review of Heritage Impact Assessment – 266 Burnham Street

Moved by Paul Lumsden

That Report PACAC17-010 be deferred to the March Committee meeting.

"CARRIED"

Other Business

Heritage Register

Councillor Pappas believed this item was a reconsideration. The Chair called a vote on the reconsideration and it carried.

Moved by James Bradburn

That 362-368 George Street North be removed from the eligible list of properties to be included in the Heritage Register before being approved by Council.

“CARRIED”

Next Meeting

The Chair indicated that the next meeting of the Committee is scheduled for March 2, 2017.

Adjournment

Moved by Councillor Pappas

That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:20 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Jacqueline Irwin, Acting Chair