



**Peterborough Architectural Conservation
Advisory Committee Minutes
City of Peterborough
January 5, 2017**

**Minutes of a Meeting of the Peterborough Architectural Conservation
Advisory Committee held on January 5, 2017 in the Sutherland Room,
City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:04 p.m. by Kendra Sedgwick, Committee Coordinator in the Sutherland Room, City Hall.

Present:

Stewart Hamilton, Chair
Kaes Vanderkooy
Ivan Bateman
Paul Lumsden
Jacqueline Irwin
Councillor Pappas
Martin Parker
Steve Guerin

Regrets:

James Bradburn

Staff:

Erik Hanson, Heritage Resources Coordinator
Kendra Sedgwick, Committee Coordinator

Election of Officers for 2017

Chair

Moved by Councillor Pappas

**That Stewart Hamilton be appointed as Chair of the Peterborough Architectural
Conservation Advisory Committee for 2017.**

"CARRIED"

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Stewart Hamilton assumed the Chair.

Vice Chair

Moved by Paul Lumsden

That Kaes Vanderkooy be appointed as Vice Chair of the Peterborough Architectural Conservation Advisory Committee for 2017.

“CARRIED”

Minutes – November 3 and December 8, 2016

Moved by Paul Lumsden

That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on November 3 and December 8, 2016 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Jacqueline Irwin declared an interest with Item 5, Report PACAC17-006 – Heritage Conservation District Incentive Program Presentation as she lives in the Heritage Conservation District.

Consent Agenda

Moved by Kaes Vanderkooy

That item 8 be approved as part of the Consent Agenda.

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC17-007
2017 Action Plan**

Moved by Kaes Vanderkooy

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-007, dated January 5, 2017 of the Heritage Resources Coordinator, as follows:

That the PACAC adopt the 2017 Action Plan to guide the implementation of committee initiatives.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC17-003
25 Merino Road**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-003, dated January 5, 2017 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC receive a presentation from the agent for the owners of 25 Merino Road regarding its proposed design.**
- b) That the PACAC Chair provide a letter stating that the Committee is satisfied with the proposed design for 25 Merino Road.**

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC17-006
Heritage Conservation District Incentive Program Presentation**

Moved by Councillor Pappas

That Report PACAC17-006 be deferred to a later Committee meeting.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC17-004
Cenotaph Advisory Committee Representation**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-004, dated January 5, 2017 of the Heritage Resources Coordinator, as follows:

- a) That Paul Lumsden be appointed as the PACAC representative to serve on the Cenotaph Advisory Committee for 2017;**
- b) That Jacqueline Irwin be appointed as the additional PACAC member to serve on a joint ad-hoc committee between the Peterborough Architectural Conservation Advisory Committee and the Cenotaph Advisory Committee.**

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC17-005
Designation and Permitting Sub-Committee**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-005, dated January 5, 2017 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC expand the mandate of the Designation sub-committee to include the review of relevant Heritage Permit Applications;**
- b) That the Designation Sub-Committee be reconstituted as the Designation and Permitting sub-committee and that PACAC be provided with the guidelines of the sub-committee at the April PACAC meeting,**
- c) That the PACAC appoint Martin Parker as Chair and Kaes Vanderkooy and Ivan Bateman as additional members to this re-constituted sub-committee; and**
- d) That the Designation and Permitting sub-committee report back to PACAC by end of the year outlining their progress, efficiencies and deficiencies.**

“CARRIED”

**Heritage Resources Coordinator
Report PACAC17-002
PACAC 2017 Budget**

Moved by Martin Parker

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-002, dated January 5, 2017 of the Heritage Resources Coordinator, as follows:

That the PACAC approve the budget allocations, as amended.

“CARRIED”

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Councillor Pappas left the meeting at 8:45 p.m.

**Heritage Resources Coordinator
Report PACAC17-001
Heritage Preservation Office Report**

Moved by Kaes Vanderkooy

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-001, dated January 5, 2017 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for November and December, 2016 be received for information.

"CARRIED"

Other Business

There were no items of Other Business.

Next Meeting

The Chair indicated that the next meeting of the Committee is scheduled for February 2, 2017.

Adjournment

Moved by Kaes Vanderkooy

That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:59 p.m.

"CARRIED"

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Kendra Sedgwick
Committee Coordinator

Stewart Hamilton, Chair