Peterborough Architectural Conservation Advisory Committee Minutes
City of Peterborough
November 3, 2016

Minutes of a Meeting of the Peterborough Architectural Conservation Advisory Committee held on November 3, 2016 in the Sutherland Room, City Hall.

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Stewart Hamilton, Chair in the Sutherland Room, City Hall.

Present:
Paul Lumsden
Catherine Dibben
Stewart Hamilton, Chair
Councillor Pappas
Kaes Vanderkooy
Jacqueline Irwin
Steve Guerin

Regrets:
Martin Parker
Ivan Bateman

Staff:
Erik Hanson, Heritage Resources Coordinator
Kathryn Matheson, Heritage Researcher
Kendra Sedgwick, Committee Coordinator

Minutes – October 6, 2016

Moved by Steve Guerin

That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on October 6, 2016 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Interest.

Consent Agenda

Moved by Kaes Vanderkooy

That items 8, 9, and 10 be approved as part of the Consent Agenda.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-036
Doors Open Peterborough (DOP) 2017

Moved by Kaes Vanderkooy

That the PACAC approve the recommendations outlined in Report PACAC16-036, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

a) That the PACAC register DOP with the Ontario Heritage Trust for 2017;

b) That the PACAC approve the reallocation of up to $2,500 from a combination of the unallocated funds in the PACAC reserve account and fundraising revenue to fund a contract staff person to assist in coordinating DOP 2017.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-035
Heritage Preservation Office Report

Moved by Kaes Vanderkooy

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC16-035, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for October, 2016 be received for information.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-041
2017 Meeting Schedule

Moved by Kaes Vanderkooy

That the PACAC approve the recommendation outlined in Report PACAC16-041, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

That the PACAC adopt the 2016 meeting schedule as presented in this report.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-042
Consent Severance Application and Minor Variance Application for 266 Burnham Street

Moved by Paul Lumsden

That the PACAC approve the recommendations outlined in Report PACAC16-042, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

a) That the PACAC receive the presentation from the agent for 266 Burnham Street regarding the provisional consent severance and minor variance applications for information;

b) That the PACAC recommend that a Heritage Impact Assessment (HIA) be undertaken as a condition of provisional approval by the Committee of Adjustment;

c) That the PACAC recommend that a Site Plan Agreement be created and approved by the Planner, Urban Design and the Heritage Resources Coordinator as a condition of approval by the Committee of Adjustment, and

d) That the PACAC recommend to Council that, if supported by the findings of the HIA, the designation by-law be amended in accordance with the findings.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-040
City Hall Elevator Project

Moved by Steve Guerin

That the PACAC approve the recommendations outlined in Report PACAC16-040, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

a) That the PACAC receive the presentation from Lett Architects regarding the proposed design for the City Hall elevator;

b) That the committee approves the proposed massing of the new City Hall elevator shaft and the use of Okatech insulating glass with expanded metal sheet copper curtain wall finish, with the condition that the committee be able to review and comment on a pre-patinated alternate finish.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-039
Presentation on Historic Landscape Institute Course

Moved by Councillor Pappas

That the PACAC approve the recommendation outlined in Report PACAC16-039, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

That the presentation from a member of the PACAC regarding her participation in the course on cultural landscape preservation offered by the Historic Landscape Institute be received for information.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-037
Heritage Preservation District Signage

Moved by Councillor Pappas

That the PACAC approve the recommendations outlined in Report PACAC16-037, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

a) That the PACAC receive for information the presentation from the Chair regarding signage options for the Avenues and Neighbourhood Heritage Conservation District; and

b) That HPO staff be requested to provide a report with recommendations for the design of signage intended for the Avenues and Neighbourhood Heritage Conservation District.

"CARRIED"

Heritage Resources Coordinator
Report PACAC16-038
Adoption of Heritage Register

Councillor Pappas left the meeting at 8:54 p.m.

Moved by Steve Guerin

That the PACAC approve the recommendations outlined in Report PACAC16-038, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

a) That the proposed Heritage Register be endorsed by the committee;

b) That staff be requested to forward the endorsement to Council for its consideration.

"CARRIED"

Other Business

There were no items of Other Business.

Next Meeting

The Chair indicated that there will be a special Committee meeting on Thursday, December 8, 2016.

Adjournment

Moved by Paul Lumsden

That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 9:38 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Stewart Hamilton
Chair