

**Public Library Board of Trustees
City of Peterborough
May 26, 2015**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
May 26, 2015 in the Library Board Room, 345 Aylmer Street North.**

The meeting of the Public Library Board of Trustees was called to order at 7:00 p.m. by Paul Stern, Chair in the Library Board Room, 345 Aylmer Street North.

Present:

Paul Stern, Chair
Leslie Woolcott
Barb Connor
Mauro DiCarlo (7:10 p.m.)
Teresa Kerr
Councillor Baldwin
Steven MacDonald
Councillor Riel
Eric Prevost

Staff:

Jennifer Zoethout, Library Manager/CEO
Natalie Garnett, Deputy Clerk

Minutes – April 28, 2015

Moved by Councillor Baldwin

That the minutes of the Public Library Board of Trustees meeting held on April 28, 2015 be approved, as amended.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

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Resolution to Move into Closed Session

Moved by Councillor Baldwin

That the Peterborough Public Library Board of Trustees moved into Closed Session at 7:08 p.m. to discuss a personal matter under Section 239(2)(b) Personal Matters about an identifiable individual, municipal or local board employees.

“CARRIED”

Moved by Councillor Baldwin

That the Peterborough Public Library Board of Trustees rise from Closed Session at 7:57 p.m.

“CARRIED”

Committee convened in open session at 7:57 p.m.

Consent Agenda

Moved by Teresa Kerr

That item 10 be approved as part of the Consent Agenda.

“CARRIED”

Library Manager/CEO
Report PPL15-010
Delafosse Branch

Moved by Teresa Kerr

That the Peterborough Public Library Board approve the recommendation outlined in Report PPL15-010 dated May 26, 2015 of the Library Manager/CEO as follows:

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That Report PPL15-010 with respect to the Delafosse Branch be received for information.

“CARRIED”

Library Manager/CEO

Report PPL15-012

Circulation Desk - Reserve Fund Request

Moved by Steven MacDonald

That the Peterborough Public Library Board approve the recommendation outlined in Report PPL15-012 dated May 26, 2015 of the Library Manager/CEO as follows:

That the Peterborough Public Library Board approve the use of reserve funds to purchase an ergonomic circulation desk as approved by the City of Peterborough's Human Resources Department in concert with the Library Manager/CEO.

“CARRIED”

Library Manager/CEO

Report PPL15-011

Code of Conduct Policy Review and Procedures

Moved by Councillor Baldwin

That Report PPL15-011, Code of Conduct Policy Review and Procedures dated May 26, 2015 be deferred to the June 30, 2015 meeting.

“CARRIED”

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Library Manager/CEO
Report PPL15-009
Retirement Gifts

Moved by Leslie Woolcott

That the Peterborough Public Library Board approve the recommendation outlined in Report PPL15-009 dated May 26, 2015 of the Library Manager/CEO as follows:

That the Peterborough Public Library Board approve Report PPL15-009 - Retirement Gifts, and directs the Library Manager/CEO to provide a choice of a mug with tea/coffee, a writing journal with engraved pen, an engraved bookmark, cut flowers, or a gift card, with cost not to exceed \$25.00.

“CARRIED”

Verbal Report
Library Foundation Update

Teresa Kerr provided an update on activities of the Library Foundation, and advised that the AGM will take place on May 27, 2015.

Moved by Mauro DiCarlo

That the verbal report of the Library Foundation be received for information.

“CARRIED”

Verbal Report
Friends of the Library

Barb Connor provided an update on activities of the Friends of the Library, and it was noted that the \$0.25 book shelf sells approximately 1,800 books per month.

Moved by Eric Prevost

That the verbal report of the Friends of the Library be received for information.

“CARRIED”

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Library Manager/CEO

Report PPL15-008

Library Manager's Report for May 2015

Moved by Councillor Baldwin

That the Peterborough Public Library Board approve the recommendation outlined in Report PPL15-008 dated May 26, 2015 of the Library Manager/CEO as follows:

That Report PPL15-008 with respect to the Library Manager's activities be received for information.

"CARRIED"

Barb Connor left the meeting at 9:06 p.m.

Other Business

There were no items of Other Business.

Next Meeting

The Chair indicated that the next Board meeting will be held on June 30, 2015 at the Delafosse Branch.

Adjournment

Moved by Eric Prevost

That this meeting of the Public Library Board of Trustees adjourn at 9:15 p.m.

"CARRIED"

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Natalie Garnett
Deputy Clerk

Paul Stern
Chair