

**Public Library Board of Trustees
City of Peterborough
June 27, 2017**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
June 27, 2017 at the DelaFosse Branch, 729 Park Street.**

The meeting of the Public Library Board of Trustees was called to order at 7:06 p.m. at the DelaFosse branch, 729 Park Street.

Present:

Paul Stern, Chair
Councillor Baldwin
Barb Connor
Mauro DiCarlo
Dan Moloney
Councillor Riel
Garth Wedlock
Leslie Woolcott

Regrets:

Teresa Kerr, Vice Chair

Staff:

Natalie Garnett, Deputy City Clerk
Jennifer Jones, Library CEO

Minutes – May 30, 2017

Moved by Councillor Baldwin

That the minutes of the Public Library Board of Trustees meeting held on May 30, 2017 be approved as circulated.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

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Consent Agenda

No items were approved as part of the Consent Agenda.

Library CEO
Report PPL17-045
Auditor's Report

Moved by Mauro DiCarlo

That the Library Board approve the recommendation outlined in Report PPL17-045 dated June 27, 2017, of the Library CEO, as follows:

That the Library Board receive and approve the 2016 Audited Financial Statements for the Peterborough Public Library.

"CARRIED"

Library CEO
Report PPL17-023
Foundation Naming Rights Request

Bruce Gravel, Library Foundation Board of Directors, discussed the Foundation's request at the library on Aylmer Street. It was determined that the request was not for naming rights, but rather for signage.

Moved by Councillor Baldwin

That the Library Board approve the recommendations outlined in Report PPL17-023 dated June 27, 2017, of the Library CEO, as follows:

- a) That Report PPL17-023 be received for information;**
- b) That the Library Board confirm support for the Library Foundation having signage in the renovated library to raise their profile and encourage donations; and,**

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- c) That the CEO meet with the Corporate Sponsorship Coordinator regarding the request, and update the Board at the September meeting.

“CARRIED”

Library CEO
Report PPL17-041
MOU Update

Library Board members were asked to review the draft Memorandum of Understanding document and provide any additional comments/proposed changes to the Chair and the CEO.

Moved by Dan Moloney

That the Library Board approve the recommendations outlined in Report PPL17-041, dated June 27, 2017, of the Library CEO as follows:

- a) That Report PPL17-041 be received for information; and,
- b) That the revised draft MOU be brought to the September Library Board meeting for approval.

“CARRIED”

Library CEO
Report PPL17-040
Library Strategic Plan – Status Update

The CEO provided information regarding the eight submissions for the Request for Proposal (RFP) for the Library Strategic Plan.

Moved by Garth Wedlock

That the Library Board approve the recommendations outlined in Report PPL17-040, dated June 27, 2017, of the Library CEO as follows:

- a) That Report PPL17-040 be received for information; and,

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- b) That TCI Management Inc. be selected as the successful candidate for the Library Strategic Plan and Rebranding RFP.

“CARRIED”

Library CEO
Report PPL17-042
Updates from the Foundation and Friends of the Library

Moved by Leslie Woolcott

That the Library Board approve the recommendation outlined in Report PPL17-042 dated June 27, 2017, of the Library CEO, as follows:

That the verbal reports to inform the Library Board on the status of the Peterborough Public Library Foundation and the Friends of the Peterborough Public Library, be received for information.

“CARRIED”

Library CEO
Report PPL17-043
Library Room Bookings Policy

Moved by Councillor Riel

That the Library Board approve the recommendations outlined in Report PPL17-043, dated June 27, 2017 of the Library CEO, as follows:

- a) That Report PPL17-043 of the Library CEO be received for information; and,
- b) That the Library Room Bookings Policy be approved as amended.

“CARRIED”

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Library CEO
Report PPL17-044
Library CEO Report June 2017

Moved by Councillor Baldwin

That the Library Board approve the recommendation in Report PPL17-044 dated June 27, 2017, of the Library CEO, as follows:

That Report PPL17-044 be received for information.

"CARRIED"

Other Business

Library Café

The CEO requested direction from the Board regarding the operation of the café in the renovated library. Additional background information will be brought forward to the September meeting for Board consideration.

DelaFosse Rental

The CEO advised that she will meet with the tenants in the lower level of the DelaFosse building and provide an update to the Board at the September meeting.

Next Meeting

The Chair indicated that the next Board meeting will be held on September 26, 2017.

Adjournment

Moved by Dan Moloney

That this meeting of the Public Library Board of Trustees adjourn at 9:20 p.m.

"CARRIED"

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Natalie Garnett
Deputy Clerk

Paul Stern
Chair