

**Public Library Board of Trustees  
City of Peterborough  
February 28, 2017**



**Minutes of a Meeting of the Public Library Board of Trustees Held on  
February 28, 2017 at the DelaFosse Branch, 729 Park Street.**

The meeting of the Public Library Board of Trustees was called to order at 7:04 p.m. at the DelaFosse branch, 729 Park Street.

**Present:**

Paul Stern, Chair  
Leslie Woolcott  
Mauro DiCarlo  
Barb Connor  
Councillor Baldwin  
Garth Wedlock

**Regrets:**

Steven MacDonald  
Councillor Riel  
Teresa Kerr, Vice Chair

**Staff:**

Natalie Garnett, Deputy City Clerk  
Jennifer Jones, Acting Library Manager/CEO

**Minutes – January 31, 2017**

Moved by Garth Wedlock

**That the minutes of the Public Library Board of Trustees meeting held on January 31, 2017 be approved as circulated.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

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**Consent Agenda**

Moved by Councillor Baldwin

**That Items 8 and 10 be approved as part of the Consent Agenda**

“CARRIED”

**Acting Library Manager/CEO  
Report PPL17-010  
OLA Super Conference Report February 2017**

Moved by Councillor Baldwin

**That the Library Board approve the recommendation in Report PPL17-010 dated February 28, 2017, of the Acting Library Manager/CEO as follows:**

**That the report be received for information.**

“CARRIED”

**Acting Library Manager/CEO  
Report PPL17-012  
Acting Library Manager/CEO Report February 2017**

Moved by Councillor Baldwin

**That the Library Board approve the recommendation in Report PPL17-012 dated February 28, 2017, of the acting Library Manager/CEO as follows:**

**That the report be received for information.**

“CARRIED”

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**Acting Library Manager/CEO**  
**Report PPL17-006**  
**Library Operational Goals**

Moved by Mauro DiCarlo

**That the Library Board approve the recommendations outlined in Report PPL17-006 dated February 28, 2017, of the Acting Library Manager/CEO, as follows:**

- a) That Report PPL17-006 be received for information; and,**
- b) That the Acting Library Manager/CEO begin work on the goals discussed at the meeting of February 28, 2017 including: work involved with the return to the main library, and the introduction of performance appraisals for unionized staff.**

**“CARRIED”**

**Acting Library Manager/CEO**  
**Report PPL17-007**  
**Update from the Foundation and Friends of the Library**

Moved by Leslie Woolcott

**That the Library Board approve the recommendations outlined in Report PPL17-007 dated February 28, 2017, of the acting Library Manager/CEO, as follows:**

- a) That a verbal report to inform the Library Board on the status of the Peterborough Public Library Foundation be received for information; and**
- b) That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information.**

**“CARRIED”**

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**Acting Library Manager/CEO**  
**Report PPL17-008**  
**MOU Update**

Moved by Councillor Baldwin

**That the Library Board approve the recommendation outlined in Report PPL17-008 dated February 28, 2017, of the Acting Library Manger/CEO, as follows:**

**That a verbal report to inform the Library Board of the status of the Library Board/City of Peterborough Memorandum of Understanding be received for information.**

**“CARRIED”**

**Acting Library Manager/CEO**  
**Report PPL17-013**  
**Peterborough Library Operating Grant Update (PLOG)**

Moved by Barb Connor

**That the Library Board approve the recommendation outlined in Report PPL17-013 dated February 28, 2017, of the Acting Library Manger/CEO, as follows:**

**That a verbal report from the Library Board Chair to inform the Library Board of the status of the PLOG be received for information.**

**“CARRIED”**

**Acting Library Manager/CEO**  
**Report PPL17-009**  
**Library Strategic Plan – Status Update**

Moved by Garth Wedlock

**That the Library Board approve the recommendations in Report PPL17-009, dated February 28, 2017 of the Acting Library Manager/CEO, as follows:**

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- a) That the report of the acting Library Manager/CEO be received for information; and,
- b) That a Strategic Plan Steering Committee be formed consisting of Paul Stern and Garth Wedlock, the Acting Library Manager/CEO, and up to three library staff members.

“CARRIED”

**Acting Library Manager/CEO  
Report PPL17-011  
Library Renovation Update**

Moved by Leslie Woolcott

**That the Library Board approve the recommendation in Report PPL17-011 dated February 28, 2017, of the acting Library Manager/CEO as follows:**

**That the report be received for information.**

“CARRIED”

**Other Business**

**Grand Opening**

Discussion was held regarding the possibility of establishing a sub-committee to work on organizing a grand opening for the main library branch. The Acting Library Manager/CEO will bring a report on this matter to the Committee at the March meeting.

**Next Meeting**

The Chair indicated that the next Board meeting will be held on March 28, 2017.

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**Adjournment**

Moved by Mauro DiCarlo

**That this meeting of the Public Library Board of Trustees adjourn at 9:11 p.m.**

"CARRIED"

Natalie Garnett  
Deputy Clerk

Paul Stern  
Chair