

**Public Library Board of Trustees
City of Peterborough
September 27, 2016**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
September 27, 2016 at the DelaFosse Branch, 729 Park Street.**

The meeting of the Public Library Board of Trustees was called to order at 7:04 p.m. at the DelaFosse branch, 729 Park Street.

Present:

Paul Stern, Chair
Leslie Woolcott
Barb Connor
Steven MacDonald
Teresa Kerr, Vice Chair
Mauro DiCarlo
Councillor Riel
Councillor Baldwin

Regrets:

Eric Prevost

Staff:

Natalie Garnett, Deputy Clerk
Jennifer Jones, Acting Library Manager/CEO
Ken Doherty, Director of Community Services
Sandra Clancy, Director of Corporate Services
Scott Elliott, Corporate Sponsorship Coordinator
Darren Hancock, Chief Accountant

Minutes – June 28, 2016

Moved by Councillor Baldwin

That the minutes of the Public Library Board of Trustees meeting held on June 28, 2016 be approved as circulated.

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Teresa Kerr

That items 8 and 9 be passed as part of the consent agenda.

“CARRIED”

Acting Library Manager/CEO

Report PPL16-034

Acting Library Manager/CEO Report – September 2016

Moved by Teresa Kerr

That the Library Board approve the recommendation outlined in Report PPL16-034 dated September 27, 2016, of the Acting Library Manager/CEO as follows:

That the report on Library operations for the month of September 2016, be received for information.

“CARRIED”

Acting Library Manager/CEO

Report PPL16-035

Staff Development Day Closure

Moved by Teresa Kerr

That the Library Board approve the recommendation outlined in Report PPL16-035 dated September 27, 2016, of the Acting Library Manager/CEO as follows:

That the closure of the Library on November 4, 2016 for a staff development day, be approved.

“CARRIED”

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Acting Library Manager/CEO
Report PPL16-031
Corporate Sponsorship Opportunities

Scott Elliott, Corporate Sponsorship Coordinator, provided an overview on possible sponsorship options for the library.

Moved by Mauro DiCarlo

That subject to the approval of the Peterborough Public Library Board, the Peterborough Public Library will explore sponsorship activities that enhance the renovations and programs of the library; and,

That the Peterborough Public Library adopt the Canadian Library Association Position Statement on Corporate Sponsorship Agreements in Libraries, to guide activities on an interim basis.

“CARRIED”

Acting Library Manager/CEO
Report PPL16-033
Library Board Bank Account Status Update

Moved by Barb Connor

That the Library Board approve the recommendation outlined in Report PPL16-033 dated September 27, 2016, of the Acting Library Manager/CEO as follows:

That the presentation on the Library Board bank account by the City’s Manager of Financial Services, be received.

“CARRIED”

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Moved by Councillor Baldwin

That the Chair and Vice Chair sign the direction letter and agreement with the Canadian Imperial Bank of Commerce.

"CARRIED"

Director of Community Services
Report PPL16-037
Future of 359 Aylmer Street North and Increase in Library Renovation and Expansion Project

Moved by Steven MacDonald

That the Library Board approve the recommendation outlined in Report PPL16-037 dated September 27, 2016, of the Director of Community Services, as follows:

That the report be received for information and that feedback be provided.

"CARRIED"

Acting Library Manager/CEO
Report PPL16-024B
Removal of Charges from Patron Accounts

Moved by Teresa Kerr

That the Library Board approve the recommendation outlined in Report PPL16-024B dated September 27, 2016, of the Acting Library Manager/CEO as follows:

That the removal of charges from patrons accounts incurred prior to January 1, 2013, be approved.

"CARRIED"

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Acting Library Manager/CEO
Report PPL16-032
Holiday Operating Hours

Moved by Councillor Riel

That report PPL16-032 be referred to the October 25, 2016 Committee meeting.

“CARRIED”

Acting Library Manager/CEO
Report PPL16-036
Strategic Plan

Moved by Leslie Woolcott

That the Library Board approve the recommendations outlined in Report PPL16-036 dated September 27, 2016, of the Acting Library Manager/CEO concerning Library Strategic Planning, as follows:

- a) That the report of the Acting Library Manager/CEO be received for information; and**
- b) That the Acting Library Manager/CEO be directed to proceed with the RFP process to engage the services of a third party to complete a strategic plan and re-branding for the Library.**

“CARRIED”

Other Business

The Committee agreed to hold future Library Board meetings at the DelaFosse branch during the renovations at the main branch.

Next Meeting

The Chair indicated that the next Board meeting will be held on October 25, 2016.

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Adjournment

Moved by Steve MacDonald

That this meeting of the Public Library Board of Trustees adjourn at 9:03 p.m.

"CARRIED"

Natalie Garnett
Deputy Clerk

Paul Stern
Chair