

**Public Library Board of Trustees  
City of Peterborough  
May 31, 2016**



**Minutes of a Meeting of the Public Library Board of Trustees Held on  
May 31, 2016 at the Meeting Room, 360 George Street North.**

The meeting of the Public Library Board of Trustees was called to order at 6:59 p.m. in the Meeting Room, 360 George Street North.

**Present:**

Paul Stern, Chair  
Leslie Woolcott  
Barb Connor  
Steven MacDonald  
Eric Prevost  
Teresa Kerr, Vice Chair  
Mauro DiCarlo  
Councillor Riel  
Councillor Baldwin

**Staff:**

Natalie Garnett, Deputy Clerk  
Jennifer Jones, Head Librarian  
Ken Doherty, Director of Community Services  
Karen Bisschop, Information Services Librarian

**Minutes – April 26, 2016**

Moved by Teresa Kerr

**That the minutes of the Public Library Board of Trustees meeting held on April 26, 2016 be approved as amended.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Consent Agenda**

Moved by Teresa Kerr

**That item 4 be approved as part of the Consent Agenda.**

“CARRIED”

**Library Manager/CEO**  
**Report PPL16-022**  
**Library Manager/CEO Report**

Moved by Teresa Kerr

**That the Library Board approve Report PPL16-022, dated May 31, 2016 of the Library Manager/CEO, as follows:**

**That Report PPL16-022 of the Library Manager/CEO be received for information.**

“CARRIED”

Moved by Teresa Kerr

**That items 5 and 7 be deferred to the September 27, 2016 Board Meeting.**

“CARRIED”

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**Director of Community Services**

**Report PPL16-023**

**Development of a Memorandum of Understanding Between the Library Board and City**

Ken Doherty, Director of Community Services, provided a review of Report PPL16-023.

Moved by Mauro DiCarlo

**That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL16-023 dated May 31, 2016 of the Director of Community Services, as follows:**

**That a joint Library Board/City Committee, comprised of seven members including three Board representatives (Eric Prevost, Teresa Kerr, and Leslie Woolcott), three City representatives (Ken Doherty, Director of Community Services; Sandra Clancy, Director of Corporate Services and Patricia Lester, City Solicitor), and the Library Manager/CEO, be established.**

**“CARRIED”**

Moved by Mauro DiCarlo

**That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL16-023 dated May 31, 2016 of the Director of Community Services, as follows:**

**That the Committee be charged with the responsibility of drafting a letter of intent and making a recommendation about the appointment of a Treasurer for the Board’s approval at the June 28, 2016 meeting;**

**Developing a draft Memorandum of Understanding/Service Agreement for Board and City approval before the end of 2016; and,**

**Developing an updated Establishment By-law for the Board and Council’s consideration.**

**“CARRIED”**

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Moved by Mauro DiCarlo

**That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL16-023 dated May 31, 2016 of the Director of Community Services, as follows:**

**That the Memorandum of Understanding/Service Agreement be drafted such that it ensures compliance with the *Public Libraries Act* and maintains the close working relationship currently enjoyed between the Library and City.**

**"CARRIED"**

Moved by Steven MacDonald

**That the Executive Committee be authorized to approve the hiring of independent legal counsel for the Board regarding the Memorandum of Understanding/Service Agreement; and**

**That the amount approved not exceed \$5,000, and this money be taken from reserves.**

**"CARRIED"**

**Head Librarian**  
**Report PPL16-024**  
**Removal of Charges from Patrons Accounts**

Moved by Steven MacDonald

**That Report PPL16-024 be deferred to the June 28, 2016 meeting for discussion.**

**"CARRIED"**

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**Library Foundation**  
**Verbal Report**  
**Update on Activities**

Teresa Kerr advised that the Annual General Meeting will be held in June.

Moved by Barb Connor

**That the verbal update from the Library Foundation be received for information.**

“CARRIED”

The Chair recessed the meeting at 8:18 p.m. The meeting reconvened at 8:25 p.m.

Ken Doherty, Director of Community Services, Jennifer Jones, Head Librarian and Karen Bisschop, Information Services Librarian, left the meeting.

Moved by Councillor Baldwin

**That Committee enter Closed Session to discuss one item under the *Municipal Act*, Section 239(2)(b) Personal Matters about an identifiable individual, including municipal or local board employees.**

“CARRIED”

The Committee entered closed session at 8:25 p.m.

The Committee rose from Closed Session at 9:45 p.m. Committee reconvened in Open Session at 9:45 p.m.

**Other Business**

There were no items of Other Business.

**Next Meeting**

The Vice Chair indicated that the next Board meeting will be held on June 28, 2016.

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**Adjournment**

Moved by Barb Connor

**That this meeting of the Public Library Board of Trustees adjourn at 9:46 p.m.**

"CARRIED"

Natalie Garnett  
Deputy Clerk

Paul Stern  
Chair