

**Public Library Board of Trustees  
City of Peterborough  
December 1, 2015  
Draft Minutes Not Approved**



**Minutes of a Meeting of the Public Library Board of Trustees Held on  
December 1, 2015 at the Library Training Room, 345 Aylmer Street  
North.**

The meeting of the Public Library Board of Trustees was called to order at 7:06 p.m. in the Library Training Room, 345 Aylmer Street North.

**Present:**

Leslie Woolcott  
Barb Connor  
Councillor Baldwin  
Steven MacDonald  
Mauro DiCarlo  
Eric Prevost (7:09 p.m.)  
Paul Stern, Chair  
Teresa Kerr

**Regrets:**

Councillor Riel

**Staff:**

Jennifer Zoethout, Library Manager/CEO  
Natalie Garnett, Deputy Clerk  
Jennifer Jones, Head Librarian  
Ken Doherty, Director of Community Services  
Becky Waldman, Marketing and Communications Coordinator

**Minutes – October 27, 2015**

Moved by Steven MacDonald

**That the minutes of the Public Library Board of Trustees meeting held on October 27, 2015 be approved as amended.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Consent Agenda**

No items were approved as part of the Consent Agenda.

**Library Manager/CEO**  
**Report PPL15-018**  
**E-book Pricing**

Moved by Teresa Kerr

**That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL15-018 dated December 1, 2015, of the Library Manager/CEO, as follows:**

**That the Library Manager/CEO Report on E-book Pricing be received for information.**

“CARRIED”

**Library Manager/CEO**  
**Report PPL15-020**  
**Library Manager’s Report for October/November 2015**

Moved by Eric Prevost

**That the Peterborough Public Library Board of Trustees approve the recommendations outlined in Report PPL15-020 dated December 1, 2015, of the Library Manager/CEO, as follows:**

- a) That the Peterborough Public Library Board approve Report PPL15-020 Library Manager/CEO report.**

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- b) That the Peterborough Public Library renew the membership with the Federation of Ontario Public Libraries for 2016 at a cost of \$3,000.**

“CARRIED”

Jennifer Zoethout, Library Manager/CEO introduced Becky Waldman, Marketing and Communications Officer to the Peterborough Public Library Board of Trustees. Paul Stern, Chair welcomed her to the library. Ms. Waldman left the meeting at 7:35 p.m.

**Library Manager/CEO**  
**Report PPL15-019**  
**Seasonal Closing**

Ken Doherty, Director of Community Services, provided introductory comments on Report PPL15-019, Seasonal Closing.

Moved by Leslie Woolcott

**That the Peterborough Public Library Board of Trustees move into Closed Session to discuss one item under the *Municipal Act, 2001* Section 239(2)(d) Labour relations or employee negotiations.**

“CARRIED”

The Peterborough Public Library Board of Trustees moved into Closed Session at 7:35 p.m.

Moved by Councillor Baldwin

**That the Peterborough Public Library Board of Trustees rise from Closed Session at 8:35 p.m.**

“CARRIED”

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Moved by Mauro DiCarlo

**That the Peterborough Public Library Board of Trustees reconsider the motion passed at the October 27, 2015 meeting (Report PPL15-016), regarding seasonal hours.**

**"CARRIED"**

Moved by Barb Connor

**That the motion passed at the October 27, 2015 Board of Trustees meeting regarding seasonal library hours be rescinded,**

**That the Library be closed on December 27, 2015, and**

**That the Library be open from 10:00 a.m. to 5:00 p.m., December 28-30, 2015.**

**"CARRIED"**

**Friends of the Library**  
**Verbal Report**  
**Update on Activities**

Barb Connor provided an update on activities of the Friends of the Library. It was noted that \$179.00 was raised from the \$0.25 shelf in one week. There will be a mini lobby sale on December 5, 2015 from 10:00 a.m. to 2:00 p.m.

Moved by Mauro DiCarlo

**That the verbal report of the Friends of the Library be received for information.**

**"CARRIED"**

**Library Foundation**  
**Verbal Report**  
**Update on Activities**

There was no update from the Library Foundation.

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**Other Business**

Councillor Baldwin congratulated staff on the 50<sup>th</sup> Anniversary event held earlier in the day at the DelaFosse branch, 729 Park Street South.

**Next Meeting**

The Chair indicated that the next Board meeting will be held on January 26, 2016 in the Library Board Room, 345 Aylmer Street North.

**Adjournment**

Moved by Leslie Woolcott

**That this meeting of the Public Library Board of Trustees adjourn at 8:54 p.m.**

"CARRIED"

Natalie Garnett  
Deputy Clerk

Paul Stern  
Chair