

**Public Library Board of Trustees  
City of Peterborough  
October 27, 2015**



**Minutes of a Meeting of the Public Library Board of Trustees Held on  
October 27, 2015 at the Library Training Room, 345 Aylmer Street  
North.**

The meeting of the Public Library Board of Trustees was called to order at 7:00 p.m. in the Library Training Room, 345 Aylmer Street North.

**Present:**

Leslie Woolcott  
Barb Connor  
Councillor Riel  
Councillor Baldwin  
Steven MacDonald  
Mauro DiCarlo  
Eric Prevost  
Paul Stern, Chair  
Teresa Kerr

**Staff:**

Jennifer Zoethout, Library Manager/CEO  
Natalie Garnett, Deputy Clerk  
Allan Seabrooke, CAO  
Ken Doherty, Director of Community Services

**Minutes – September 29, 2015**

Moved by Councillor Baldwin

**That the minutes of the Public Library Board of Trustees meeting held on  
September 29, 2015 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

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Moved by Theresa Kerr

**That the Peterborough Public Library Board of Trustees move into Closed Session to discuss one item under the *Municipal Act, 2001* Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.**

“CARRIED”

Moved by Steven MacDonald

**That the Peterborough Public Library Board of Trustees rise from Closed Session at 7:46 p.m.**

“CARRIED”

**Discussion Regarding the Municipal Relationship with the Board**

Eric Prevost provided introductory comments on research he has undertaken on the relationship between the Library and the City.

Ken Doherty, Director of Community Services, provided the Board with the history of the Library and the City.

Moved by Eric Prevost

**That the Library Manager/CEO prepare a report on the nature of relationships between municipalities and libraries in Ontario; and,**

**That the Director of Community Services provide information on the structure of the relationship between the Peterborough Public Library Board of Trustees and the City of Peterborough; and**

**That this report come forward in the first quarter of 2016.**

“CARRIED”

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**Library Manager/CEO  
Report PPL15-016  
Library Manager Report for September/October 2015**

Moved by Barb Connor

**That the seasonal library hours be approved as follows:**

**December 24, closed at noon  
December 25-28, closed  
December 29 and 30, closed at 5:00 p.m.  
December 31, closed at noon**

**“CARRIED”**

Moved by Councillor Baldwin

**That the Library Manager/CEO Report for September/October 2015 be received for information, and**

**That the report on Strategic Planning Options be deferred to the January 2016 meeting.**

**“CARRIED”**

**Library Manager/CEO  
Report PPL15-017  
Proposed 2016 Meeting Dates for the Peterborough Public Library  
Board of Trustees**

Moved by Theresa Kerr

**That the Peterborough Public Library Board of Trustees approve the 2016 meeting dates as follows:**

**Tuesday, January 26  
Tuesday, February 23  
Tuesday, March 29  
Tuesday, April 26  
Tuesday, May 31**

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**Tuesday, June 28 (DelaFosse Branch)  
Tuesday, September 27  
Tuesday, October 25  
Tuesday, November 29  
Tuesday, December 13**

**“CARRIED”**

**Friends of the Library  
Verbal Report  
Update on Activities**

Barb Connor provided an update on activities of the Friends of the Library. It was noted that \$16,262.00 was raised at the fall book sale.

Moved by Steven MacDonald

**That the verbal report of the Friends of the Library be received for information.**

**“CARRIED”**

**Library Foundation  
Verbal Report  
Update on Activities**

Theresa Kerr provided an update on activities of the Library Foundation.

Moved by Leslie Woolcott

**That the verbal report of the Library Foundation be received for information.**

**“CARRIED”**

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**Correspondence**

**Canadian Library Association – Fair Ebook Prices**

Moved by Barb Connor

**That the Collections Development Librarian prepare a report on ebook prices, for Board consideration.**

"CARRIED"

**Library Services Centre – Notice of Annual General Meeting**

The Library Manager/CEO advised that a staff member is attending the Library Services Centre Annual General Meeting and an invitation was extended to Board members.

**Other Business**

Ken Doherty advised that performance appraisals are undertaken this time of year and inquired which members of the Library Board would like to be part of the review team for the Library Manager/CEO. Steven MacDonald, Teresa Kerr and Paul Stern volunteered to be part of the process.

**Next Meeting**

The Chair indicated that the next Board meeting will be held on November 24, 2015 in the Library Board Room, 345 Aylmer Street North.

**Adjournment**

Moved by Mauro DiCarlo

**That this meeting of the Public Library Board of Trustees adjourn at 9:10 p.m.**

"CARRIED"

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Natalie Garnett  
Deputy Clerk

Paul Stern  
Chair