



**Minutes of Joint Services  
Steering Committee  
October 26, 2017  
Council Chambers  
City Hall  
Draft Minutes Not Approved**



The meeting was called to order at 3:45 p.m. by Councillor Gerow, Chair in the Council Chambers, City Hall.

**Present:**

Warden Taylor, County of Peterborough  
Councillor Smith, County of Peterborough  
Councillor Gerow, County of Peterborough, Chair  
Councillor McFadden, County of Peterborough  
Councillor Baldwin, City of Peterborough  
Councillor Beamer, City of Peterborough  
Councillor Clarke, City of Peterborough

**Regrets:**

Mayor Daryl Bennett, City of Peterborough

**Staff:**

Troy Speck, Chief Administrative Officer, County of Peterborough  
Trena DeBruijn, Treasurer, County of Peterborough  
Randy Mellow, Chief, Peterborough County/City Paramedics  
Allan Seabrooke, Chief Administrative Officer, City of Peterborough  
Patricia Lester, City Solicitor and Director of Legal Services, City of Peterborough  
Jeffrey Humble, Director of Planning and Development Services, City of Peterborough  
Sandra Clancy, Director of Corporate Services, City of Peterborough  
Linda Mitchelson, Manager, Social Services Division Manager, City of Peterborough  
Janice Hoskins, Court Services Manager, City of Peterborough  
Rebecca Morgan Quinn, Manager of Housing, City of Peterborough  
John Kennedy, City Clerk, City of Peterborough

**Minutes of the Meeting of September 21, 2017**

Moved by Councillor Clarke, seconded by Councillor Smith

**That the minutes of the meeting of September 21, 2017 be approved.**

"CARRIED"

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**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Chief of Paramedics, County of Peterborough  
Peterborough Paramedics Response Time Plan 2018**

Moved by Councillor Baldwin, seconded by Councillor Smith

**That Joint Services Steering Committee receive the Peterborough  
Paramedics Response Time Plan 2018 for information.**

“CARRIED”

**Director of Community Services, City of Peterborough  
Report CSSSJSSC17-008  
Community Wellbeing Plan Presentation**

Nancy Fischer, Project Lead, Community Wellbeing Plan, made a presentation.

Moved by Councillor Clarke, seconded Warden Taylor

**That the Joint Services Steering Committee endorse the recommendation  
outlined in Report CSSSJSSC17-008 dated October 26, 2017, of the Director  
of Community Services, as follows:**

**That the presentation and update on the Community Wellbeing Plan be  
received for information.**

“CARRIED”

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**Director of Corporate Services, City of Peterborough  
Report CPFSJSSC17-001  
GPAEDC Draft 2018 Budget**

Moved by Councillor Beamer, seconded Councillor Baldwin

**That the Joint Services Steering Committee approves the recommendation outlined in report CPFSJSSC17-001, dated October 26, 2017, of the Director of Corporate Services, as follows:**

**That the Joint Services Steering Committee endorse the draft 2018 GPAEDC Budget, as set out in Appendix A to report CPFSJSSC17-001, and recommend to City and County Council for consideration during their respective 2018 Budget discussions.**

“CARRIED”

**Director, Planning and Development Services, City of  
Peterborough  
Report PLHDJSSC17-002  
Housing is Fundamental**

Paul Armstrong provided a presentation.

Moved by Councillor Smith, seconded Councillor Clarke

**That Joint Services Steering Committee endorse the recommendation outlined in Report PLHDJSSC17-002, dated November 6, 2017, of the Director, Planning and Development Services, as follows:**

**That the 2017 edition of the Affordable Housing Action Committee’s “Housing is Fundamental” publication, and supporting presentation, be received for information.**

“CARRIED”

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**Director of Corporate Services, City of Peterborough  
Report CPFSJSSC17-002  
POA, Social Services, and Housing Draft 2018 Budgets**

Moved by Councillor Beamer, seconded Councillor McFadden

**That the Joint Services Steering Committee approve the recommendation outlined in report CPFSJSSC17-002, dated October 26, 2017, of the Director of Corporate Services, as follows:**

**That the Joint Services Steering Committee endorse the draft 2018 POA, Social Services, and Housing Budgets, as set out in Appendix A to report CPFSJSSC17-002, and recommend to City and County Councils that the budgets be reflected in their respective draft 2018 Municipal Budget documents.**

“CARRIED”

**Director, Planning and Development Services, City of  
Peterborough  
Report PLHDJSSC17-003  
2016 Social Infrastructure Fund Year 3 (2018-19) Allocation**

Moved by Councillor Smith, seconded by Councillor Clarke

**That Joint Services Steering Committee endorse the recommendations outlined in Report PLHDJSSC17-003 dated October 26, 2017, of the Director, Planning and Development Services, as follows:**

- a) **That the multi-year spending plan (Program Delivery and Fiscal Plan), developed by the Director of Planning and Development Services for the 2016 Social Infrastructure Fund be updated to allocate additional funding in program year 3 (2018-19);**
- b) **That a By-law be adopted authorizing the Mayor and Clerk to sign legal agreements and other documentations to provide \$1M in capital (federal-provincial 2016-SIF Year 3 and IAH-E program) funding to Peterborough Housing Corporation for the development of twelve (12) affordable rental units at the Havelock Affordable Housing and Assisted Living project on Smith Street in Havelock Ontario, in accordance with Report PLHDJSSC17-003;**

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- c) **That staff be authorized to negotiate the specific terms and conditions of a legal agreement with Peterborough Housing Corporation for the development of affordable rental housing at the Havelock Affordable Housing and Assisted Living project on Smith Street in Havelock Ontario, within the parameters set out in Report PLHDJSSC17-003.**
  
- d) **That the City of Peterborough, as Service Manager for Housing, work with the Township of Havelock-Belmont-Methuen and the County of Peterborough for their required contributions of property tax concessions and the Ministry of Housing for final funding approval, as required.**

“CARRIED”

**CAO, County of Peterborough  
CAO, City of Peterborough  
Schedule for Joint Services Steering Committee Meetings for  
2018**

The Chair introduced the new County CAO, Troy Speck.

Moved by Councillor, seconded by Councillor

**That the Joint Services Steering Committee approve the proposed schedule of meetings for 2018 Committee meetings in accordance with Articles 2.6 and 2.7 of the Consolidated Municipal Service Management Agreement (2014 – 2018):**

**Thursday, February 8, 2018  
Thursday, June 14, 2018  
Thursday, September 6, 2018  
Thursday, October 4, 2018**

“CARRIED”

**Other Business**

It was noted that Councillor Riel will replace Mayor Bennett on the Joint Services Steering Committee, effective November 30, 2017.

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**Next Meeting**

The Chair indicated that the next meeting will be on Thursday, February 8, 2018.

**Adjournment**

Moved by Councillor Beamer, seconded by Councillor Clarke

**That the Joint Services Steering Committee adjourn at 4:33 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Gerow  
Chair