



**Minutes of Joint Services  
Steering Committee  
June 8, 2017  
Council Chambers  
City Hall**



The meeting was called to order at 3:54 p.m. by Councillor Gerow, Chair in the Council Chambers, City Hall.

**Present:**

Warden Taylor, County of Peterborough  
Councillor Smith, County of Peterborough  
Councillor Gerow, County of Peterborough, Chair  
Councillor Beamer, City of Peterborough  
Councillor Clarke, City of Peterborough  
Councillor Baldwin, City of Peterborough

**Regrets:**

Councillor McFadden, County of Peterborough  
Mayor Daryl Bennett, City of Peterborough

**Staff:**

Gary King, Chief Administrative Officer, County of Peterborough  
Allan Seabrooke, Chief Administrative Officer, City of Peterborough  
Ken Doherty, Director of Community Services, City of Peterborough  
Jeffrey Humble, Director of Planning and Development Services  
Linda Mitchelson, Manager, Social Services Division Manager, City of Peterborough  
Chris Kawalec, Community Social Plan Co-ordinator, City of Peterborough  
Chris Barry, Deputy Chief, Peterborough County/City Paramedics  
Rebecca Morgan Quinn, Manager, Housing Division, City of Peterborough  
Dorothy Olver, Program Manager, Homelessness and Addition Services, City of Peterborough  
Nancy Fischer, Project Manager, Social Services, City of Peterborough  
John Kennedy, City Clerk, City of Peterborough

**Minutes of the Meeting of February 9, 2017**

Moved by Warden Taylor, seconded by Councillor Smith

**That the minutes of the meeting of February 9, 2017 be approved.**

"CARRIED"

**Disclosure of Pecuniary Interest**

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There were no disclosures of Pecuniary Interest.

**Minutes for Information**

Moved by Councillor Beamer, seconded by Councillor Clarke

**That the AHAC (Affordable Housing Action Committee) minutes of January 12, February 9, and March 9, 2017 be received, as amended, for information.**

"CARRIED"

**[Chief of Paramedics, County of Peterborough](#)  
**Peterborough County/City Paramedic 2016 Year-end Report****

Moved by Councillor Beamer, seconded by Councillor Baldwin

**That Joint Services Steering Committee receive the report for information only.**

"CARRIED"

**[Director of Planning & Development Services, City of Peterborough](#)  
**Report PLHDJSSC17-001  
10-year Housing and Homelessness Plan: Progress Report 2016****

Rebecca Morgan-Quinn, Manager of Housing, made a presentation.

Moved by Councillor Clarke, seconded by Councillor Smith

**That Joint Services Steering Committee endorse the recommendation outlined in Report PLHDJSSC17-001 dated June 8, 2017, of the Director of Planning and Development Services, as follows:**

**That the 10-year Housing and Homelessness Plan: Progress Report 2016 and presentation be received for information.**

"CARRIED"

**[Director of Community Services, City of Peterborough](#)**

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**Report CSSSJSSC17-004  
Community Wellbeing Plan Process**

Linda Mitchelson, Manager of Social Services and Nancy Fischer, Project Manager, Social Services made a presentation.

Moved by Councillor Smith, seconded by Councillor Clarke

**That the Joint Services Steering Committee approves the recommendations outlined in Report CSSSJSSC17-004 dated June 8, 2017, of the Director of Community Services, as follows:**

- a) **That the presentation by the Manager of Social Services be received; and**
- b) **That the development of a Community Wellbeing Plan as outlined in the report be endorsed.**

“CARRIED”

**[Director of Community Services, City of Peterborough](#)  
Report CSSSJSSC17-005  
Homelessness Enumeration and Delegation of Authority**

Moved by Councillor Baldwin, seconded by Councillor Clarke

**That the Joint Services Steering Committee endorse the recommendations outlined in Report CSSSJSSC17-005 dated June 8, 2017, of the Director of Community Services, as follows:**

- a) **That the report be received for information;**
- b) **That the City as Service Manager conduct an enumeration of homelessness people in March 2018 in partnerships with the United Way Peterborough, community agencies and volunteers over a period of 1 week at various locations in the City and County; and**
- c) **That delegation of authority be provided to the CAO to approve any provincially funded or provincially directed homelessness programs or initiatives and the necessary associated plans or reports that must be submitted to the Province.**

“CARRIED”

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**[Director of Community Services, City of Peterborough](#)**

**Report C555J55C17-006**

**Creation of an Age-friendly Peterborough Advisory Committee**

Moved by Councillor Clarke, seconded by Councillor Taylor

**That the Joint Services Steering Committee endorse the recommendations outlined in Report C555J55C16-006 dated June 8, 2017, of the Director of Community Services, as follows:**

- a) **That as of June 26, 2017, an eleven member AFPAC be created to:**
  - i. **Be an Advisory Committee of Council reporting to the Joint Services Steering Committee;**
  - ii. **Include one Member of City Council and one Member of County Council; and**
  - iii. **Be given the authority to establish sub-committees as necessary.**
  
- b) **That the AFPAC be included in the Consolidated Municipal Services Management Agreement, between the City and County and that this be reflected by a letter between the parties;**
  
- c) **That the following candidates be appointed Members of the first AFPAC for a term of June 26, 2017 to March 1, 2019 and that a Member from both City Council and County Council be appointed as soon as possible for the same time period:**

• Danielle Belair	• Kerri Davies
• Dawn Berry-Merriam	• Ann MacLeod
• Alan Cavell	• Mark Skinner
  
- d) **That City and County Councils be encouraged to adopt the Terms of Reference for the Age-Friendly Peterborough Advisory Committee as outlined in Appendix A and to proceed with approval of appointments accordingly.**

“CARRIED”

**Other Business**

There were no items of Other Business.

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**Next Meeting**

The Chair indicated that the next meeting will be on Thursday, September 21, 2017.

**Adjournment**

Moved by Councillor Baldwin, seconded by Councillor Clarke

**That the Joint Services Steering Committee adjourn at 5:12 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Gerow  
Chair