Joint Services Steering Committee Meeting Agenda

February 8, 2018
3:45 p.m.
Council Chambers, City Hall

1. Call to Order

2. Election of Officers
   2.a Chair
   2.b Vice Chair

3. Confirmation of Minutes
   3.a October 26, 2017

4. Disclosure of Interest

5. Minutes For Information
   5.a Affordable Housing Action Committee (AHAC) - June 8, 2017
   5.b Age-friendly Peterborough Advisory Committee - October 16, 2017

6. Reports
   6.a Changes to the Child and Family Services Act
       Report CSSSJSSC18-001
   6.b 10-year Housing and Homelessness Plan: Five Year Review
       Report PLHDJSSC18-001

7. Other Business

8. Next Meeting - June 14, 2018

9. Adjournment
Minutes of Joint Services Steering Committee
October 26, 2017
Council Chambers
City Hall
Draft Minutes Not Approved

The meeting was called to order at 3:45 p.m. by Councillor Gerow, Chair in the Council Chambers, City Hall.

Present:
Warden Taylor, County of Peterborough
Councillor Smith, County of Peterborough
Councillor Gerow, County of Peterborough, Chair
Councillor McFadden, County of Peterborough
Councillor Baldwin, City of Peterborough
Councillor Beamer, City of Peterborough
Councillor Clarke, City of Peterborough

Regrets:
Mayor Daryl Bennett, City of Peterborough

Staff:
Troy Speck, Chief Administrative Officer, County of Peterborough
Trena DeBruijn, Treasurer, County of Peterborough
Randy Mellow, Chief, Peterborough County/City Paramedics
Allan Seabrooke, Chief Administrative Officer, City of Peterborough
Patricia Lester, City Solicitor and Director of Legal Services, City of Peterborough
Jeffrey Humble, Director of Planning and Development Services, City of Peterborough
Sandra Clancy, Director of Corporate Services, City of Peterborough
Linda Mitchelson, Manager, Social Services Division Manager, City of Peterborough
Janice Hoskins, Court Services Manager, City of Peterborough
Rebecca Morgan Quinn, Manager of Housing, City of Peterborough
John Kennedy, City Clerk, City of Peterborough

Minutes of the Meeting of September 21, 2017

Moved by Councillor Clarke, seconded by Councillor Smith

That the minutes of the meeting of September 21, 2017 be approved.

"CARRIED"
Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Chief of Paramedics, County of Peterborough
Peterborough Paramedics Response Time Plan 2018

Moved by Councillor Baldwin, seconded by Councillor Smith

That Joint Services Steering Committee receive the Peterborough Paramedics Response Time Plan 2018 for information.

“CARRIED”

Director of Community Services, City of Peterborough
Report CSSSJSSC17-008
Community Wellbeing Plan Presentation

Nancy Fischer, Project Lead, Community Wellbeing Plan, made a presentation.

Moved by Councillor Clarke, seconded by Warden Taylor

That the Joint Services Steering Committee endorse the recommendation outlined in Report CSSSJSSC17-008 dated October 26, 2017, of the Director of Community Services, as follows:

That the presentation and update on the Community Wellbeing Plan be received for information.

“CARRIED”
Director of Corporate Services, City of Peterborough
Report CPFSJSSC17-001
GPAEDC Draft 2018 Budget

Moved by Councillor Beamer, seconded by Councillor Baldwin

That the Joint Services Steering Committee approves the recommendation outlined in report CPFSJSSC17-001, dated October 26, 2017, of the Director of Corporate Services, as follows:

That the Joint Services Steering Committee endorse the draft 2018 GPAEDC Budget, as set out in Appendix A to report CPFSJSSC17-001, and recommend to City and County Council for consideration during their respective 2018 Budget discussions.

"CARRIED"

Director, Planning and Development Services, City of Peterborough
Report PLHDJSSC17-002
Housing is Fundamental

Paul Armstrong, AHAC Chair, provided a presentation.

Moved by Councillor Smith, seconded by Councillor Clarke

That Joint Services Steering Committee endorse the recommendation outlined in Report PLHDJSSC17-002, dated November 6, 2017, of the Director, Planning and Development Services, as follows:

That the 2017 edition of the Affordable Housing Action Committee’s “Housing is Fundamental” publication, and supporting presentation, be received for information.

"CARRIED"
POA, Social Services, and Housing Draft 2018 Budgets

Moved by Councillor Beamer, seconded by Councillor McFadden

That the Joint Services Steering Committee approve the recommendation outlined in report CPFSJSSC17-002, dated October 26, 2017, of the Director of Corporate Services, as follows:

That the Joint Services Steering Committee endorse the draft 2018 POA, Social Services, and Housing Budgets, as set out in Appendix A to report CPFSJSSC17-002, and recommend to City and County Councils that the budgets be reflected in their respective draft 2018 Municipal Budget documents.

“CARRIED”

2016 Social Infrastructure Fund Year 3 (2018-19) Allocation

Moved by Councillor Smith, seconded by Councillor Clarke

That Joint Services Steering Committee endorse the recommendations outlined in Report PLHDJSSC17-003 dated October 26, 2017, of the Director, Planning and Development Services, as follows:

a) That the multi-year spending plan (Program Delivery and Fiscal Plan), developed by the Director of Planning and Development Services for the 2016 Social Infrastructure Fund be updated to allocate additional funding in program year 3 (2018-19);

b) That a By-law be adopted authorizing the Mayor and Clerk to sign legal agreements and other documentations to provide $1M in capital (federal-provincial 2016-SIF Year 3 and IAH-E program) funding to Peterborough Housing Corporation for the development of twelve (12) affordable rental units at the Havelock Affordable Housing and Assisted Living project on Smith Street in Havelock Ontario, in accordance with Report PLHDJSSC17-003;
c) That staff be authorized to negotiate the specific terms and conditions of a legal agreement with Peterborough Housing Corporation for the development of affordable rental housing at the Havelock Affordable Housing and Assisted Living project on Smith Street in Havelock Ontario, within the parameters set out in Report PLHDJSSC17-003.

d) That the City of Peterborough, as Service Manager for Housing, work with the Township of Havelock-Belmont-Methuen and the County of Peterborough for their required contributions of property tax concessions and the Ministry of Housing for final funding approval, as required.

“CARRIED”

CAO, County of Peterborough
CAO, City of Peterborough
Schedule for Joint Services Steering Committee Meetings for 2018

The Chair introduced the new County CAO, Troy Speck.

Moved by Councillor Beamer, seconded by Councillor Baldwin

That the Joint Services Steering Committee approve the proposed schedule of meetings for 2018 Committee meetings in accordance with Articles 2.6 and 2.7 of the Consolidated Municipal Service Management Agreement (2014 – 2018):

Thursday, February 8, 2018
Thursday, June 14, 2018
Thursday, September 6, 2018
Thursday, October 4, 2018

“CARRIED”

Other Business

It was noted that Councillor Riel will replace Mayor Bennett on the Joint Services Steering Committee, effective November 30, 2017.
Next Meeting

The Chair indicated that the next meeting will be on Thursday, February 8, 2018.

Adjournment

Moved by Councillor Beamer, seconded by Councillor Clarke

That the Joint Services Steering Committee adjourn at 4:33 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Gerow
Chair
Affordable Housing Action Committee (Peterborough)

Minutes of the Meeting
Thursday June 8, 2017 from 12:00 p.m. to 2:00 p.m.
Doris Room, City Hall (500 George Street N, Peterborough Ontario K9H 3R9)

Present: Katherine Blackwood (chair), Alan Cavell, Barb Fowler, Bonnie Clark (12:15pm), County Councillor Bev Matthews, Karen Hennessey (1:00pm), Paul Armstrong, Sarah Burke, Sandy Woodhouse, Stephen Gibbs (1:00pm)
Staff: Dorothy Olver, Michelle Longhurst, Rebecca Morgan Quin
Regrets: Christine McKay, City Councillor Diane Therrien, John Martyn

Key Messages for City and County Councillors on AHAC

- AHAC will move forward will exploring options for a joint National Housing Day event for Peterborough, City of Kawartha Lakes and Northumberland County.
- Consensus among AHAC members to defer confirmation of membership and voting of chair for the 2017/18 AHAC year until further discussion about AHAC in the fall. Membership and chair will continue as per the 2016/17 year.
- AHAC approved an expense of $575 for the annual Ontario Non-Profit Housing Association (ONPHA) membership fee for the 2017/18 year.

1. Welcome and Introductions

2. Approval of the Agenda
   
   Motion: That the Affordable Housing Action Committee (AHAC) approve the June 8, 2017 agenda.
   
   M. County Councillor Matthews S. Paul Armstrong
   Carried

3. Approval of Previous Minutes – May 15 2017 electronic circulation and approval of the following motion:
   
   Motion: That the Affordable Housing Action Committee (AHAC) approve the January 12, 2017 and March 9, 2017 meeting minutes as circulated.
   
   M. Paul Armstrong S. Kathy Blackwood
   Carried

4. Business Arising from Previous Meeting
   
   4.1. Discussion re: motion from AHAC Supply Sub-Committee (RE: AHAC vision, mission and values and committee structure)
   
   - Housing and Social Services will bring options for AHAC to review and discuss at the September meeting
   
   4.2. Peterborough-City of Kawartha Lakes-Northumberland County collaboration - Update
   
   - Sandy provided an update on approaches of “AHAC-like” committees in the City of Kawartha Lakes and the Northumberland County.
   
   4.3. National Housing Day event 2017 – membership and next steps
   
   - Sandy will book a meeting in August for the 3 communities to meet and discuss a possible joint National Housing Day celebration.

5. Updates

5.1. Community
   
   - Community Care board supported ED report to develop a hub in Apsley – early stages
   
   - Homeshare program in Northumberland County has no successful matches yet
5. Updates (continued)

5.2. Housing Division

- Progress Report to Joint Service Steering Committee and City and County Councils
- Housing Division will be engaged in the Official Plan review process
- City-led landlord engagement session on May 9 was small but successful

5.3. Peterborough Poverty Reduction Network (PPRN)

- Strategic planning session last week to determine future steps for the PPRN

5.4. Ontario Non-Profit Housing Association (ONPHA)

Motion: That the Affordable Housing Action Committee (AHAC) approved an expense of $575 for the annual Ontario Non-Profit Housing Association (ONPHA) membership fee for the 2017/18 year.

S. Alan Cavell

5.5. Canadian Housing & Renewal Association (CHRA) – no additional update

5.6. Canada Mortgage and Housing Corporation (CMHC)


6. AHAC Action Plan 2017 - defer

7. Progress Reports

7.1. Supply - March, April and May meeting notes were circulated electronically

- Discussion Paper to MP Monsef about housing has been sent

7.2. Community Education

- Paul will circulate an electronic draft of 2017 Housing is Fundamental to AHAC members for feedback and comment (Responses ok by email or phone).

7.3. Services – HSSCC Update (April notes circulated)

- Joint Services Steering Committee Report – homelessness enumeration for March 2018 will include a Point in Time Count and a Registry Week

8. New Business

8.1. Presentation: Trent Community Research Centre (Brianne Walton) – Rent Supplements

- Presentation online at: [www.peterborough.ca/Assets/City+Assets/Housing/Documents/Reports/2017+Rent+Supplement+Survey+Presentation+to+AHAC$!2c+2017.pdf](http://www.peterborough.ca/Assets/City+Assets/Housing/Documents/Reports/2017+Rent+Supplement+Survey+Presentation+to+AHAC$!2c+2017.pdf)

8.2. AHAC Membership - Consensus around that table was that AHAC will defer confirmation of membership and voting of chair for the 2017/18 AHAC year until fall 2017.

9. Key Messages for City and County Councillors on AHAC - See page 1 (before Item 1)

10. Items for Upcoming Meetings - Housing and Social Services will present options for AHAC to explore in regards to next steps for the committee.

11. Motion to adjourn the meeting.

M. County Councillor Matthews

Meeting Adjourned by Consensus

Next Meeting: Thursday September 14, 2017 at 12:00 p.m. in the Sutherland Room (TBC) at City Hall (500 George Street N Peterborough K9H 3R9)
Minutes of a Meeting of the Age-friendly Peterborough Advisory Committee held on October 16, 2017 at Peterborough Social Services Office, 178 Charlotte Street.

Present:
Alan Cavell
Ann MacLeod – Chair for this meeting
Arnold Taylor
Danielle Belair
Dawn Berry-Merriam
Karl Moher
Keith Riel
Kerri Davies
Mark Skinner

Regrets:
None

Staff:
Chris Kawalec, Community Development Program Manager
Sylvia Dick, Age-friendly Associate
Gloria Bray, Social Services Admin Assistant

Minutes

None. This is the first meeting of the Age-friendly Peterborough Advisory Committee.

Moved by Alan Cavell

That Ann MacLeod Chair the first meeting of the Age-friendly Peterborough Advisory Committee.

“CARRIED”
Disclosure of Pecuniary Interest

There were no disclosures of interest.

Some AFPAC members work for agencies that may benefit from the work of the AFPAC. There is uncertainty whether this potential indirect benefit would represent a pecuniary interest.

Move by Kerri Davies

That all committee members consider any conflicts of interest to identify before the next Committee meeting and that staff obtains clarity from the Clerk’s office on this matter.

“CARRIED”

Consent Agenda

No items were passed as part of the Consent Agenda.

Community Development Program Manager Report
Report AFPAC17-001
Status Report on Age-friendly Plan and Working Group Activities

Moved by Kerri Davies

The intent for this committee is to have a diverse membership, including all of our First Nations, Inuit and Metis.

“CARRIED”

Moved by Danielle Belair

That Terms of Reference section 3.1.e be amended to expand representation to include Inuit and Metis.

“CARRIED”
Moved by Karl Moher

That the Community Development Program Manager work with his supervisor to develop a plan to provide additional support for the new Age-friendly Coordinator position being requested in the 2018 City Budget.

“CARRIED”

Moved by Mark Skinner

That the priorities of the Age-friendly Peterborough Advisory Committee come from the Age-friendly Plan.

“CARRIED”

Moved by Mark Skinner

That the Community Development Program Manager speaks with the United Way about facilitating funding decisions based on the priorities of the Age-friendly Peterborough Advisory Committee.

“CARRIED”

Other Business

There were no items of Other Business.

Next Meeting

No date set at this time. A date will be determined and circulated.
Adjournment

Motion by Alan Cavell

That this meeting of the Age-friendly Peterborough Advisory Committee be adjourned at 4:00 p.m.

“CARRIED”

Gloria Bray, Social Services Administrative Assistant

Ann MacLeod, Chair for this meeting.
To: Members of the Joint Services Steering Committee

From: Ken Doherty, Director of Community Services

Meeting Date: February 8, 2018

Subject: Report CSSSJSSC18-001
Changes to the Child and Family Services Act

Purpose

A report to provide information to the Joint Services Steering Committee on changes to the Child and Family Services Act effective January 1, 2018.

Recommendations

That the Joint Services Steering Committee endorse the recommendations outlined in Report CSSSJSSC18-001 dated February 8, 2018 of the Director of Community Services, as follows:

a) That Report CSSSJSSC18-001, an overview of the changes to the Child and Family Services Act be received for information.

b) That the presentation by a staff member of the Kawartha Haliburton Children's Aid Society be received for information.

Budget and Financial Implications

There is no direct budget or financial implications resulting from the endorsement of the recommendations of this report. Extending the age of protection may provide some reduction of demand on the services of the Youth Emergency Shelter. This may also positively affect the Social Services budget for a service that has recently been over capacity.
Background

On June 1, 2017, Bill 89, the Supporting Children, Youth and Families Act, 2017 was passed by the Ontario Legislature and received Royal Assent. The Act includes repealing the Child and Family Services Act (CFSA) and enacting the Child, Youth and Family Services Act, 2017 (CYFSA) in its place, once proclaimed. It also includes amendments to the CFSA while it is still in force to provide a full range of child protection services to youth to their 18th birthday, including a new Voluntary Youth Services Agreement (VYSA) for those youth who require out of home placement. The amendments to the CFSA will come into force on January 1, 2018. It is anticipated that the Child, Youth and Family Services Act will be proclaimed in April 2018.

The objective of this change is to support the delivery of child protection services for 16- and 17-year-old youth in need of protection. By increasing the age of protection to include all children under the age of 18 years, 16 and 17-year-olds who are in need of protection will be eligible for the full range of child protection services, which will give them a better opportunity to get the support they need, reach their full potential, and have better outcomes as they transition to adulthood.

Key changes include:

- The full range of child protection services will be provided to 16 and 17 year olds up to their 18th birthday;

- A new voluntary agreement will be available for 16 and 17 year old youth who require out of home placement and supports;

- Continued Care and Support for Youth will be provided to youth where a voluntary service agreement expires at their 18th birthday.

The change in legislation means 16 and 17 year old youth may voluntarily engage with the Kawartha Haliburton Children’s Aid Society (KHCAS) system of care for services and supports. The youth must be in need of protection, as defined within the Act. This requires an assessment by CAS. They will be offered the same services as other youth in care through their signing of a voluntary agreement. If the youth will not sign the voluntary agreement, KHCAS will assess the situation to determine next steps and if need be the youth may be apprehended under a court order.

The outcome of these changes will mean:

- Social Services will work closely with KHCAS in establishing clear communications and protocols related to youth involved with Social Services that may be in need of protection;
• Change in the age of protection may result in fewer youth requiring assistance from Ontario Works. If youth do not voluntarily agree to engage with KHCAS system of supports and are not in need of protection, they can apply for Ontario Works to determine eligibility for assistance;

• Some youth that require temporary emergency shelter services currently access this service through the YES Shelter for Youth and Families. Social Services, YES and KHCAS will work collaboratively in the development of a coordinated response that includes preventing youth from entering homelessness (YES Shelter for Youth and Families), coordinated case plans and collaboration;

• KHCAS will continue to communicate information about changes to the Act and possible implications to community partners including the Social Services Division. A follow up meeting is scheduled for May 2018.

**Next Steps:**

Between January and June 2018, the KHCAS will gather and analyze data from various sources and will engage with and establish key partnerships. The goal will be to have a more coordinated and clearer service system established for the end of June. KHCAS is reaching out to community partners to continue the conversation about these changes, impact to various organizations and developing common language and processes. KHCAS in conjunction with community partners will determine training needs in the community and include this as part of the transition plan. KHCAS will continue the work started with the Youth Advisory Panel and the development of youth mentorship opportunities. KHCAS may return in the fall with an update on the status of the legislative changes and the community transition.

Submitted by,

Ken Doherty
Director of Community Services

Linda Mitchelson
Social Services Division Manager

Contact Name:
Dorothy Olver, Social Services Program Manager
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Community Engagement 2018: Protecting Young People to 18 years

Our Vision
Families and communities that thrive.

Our Mission
Engaging families and the community to protect children, youth and young adults.

Our Values
- Child Centered; Family Focused
- Community Engagement
- Respect
- Culture of Learning
- Diversity
Protection Services for 16-17 year olds
CFSA Policy Directive

• Directive requires all CAS to provide the full range of child protection services to youth until their 18th birthday.

• Guiding Principles consistent with CFSA:
  – Youth-Centred Protection Service
  – Least disruptive approach
  – Permanency
  – Connection to Kin
  – Community and Culture
  – Culturally-appropriate services for Indigenous Youth
  – Diversity
CFSA Policy Directive

• Same applicability of Eligibility Spectrum:
  - Standards (including Kin)
  - Consultation with Indigenous partners, including the use of Customary Care agreements.
CFSA Policy Directive

Voluntary Youth Services Agreements (VYSA) for engagement with 16 and 17 year old's
Voluntary Youth Services Agreement

• Court orders not to be sought admitting any youth into care unless a voluntary agreement has been offered and refused by the youth

• Youth in a VYSA do not have “in care” status. However youth will receive all the supports consistent with youth in care

• If youth is admitted to care by court order or TCA all policy requirements regarding children in care apply
Voluntary Youth Services Agreement

• OCL must be notified when Society considering at VYSA, TCA, Kinship service or court order to admit a youth

• Eligibility criteria: jurisdiction, in need of protection, no less disruptive course of action available e.g., staying with family, relative or other member of youth’s community

• The Youth wants to enter into an agreement
Voluntary Youth Services Agreement

The VYSA stipulates:

- Terms of agreement
- Demographic information
- Obligation of youth to maintain contact with society
- Complaints procedure information
- Signatures
- Commitment to complete VYS plan within 30 days, supports to be provided
Voluntary Youth Plan

Voluntary Youth Services Plan (VYS Plan) will be completed within 30 days of signing the VYSA, and updated at least once every six months.

VYS Plan to be reviewed in person at least once every three months.

Plan includes:
• Permanent relationships
• Connections to community, culture, heritage
• Health and well-being
Voluntary Youth Plan

- Housing
- Education and/or employment
- Life managements skill and personal development
- Identity (race, ancestry, place of origin, colour, ethnic origin, family diversity, disability, creed, sexual orientation, gender identify)
- Financial and social supports to be provided
- Roles and responsibilities
- Transition to adulthood planning
- Eligibility for Continued Care and Support until 21 (CCSY)
Voluntary Youth Plan

- Termination of Agreements
- Documentation
- Reporting Requirements
Children in Care by Age at December 31 2017 (N=215)
Percentage of Children in Care by Age Category at December 31 2017

- Age 0 to 11 yrs: 51%
- Age 12+ yrs: 49%
To: Members of the Joint Services Steering Committee
From: Jeffrey Humble, Director, Planning & Development Services
Meeting Date: February 8, 2018
Subject: Report PLHDJSSC18-001
10-year Housing and Homelessness Plan: Five-Year Review

Purpose

A report to provide information about the Five-Year review process for Peterborough’s 10-year Housing and Homelessness Plan with proposed changes to the committee structure.

Recommendation

That Joint Services Steering Committee endorse the recommendation outlined in Report PLHDJSSC18-001 dated February 8, 2018, of the Director, Planning and Development Services, as follows:

That the Five-Year Review process for the 10-year Housing and Homelessness Plan with proposed changes to the committee structure and presentation be received for information.

Budget and Financial Implications

There are no budget or financial implications as a result of this report.

Background

The Housing Services Act 2011, requires the City of Peterborough, in its role as Service Manager, to have a 10-year Housing and Homelessness Plan (the “Plan”). Service
Managers are also required to review and update their plans at least once every five years. Service Manager Housing and Homelessness Plans must address matters of provincial interest and be consistent with policy statements issued under the Housing Services Act.

**Provincial Priorities**

Following the update to the provincial Long-Term Affordable Housing Strategy in 2016, the Ministry of Housing released a Policy Statement on Service Manager Housing and Homelessness Plans. This directed Service Managers to align their Housing and Homelessness Plans with updated provincial priorities. The mandatory Five-Year Review (the “Review”) of Housing and Homelessness Plans must reflect the following provincial priorities:

- Having a system for engagement and outcomes measurement,
- Having a goal to end homelessness using a Housing First philosophy,
- Ensuring systems coordination across human services, including with Local Health Integration Networks
- Engagement, coordination and collaboration with indigenous peoples, organizations and communities, and
- A commitment to people-centred service that is inclusive, culturally appropriate and responds to a broad range of community needs, including those of youth, seniors, people with disabilities, people who have mental health needs and addictions, and victims of domestic violence.

**Timeline and Provincial Guidelines**

Municipal elections in 2018 will put time constraints on local Councils. The Ministry of Housing (the Ministry) recognizes these limitations and has provided clarification that Five-Year Reviews must be initiated by January 1, 2019. The Ministry has also committed to providing a “Guide for Five-Year Review” in January 2018. As of the deadline for this report, this guiding document had not been received.

The deadline for completion of Reviews has not yet been communicated to Service Managers. Staff are prepared to have the bulk of the Review completed in 2018. Timelines and direction from the Ministry will be incorporated into staff planning tools when they are received.

**Policy Context**

The Five-Year Review of Housing and Homelessness Plans will occur within a broader context of political and policy shifts at municipal, provincial and federal levels. For the City and County, the Consolidated Municipal Service Manager agreement is up for
renewal in 2018. At the provincial level, significant changes are proposed for the delivery of both social assistance and social housing, but it is unclear how much change will occur before the writ is dropped for the provincial election. At the federal level, the National Housing Strategy released in 2016 promises reinvestment in social housing and investment in housing assistance for low-income households across Canada. How these programs will be funded and delivered is being negotiated by the province and the federal government.

Other planning processes are also underway at the municipal level – reviews of both City and County Official Plans as well as the development of the Peterborough Community Wellbeing Plan. These are potential opportunities to get input about housing and homelessness at broader community consultations, and to strengthen the connections between planning processes.

**Plan for the Five-Year Review**

The Five-Year Review is an update to the Plan – not a complete re-imagining of the Plan. As such, there are foundational elements that will not change as a result of the Review.

The vision statement for the Plan, that “we will eliminate long-term homelessness and ensure quality housing that all residents can afford by engaging those in need, enhancing community and partner involvement and leveraging resources from the community, the private sector and government” will remain the same. It has been a helpful touchstone over the past four years and is well-aligned with provincial priorities.

The 20 commitments in the Plan will be reviewed to understand what has been achieved, what is in progress, and what commitments need to be changed or updated. New outcome statements could be developed. Access to new local and provincial data sources are improving the ability to measure and understand outcomes in housing and homelessness work.

The Needs Assessment conducted in 2013 will not be replicated. New and existing data sources will be leveraged for the Review. New data sources include Peterborough’s 2016 and 2018 Homelessness Enumerations, and data collected locally through the Service Prioritization Decision Assistance Tool (SPDAT). The SPDAT captures needs and vulnerabilities of clients using the homelessness system. In addition, existing program and system statistics that have been collected for the annual Progress Reports will be compiled for the Review.

Consultation for the Review is intended to reach community stakeholder groups that were under-represented in the development of the Plan, including, youth, indigenous peoples, people with disabilities and seniors. Targeted consultations with stakeholder individuals and groups who were consulted in the development of the Plan are also proposed.
Changes to Committees

Changes to the housing and homelessness committee structure are proposed to better align the work of committees with the work in the Plan. This approach is similar to the committee structure that was developed to coordinate the Age-Friendly Plan. Appendix A is a draft schematic of the proposed committee structure.

Staff consulted with members of the Affordable Housing Action Committee (AHAC), the Homelessness Support Services Coordination Committee (HSSCC), and the internal Housing and Homelessness Plan Project Team. All three committees will be directly affected by these changes.

It is proposed that a new committee, the “Housing and Homelessness Advisory Committee” would be established to oversee the work of the Plan. Membership would include City and County Councillors, Chairs of the proposed working groups, and members from the former Project Team. In addition, it would include representation from people with lived experience and priority populations as identified in the Review.

The working groups are proposed to be aligned with the themes of the Plan. In keeping with the people-centred foundation of the Plan, one working group would have a mandate to collaborate on a coordinated system founded on people-centred principles. The focus areas for the other three working groups will be further developed through the review, but they are currently proposed to focus on:

1. Emergency responses to homelessness;
2. Ongoing housing subsidies and supports to prevent homelessness; and
3. Building affordable rental housing and homeownership (capital funding and down payment assistance).

In November 2016, AHAC voted to approve a motion to support a draft revised committee structure, based on the themes of the Plan. AHAC had their final meeting, and ceased its activities in December 2016. Former AHAC members will have an opportunity to participate in the Housing and Homelessness Advisory Committee and/or one of its working groups.

HSSCC will remain an active committee, with the goal of transitioning their committee structure into the proposed working groups. HSSCC has participated in preliminary discussions of the Review, and will continue to work with City staff through the transition.

Terms of Reference for the Housing and Homelessness Plan Advisory Committee and its working groups will be developed. Included in these terms will be requirements for representation from priority populations, and the ability to be responsive to emerging needs and opportunities through time-limited ad hoc project committees.
It is proposed that the revised Terms of Reference for the Housing and Homeless Advisory Committee would replace Terms of Reference of AHAC that is currently contained in the Consolidated Municipal Service Manager Agreement between the City and County. This agreement is due to be renewed by December 31, 2018.

**Progress Report 2017**

Significant staff resources will be dedicated to the Five-Year Review in 2018. As a transition year, it is proposed that the Progress Report for 2017 will look at the progress made to date, and be included in the Review as a summary of achievements.

**Summary**

The Five-Year Review is a prescribed requirement under the Housing Services Act. It is also an important opportunity to re-establish priorities for helping vulnerable people in a changing sector, with more change on the horizon. An update report on the Review will be provided at a Joint Services Steering Committee meeting in September 2018.

Submitted by,

Jeffrey Humble, MCIP, RPP
Director, Planning & Development Services

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**Attachment:**
Appendix A – Proposed Committee Structure to Support the Housing and Homelessness Plan
Housing and Homelessness Plan: Five-year Review

Joint Services Steering Committee
February 8, 2018
10-year Housing and Homelessness Plan (Plan)

- Approved by City and endorsed by County in 2014
- The Housing Services Act requires Housing & Homelessness Plans to be reviewed and updated at least once every five years.
Updated Provincial Priorities

Housing Policy Statement
Housing & Homelessness Plans (2016):

• A system for engagement and outcomes measurement,

• A goal to end homelessness using a Housing First philosophy,

• Systems coordination across human services, including with Local Health Integration Networks,

• Engagement, coordination and collaboration with Indigenous peoples, organizations and communities, and

• People-centred service that is inclusive, culturally appropriate and responds to a broad range of community needs, including those of youth, seniors, people with disabilities, people who have mental health needs and addictions, and victims of domestic violence.
National Housing Strategy

- Renewed funding to sustain social housing
- Canada Housing Benefit
- New Capital Programs
Connection to other plans
“We will eliminate long-term homelessness and ensure quality housing that all residents can afford by engaging those in need, enhancing community and partner involvement and leveraging resources from the community, the private sector and government.”
Scope of Review

- **20 Commitments**
  - Accomplishments
  - Work in progress
  - Tasks that should be changed or updated

- **Data**
  - New sources of data

- **Community input**
  - Targeted consultations
Proposed changes to Committees

Joint Services Steering Committee

Housing and Homelessness Advisory Committee
City & County Councillor Chairs • Representatives • Working Group Chairs

Emergency Housing Responses
- Homelessness
  - Homelessness prevention and diversion
  - Emergency shelters
  - Street outreach programming
  - Homelessness Prevention Fund
  - Rapid re-housing
  - Coordinated entry system
  - By-name list
- Emergency Shelters

Housing Subsidies & Support Services
- Housing Stability
  - Social housing
  - Housing stability
  - Landlord engagement
  - Need-based support services
- Social & Supportive Housing

Building Housing Affordability
- Affordable Rental Housing
  - Affordable housing capital funding
  - Home Ownership
  - Low-income home owner repair and rehabilitation funding
- Affordable Home Ownership

People Centred Service System
- Committed to inclusiveness
- Committed to service excellence
- Engaging people with lived experience

DRAFT
Proposed changes to Committees

City Council

Joint Services Steering Committee

County Council

Housing and Homelessness Advisory Committee
City & County Councillor Chairs • Representatives • Working Group Chairs
Proposed changes to Committees

- Emergency Shelters
- Street Outreach
- Coordinated Entry
Proposed changes to Committees

- Rent Supplements
- Social Housing
- Support Services
- Housing Stability and Emergency Funds

Housing Subsidies & Support Services
- Social housing
- Housing stability
- Landlord engagement
- Need-based support services
Proposed changes to Committees

- Capital programs to develop new housing
- Municipal incentive programs
- Homeownership Assistance
- Peterborough Renovates
Proposed changes to Committees

- Commitment to principles of people-centred service
- Engaging people with lived expertise
- System coordination and navigation
Next Steps

- Ministry of Housing “Guide for Reviews” to be released in February 2018
- Targeted consultations
- Recruiting and developing Terms of Reference for Advisory Committee and Working Groups
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