



**Committee of the Whole Minutes  
City of Peterborough  
November 6, 2017**

**Minutes of the Committee of the Whole Meeting held on November 6, 2017, in the Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 6:30 p.m. in the Council Chambers, City Hall.

**Roll Call:**

Councillor Baldwin  
Councillor Beamer, Chair  
Councillor Clarke  
Councillor Haacke  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Therrien  
Councillor Vassiliadis  
Mayor Bennett

**Confirmation of Minutes – October 16, 2017**

Moved by Councillor Clarke

**That the minutes of the meetings of Committee of the Whole held on October 16, 2017 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

Mayor Bennett declared a perceived interest on agenda item 12, Report CPHR17-006, ATU 1320 (Transit Workers) Collective Bargaining Settlement, as he is part owner of a firm that operates a taxi service and other transporation activities.

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**Consent Agenda**

Moved by Councillor Pappas

**That items 8, 10, 13 and 14 be approved as part of the consent agenda.**

“CARRIED”

**Fire Chief**

**Report FS17-002**

**Award of RFP P-27-17 Supply and Delivery of One 2018 Heavy Duty Fire Rescue Pumper**

Moved by Councillor Pappas

**That Council approves the recommendation outlined in Report FS17-002, dated November 6, 2017, of the Fire Chief, as follows:**

**That RFP P-27-17, for the Supply and Delivery of One 2018 Heavy Duty Fire Rescue Pumper be awarded to Carl Thibault Fire Trucks Inc, Pierreville, Quebec, J0G 1J0, at a cost of \$527,185, plus \$68,534.05 HST, for a total cost of \$595,719.05, with an option, at the City’s sole discretion, to enter into negotiations with Carl Thibault Fire Trucks to purchase up to three additional pumpers over the next six years.**

“CARRIED”

**Director of Planning and Development Services**

**Report PLHD17-005**

**2016 Social Infrastructure Fund Year 3 (2018-19) Allocation**

Moved by Councillor Pappas

**That City Council approve the recommendations outlined in Report PLHD17-005 dated November 6, 2017, of the Director of Planning and Development Services, as follows:**

- a) That the multi-year spending plan (Program Delivery and Fiscal Plan), developed by the Director of Planning and Development Services, for the 2016 Social Infrastructure Fund be updated to allocate additional funding in program year 3 (2018-19);**

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- b) That a By-law be adopted authorizing the Mayor and Clerk to sign legal agreements and other documents to provide \$1M in capital (federal-provincial 2016-SIF Year 3 and IAH-E program) funding to Peterborough Housing Corporation for the development of twelve (12) affordable rental units at the Havelock Affordable Housing and Assisted Living project on Smith Street in Havelock Ontario, in accordance with Report PLHD17-005;
- c) That staff be authorized to negotiate the specific terms and conditions of a legal agreement with Peterborough Housing Corporation for the development of affordable rental housing at the Havelock Affordable Housing and Assisted Living project on Smith Street in Havelock Ontario, within the parameters set out in Report PLHD17-005.
- d) That the City of Peterborough as Service Manager for Housing work with the Township of Havelock-Belmont-Methuen and the County of Peterborough for their required contributions of property tax concessions and the Ministry of Housing for final funding approval, as required.

“CARRIED”

**Director of Community Services**

**Report CSSS17-008**

**Award of RFP P-28-17 Homemaker Services for the City and County of Peterborough**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report CSSS17-008 dated November 6, 2017 of the Director of Community Services, as follows:

That Request for Proposals Document P-28-17 for Homemaker Services be awarded to We Care Health Services LP, at a cost not to exceed \$600,000 for the 4-year period January 1, 2018 until December 31, 2021, with the option for extension of three, one-year terms at the discretion of the City.

“CARRIED”

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**City Solicitor and Director of Legal Services**

**Report OCSRE17-023**

**Acquisition of a portion of Sutherland Place –  
Part 1 on Plan 45R-16483**

Moved by Councillor Pappas

**That Council approve the recommendations outlined in Report OSCRE17-023 dated November 6, 2017, of the City Solicitor and Director of Legal Services, as follows:**

- a) That a by-law be passed to authorize the acquisition of Part 1 on 45R-16483, in the City of Peterborough for \$10,000 plus HST, vendor's legal fees of \$2,000 and land transfer tax of \$60;**
- b) That a by-law be passed to establish Part 1 on 45R-16483, in the City of Peterborough, as part of the public highway named Sutherland Place.**
- c) That staff be authorized to enter into an agreement to use Part 2 on Plan 45R-45R-16483 to temporarily store snow upon the annual payment of \$250 to the owners of 126 Sutherland Place.**

“CARRIED”

**Director of Community Services**

**Report CSD17-027**

**Hiawatha Presentation and update on discussions with Local First Nations, Métis and Aboriginal Groups**

Moved by Mayor Bennett

**That Council approve the recommendations outlined in Report CSD17-027 dated November 6, 2017, of the Director of Community Services, as follows:**

- a) That a presentation on the Hiawatha First Nation by Chief Laurie Carr be received for information;**
- b) That the Hiawatha First Nation's Consultation and Accommodations Standards 2017 be received and deferred to staff to consider as part of the future report Council has requested; and**
- c) That the update on communications, consultations and relations with local First Nations, Métis, and Aboriginal Groups be received.**

“CARRIED”

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**Director of Community Services**  
**Report CSD17-026**  
**TCI Library Strategic Plan Presentation**

Greg Young, TCI Management Inc. made a presentation.

Moved by Mayor Bennett

**That the Committee of the Whole approve the recommendation outlined in Report CSD17-026 dated November 6, 2017 as follows:**

**That the presentation by TCI Management Inc. on the Library Strategic Plan 2018-2021 be received for information.**

“CARRIED”

**Director of Corporate Services**  
**Report CPFS17-066**  
**Community Branding Project Update #3**

Gillian Hill and Klint Davies of BrandHealth Inc. made a presentation.

Moved by Councillor Haacke

**That Council approve the recommendation outlined in report CPFS17-066 dated November 6, 2017, of the Director of Corporate Services as follows:**

**That a presentation on the Community Branding Project by Gillian Hill and Klint Davies from BrandHealth Inc. be received for information.**

“CARRIED”

**Director of Utility Services**  
**Report USTR17-018**  
**Strategic Downtown Parking Management Study**

Kevin Jones, Manager of Transportation, made a presentation.

Moved by Councillor

**That Council approve the recommendations outlined in Report USTR17-018 dated November 6, 2017, of the Director of Utility Services, as follows:**

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- a) That the presentation entitled Strategic Downtown Parking Management Study from staff be received;
- b) That the following recommendations contained in the Strategic Downtown Parking Study be approved as follows:
  - i. That the existing \$15 parking fines for Expired Meter and Overtime Parking be increased to \$25 and that the Comprehensive Parking By-Law 09-136 be amended accordingly;
  - ii. That effective January 1, 2018 all monthly parking permits be increased as shown in Table 2 of Report USTR17-018 and that the Comprehensive Parking By-Law 09-136 be amended accordingly;
  - iii. That effective January 1, 2018 the hourly on-street, surface lot and parking garage parking rates be increased as shown in Table 2 of Report USTR17-018 and that the Comprehensive Parking By-Law 09-136 be amended accordingly;
  - iv. That any surplus parking revenue from annual operations (beyond budget forecasts) be transferred to the Parking Reserve fund, subject to the overall year end position;
  - v. That the 2018 operating budget for parking be adjusted to convert the existing part time parking operations assistant to a full time position to improve customer service and assist in implementation of the Downtown Parking Study recommendations; and
- c) That staff be requested to report further on implementation of the remaining recommendations contained within the Strategic Downtown Parking Management Study, including any cost implications.

At the meeting on November 6, 2017 Council added item d):

- d) That staff report back to Council on the possibility of parking promotions with businesses in the Central Area.

“CARRIED”

Councillor Therrien left the meeting at 8:10 p.m.

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**Board Chair, Peterborough & the Kawarthas Economic Development**  
**President & CEO, Peterborough & the Kawarthas Economic**  
**Development**  
**Report PKED17-004**  
**PKED 2017 Third Quarter Report**

Councillor Therrien returned to the meeting at 8:11 p.m.

Moved by Councillor Therrien

**That Council approve the recommendation outlined in Report PKED17-004 dated November 6, 2017 of the Board Chair and President & CEO of Peterborough & the Kawarthas Economic Development, as follows:**

**That Report PKED17-004 and supporting presentation, providing the Peterborough & the Kawarthas Economic Development 2017 Third Quarter Report be received.**

“CARRIED”

**Director of Utility Services**  
**Report USEC17-026**  
**Stormwater Protection Fee and Sewage Rate By-Law**

Moved by Councillor Parnell

**That Council approve the recommendations outlined in Report USEC17-026, dated November 6, 2017 of the Director of Utility Services as follows:**

- a) That Council receive the presentation on the matter of the Stormwater Protection Fee;**
- b) That By-Laws 93-18 and 83-46 be repealed and replaced with a By-law To Establish and Implement the Collection of a Sanitary Sewer Surcharge and Stormwater Protection Fee appended as Appendix A to Report USEC17-026;**
- c) That Council approve a Stormwater Sewage Rate of \$0.054 per square metre of Effective Runoff Area for 2018;**
- d) That By-law 15-076 be repealed and replaced with a By-law to Appoint Provincial Offences Officers appended as Appendix B to Report USEC17-026;**

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- e) That By-law 15-075, which regulates the discharge of sewage and land drainage in the City, be repealed and replaced with a By-law to Regulate the Discharge of Sewage and Land Drainage appended as Appendix C to Report USEC17-026.

“CARRIED”

**Director, Planning and Development Services**  
**Report PLHD17-006**  
**Housing is Fundamental 2017**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report PLHD17-006, dated November 6, 2017, of the Director, Planning and Development Services, as follows:

That the 2017 edition of the Affordable Housing Action Committee’s “Housing is Fundamental” publication be received for information.

“CARRIED”

**Director, Planning and Development Services**  
**Report PLPD17-052**

**Increase of Contract Award to Brook McIlroy Inc. for Trent Research and Innovation Park Master Plan and Phase 1 Detailed Engineering Design**

Moved by Councillor McWilliams

That Council approve the recommendation outlined in Report PLPD17-052 dated November 6, 2017, of the Director, Planning and Development Services, as follows:

That RFP document P-32-16 for the Trent Research and Innovation Park Master Plan and Phase 1 Detailed Engineering Design awarded to Brook McIlroy Inc., 161 Spadina Avenue, 2<sup>nd</sup> Floor, Toronto, Ontario, M5V 2L6, be increased by \$48,660 from \$341,085 to \$389,745, plus \$50,666.85 for HST, for a total of \$440,411.85.

“CARRIED”



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**Director of Corporate Services**

**Report CPHR17-006**

**ATU 1320 (Transit Workers) Collective Bargaining Settlement**

Mayor Bennett, due to his previously declared interest, did not discuss or vote on the matter.

Moved by Councillor Vassiliadis

That Council approve the recommendation outlined in Report CPHR17-006 dated November 6, 2017, of the Director of Corporate Services as follows:

That the minutes of settlement between the City and the Amalgamated Transit Union 1320 dated October 24, 2017 that sets out new terms for a Collective Agreement covering the 6 year period July 1, 2017 to June 30, 2023, as generally described in Report CPHR17-006, be approved.

“CARRIED”

**Director of Utility Services**

**Report USDIR17-013**

**Initiation of a Source Separation Organics System to Include Collection, Processing via a Private/Public Partnership and an Application to the Municipal GHG Challenge Fund for Grant Funding**

Moved by Councillor Baldwin

Councillor Parnell left the meeting at 9:37 p.m. and returned at 9:39 p.m.

Councillor Pappas left the meeting at 9:49 p.m. and returned at 9:51 p.m.

Moved by Mayor Bennett

That the Rules of Order be suspended to allow the meeting to continue past the hour of 10:00 p.m. to complete the agenda.

“CARRIED”

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That Council approve the recommendations outlined in Report USDIR17-013 dated November 6, 2017, of the Director of Utility Services, as follows:

- a) That staff develop a program for the City-wide collection of Source Separated Organics including items such as the provision of green bins, the procurement of collection trucks and the public education and advertisement campaign necessary to the success of such a program;
- b) That the City sole source Triland Excavation and Hauling for the purposes of developing and implementing a facility to process the City's Leaf & Yard Waste and Source Separated Organics initially and potentially to also process the City's Biosolid Material from the Wastewater Treatment Plant in the future;
- c) That staff explore the benefits of a Private/Public Partnership with Triland Excavation with respect to the provision of organic processing capacity;
- d) That staff be requested to submit an application to the Municipal GHG Challenge Fund to support the collection and processing of the City's Leaf & Yard Waste and Source Separated Kitchen Organic material; and
- e) That staff report back on the details related to Recommendations a), b), c) and d) with information on any Private/Public Partnership arrangement that is achieved, including financial considerations.

"CARRIED"

**Director of Utility Services**

**Report USEC17-027**

**Subdivision Assumption and Regulatory Street Sign By-laws of Roads and Related Works for Registered Plan 45M-229, 45M-218 and 45M-212**

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report USEC17-027, dated November 6, 2017, of the Director of Utility Services as follows:**

- a) **That Fairview Estates Subdivision Phase VIII be assumed in accordance with the terms of the Subdivision Agreement for Plan 45M-229 October, 2007 between the City of Peterborough and Fairview Estates Peterborough Partnership;**
- b) **That Towerhill Developments Inc be assumed in accordance with the terms of the Subdivision Agreement for Plan 45M-212 July, 2004 between the City of Peterborough and Towerhill Developments Inc;**

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- c) **That Towerhill Developments Inc be assumed in accordance with the terms of the Subdivision Agreement for Plan 45M-218 October, 2004 between the City of Peterborough and Towerhill Developments Inc;**
- d) **That Council approve the By-laws attached as Appendix A to Report USEC17-027 to formally assume responsibility for the services installed within Plan 45M-229, Plan 45M-218 and Plan 45M-212 and assume the associated operations, maintenance and capital reconstruction costs thereof; and**
- e) **That Council amend existing By-law 91-56 being a By-law to Designate Through Highways and Erect Yield Right-of-Way Signs attached as Appendix B to Report USEC17-027 formally updating the through highways and regulatory street signs.**

"CARRIED"

## **Other Business**

Moved by Councillor McWilliams

Councillor Parnell declared a pecuniary interest as her employer is a driving school.

**That staff provide a report on the congestion and infrastructure damage due to truck driving and driving schools and the potential for cost reimbursement, such as a user fee or license fee from schools, within the City of Peterborough.**

"CARRIED"

## **Adjournment**

Moved by Mayor Bennett

**That this meeting of Committee of the Whole adjourn at 10:10 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Beamer  
Chair