



**Committee of the Whole Minutes  
City of Peterborough  
June 20, 2016**

**Minutes of the Committee of the Whole Meeting held on June 20, 2016,  
in the Doris Room, City Hall.**

The meeting of Committee of the Whole was called to order at 6:15 p.m. in the Carnegie Room, City Hall.

**Roll Call:**

Councillor Baldwin  
Councillor Beamer, Chair  
Councillor Clarke  
Councillor Haacke  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Therrien  
Councillor Vassiliadis  
Mayor Bennett

Moved by Councillor Clarke

**That Committee move into Closed Session to discuss one item under Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.**

“CARRIED”

Councillor Clarke, due to a declared interest, left the meeting at 6:16 p.m.

Committee moved out of Closed Session from the Carnegie Room at 6:32 p.m.

Committee reconvened in Open Session in the Council Chambers at 6:40 p.m.

**Confirmation of Minutes – May 30 and June 6, 2016**

Moved by Councillor Clarke

**That the minutes of the meetings of Committee of the Whole held on May 30 and June 6, 2016 be approved.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

The Mayor declared an interest with Report CSACH16-004 - Heritage Conservation District Plan Adoption, as he owns a company that owns a property within the proposed Heritage Conservation District.

**Consent Agenda**

Moved by Councillor Pappas

That items 10, 11, 14 and 15 be approved as part of the consent agenda.

“CARRIED”

**Director of Planning and Development Services**

**Report PLHD16-006**

**Ontario Aboriginal Housing Services Corporation - Sale of 489 Park Street North, Peterborough**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report PLHD16-006 dated June 20, 2016, of the Director of Planning and Development Services, as follows:

That pursuant to the City’s authority as Service Manager, the City supports the sale of 489 Park Street North which is owned by Ontario Aboriginal Housing Services Corporation, and that staff requests Ministerial Consent from the Minister of Housing.

“CARRIED”

**Chief Administrative Officer**

**Report CAO16-007A**

**Shaping Our City for the Future Strategic Framework**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CAO16-007A dated June 20, 2016, of the Chief Administrative Officer, as follows:

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- a) That the “Shaping Our City for the Future Strategic Framework”, as set out in Appendix A, be adopted as the City of Peterborough strategic priorities for the remainder of this term of Council.
- b) That the Shaping Our City for the Future Strategic Framework be reviewed in the first year of the next Council term.
- c) That a new capital project in the amount of \$75,000 be created and a RFP be issued to hire a consultant to develop a strong brand for the City with funds to be transferred from the 2016 Website Refresh Project.

“CARRIED”

**Director of Corporate Services**

**Report CPFS16-016**

**Quarterly Financial Report (Unaudited) As of March 31, 2016**

Moved by Councillor Pappas

**That Council approve the recommendations outlined in Report CPFS16-016 dated June 20, 2016, of the Director of Corporate Services, as follows:**

- a) That the March 31, 2016 Quarterly Financial Report (unaudited) attached as Appendix A to Report CPFS16-016, dated June 20, 2016, be received.
- b) That, as a matter of housekeeping, \$350,000 of the Central Area Master Plan Implementation (CAMP No. 5) be transferred to the Charlotte Street Renewal and Louis Street Urban Park budget.
- c) That the surplus balance of approximately \$75,000 from the Museum Development Project be transferred to the Museum Renovation Reserve fund.
- d) That a \$90,000 capital project be established for an Airport Strategic Development Plan and be funded by a transfer of \$75,000 from the Commercial and General Aviation Lot Preparation Capital Budget (7-5.02) and \$15,000 from the 2016 Economic Impact Study Capital Budget (7-5.05).

“CARRIED”

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**Director of Utility Services**

**Report USEC16-014**

**Award of P-20-16 for Consultant Services to Develop a Corporate Asset Information Strategy**

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report USEC16-014 dated June 20, 2016, of the Director of Utility Services, as follows:**

**That RFP document P-20-16 for Consultant Services to Develop a Corporate Asset Information Strategy be awarded to Associated Engineering (Ont.) Ltd., 110A Hanover Drive, Suite 208, St. Catharines, Ontario, L2W 1A4 at a total cost of \$117,350 plus \$15,255 HST for a total of \$132,605.**

“CARRIED”

**Director of Community Services**

**Report CSD16-006**

**Canoe Museum Update Presentation**

Bill Lockington and Richard Tucker of the Canadian Canoe Museum made a presentation.

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CSD16-006, dated June 20, 2016, of the Director of Community Services, as follows:**

**That the update presentation, by Richard Tucker from the Canadian Canoe Museum regarding the Museum’s Reinvention/Relocation project, be received for information.**

“CARRIED”

**Director of Community Services**

**Report CSD16-021**

**Peterborough as Green/Sustainable Community & Economy**

Moved by Councillor Therrien

**That Council approve the recommendations outlined in Report CSD16-021 dated June 20, 2016 of the Director of Community Services, as follows:**

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- a) That the presentation by Jo Flatt from Evergreen on the Mid-sized City Program in Peterborough be received;
- b) That the focus for the balance of the pilot project to “strategically position Peterborough as a green/sustainable community and economy” be endorsed.

“CARRIED”

**Chief Administrative Officer**  
**Report CAO16-008**  
**Peterborough Distribution Inc. (PDI) Divestment Update and Public Meeting and Constituent Input**

Moved by Mayor Bennett

Councillor Pappas asked that the recommendations be separated for vote.

**That Council approve the recommendations outlined in Report CAO16-008, dated June 20, 2016, of the Chief Administrative Officer, as follows:**

- a) That Report CAO16-008 providing an update on potential Peterborough Distribution Inc. (PDI) divestment, information received at the March 3, 2016 public meeting and general constituent input be received for information;

Upon recommendation a), the motion carried.

- b) That staff be authorized to engage the firm of Navigant Consulting Inc. and external legal counsel Miller Thomson to provide insight on the current and projected future climate of local electricity distribution companies.

Upon recommendation b), the motion carried.

The motion of Mayor Bennett carried.

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**City Solicitor and Director of Legal Services**

**Report OCS16-004**

**Comprehensive Animal By-law**

Moved by Councillor Pappas

**That Council approve the recommendations outlined in Report OCS16-004 dated June 20, 2016 of the City Solicitor and Director of Legal Services, as follows:**

Councillor Clarke asked that Recommendations a), f) and g) be separated for vote.

- f) That no more than six chickens be allowed per property in the city; and,  
  
That chicken owners be registered and licensed with the City of Peterborough and Peterborough Public Health; and,  
  
That a by-law solely related to chickens be drafted for Council's consideration
- g) That staff report back in 5 years on any operational licencing issues related to chickens.

Upon recommendations f) and g) the motion lost.

- a) That the Animal By-law, as set out in Appendix "A" of Report OCS16-004, less Article 12 (Chickens), be approved;

As recommendations f) and g) lost, the Chair noted that the proposed amendment to recommendation a) was not longer appropriate.

- a) **That the Animal By-law, as set out in Appendix "A" of Report OCS16-004, be approved;**
- b) **That the By-law to Appoint Peterborough Humane Society employees as by-law enforcement officers, as set out in Appendix "B" of Report OCS16-004, be approved;**
- c) **That a committee be established by Council to conduct hearings regarding Animal Control Orders, with such terms of reference as set out in Appendix "C" of Report OCS16-004;**
- d) **That the agreement with the Peterborough Humane Society for the provision of animal control services be increased by \$15,000 a year, to cover the net cost, after licensing fees, for the provision of services and regulations relating to cats;**

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- e) **That the Mayor and Clerk be authorized to execute the amending agreement between the City and the Peterborough Humane Society.**

Upon the remainder of the recommendations including a) as originally stated, and less f) and g), the main motion carried.

**Director of Community Services**

**Report CSACH16-004**

**Heritage Conservation District Plan Adoption**

Due to the Mayor's previously declared interest, he did not discuss or vote on the matter.

Moved by Councillor Therrien

**That Council approve the recommendations outlined in Report CSACH16-004 dated June 20, 2016 of the Director of Community Services as follows:**

- a) **That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to adopt the Heritage Conservation District Plan for the Avenues and Neighbourhood under Part V, Section 41.1(6) of the Ontario Heritage Act (R.S.O. 1990, c.O.18), be approved, and;**
- b) **That a Preservation Incentive Program be established towards work associated with preserving property to recognized conservation standards as follows:**
- i. **to owners of property within the Avenues and Neighbourhood Heritage Conservation District;**
  - ii. **in the amount of matching grants up to \$5,000 per property once in each five year period;**
  - iii. **with a total budget for the program for 2017 of \$50,000.**

"CARRIED"

**Director of Planning and Development Services**

**Report PLHD16-005**

**Peterborough's 10-year Housing and Homelessness Plan: Progress Report 2015**

Councillor Therrien left the meeting at 8:41 p.m.

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Moved by Councillor Clarke

**That Council approve the recommendation outlined in Report PLHD16-005 dated June 20, 2016, of the Director of Planning and Development Services, as follows:**

**That Appendix A, being the 10-year Housing and Homelessness Plan Progress Report 2015, be received.**

“CARRIED”

**[Director of Planning and Development Services](#)**

**Report PLHD16-004**

**Municipal Incentives for Affordable Rental Housing, 217 Murray Street  
Peterborough (Brock Street Mission)**

Councillor Therrien returned to the meeting at 8:45 p.m.

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report PLHD16-004 dated June 20, 2016, of the Director of Planning and Development Services, as follows:**

- a) That the Central Area and Affordable Housing Community Improvement Plan (CIP) applications be approved for the proposed Brock Mission project that includes thirty (30) shelter beds and fifteen (15) units of affordable rental housing at 217 Murray Street in accordance with Report PLHD16-004;**
- b) That a By-law be adopted authorizing City Council to designate the property at 217 Murray Street as a Municipal Housing Facility (MHF) in accordance with By-law Number 12-094 in accordance with Report PLHD16-004;**
- c) That the project be approved for \$1,500,000 in capital funding for fifteen (15) single room occupancy affordable rental units using the Investment in Affordable Housing 2014 Extension program funding, which was originally conditionally approved in 2015 through Report PLHD15-002;**
- d) That staff be authorized to increase the IAH Funding from \$1,500,000 (\$100,000 per unit) to a maximum of \$2,250,000 (\$150,000 per unit), as permitted by the Investment in Affordable Housing 2014 Extension Program Provincial Guidelines, if necessary, should costs of construction, site remediation, and accessibility modifications exceed current estimates;**
- e) That staff be authorized to negotiate the specific terms and conditions of legal agreements with Brock Mission, within the parameters set out in Report PLHD16-004; and**



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- f) That a By-law be passed to authorize the Mayor and Clerk to sign agreements and other documents to enable program incentives under the Central Area and Affordable Housing Community Improvement Plans, provision of funding from the Investment in Affordable Housing 2014 Extension Program and subsequent programs, and incentives as a Municipal Housing Facility for the property at 217 Murray Street.

“CARRIED”

**Director of Corporate Service**

**Report CPFS16-022**

**Provincial Offences Act Collection and Write-Off Policy**

Moved by Councillor Riel

That Council approve the recommendation outlined in Report CPFS16-022 dated June 20, 2016 of the Director of Corporate Services as follows:

That the Provincial Offences Act Collection and Write-Off Policy, as set out in Appendix A to report CPFS16-022, be approved.

“CARRIED”

**Director of Corporate Services**

**Report CPFS16-018**

**Award of RFP P-11-16 for the Supply and Installation of a Program Registration and Facility Booking Software System**

Moved by Councillor Haacke

That Council approve the recommendation outlined in Report CPFS16-018 dated June 20, 2016, of the Director of Corporate Services, as follows:

That RFP document P-11-16 for the supply and installation of a program registration and facility booking software system, be awarded to PerfectMind Inc., #110-980 West First Street, North Vancouver, British Columbia, V7P 3N4 at a total cost of \$390,000 plus \$50,700 HST for a total of \$440,700.

“CARRIED”

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**Director of Utility Services**

**Report USTR16-008**

**Douro Street Traffic Calming Study**

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report USTR16-008 dated June 20, 2016, of the Director of Utility Services, as follows:**

- a) That the following vehicular movements be permitted: right-turns from Armour Street onto Douro Street and left-turns from Douro Street onto Rogers Street, as a pilot project until November 15, 2016 and that a report be brought back to Council.

Upon recommendation a), the motion lost.

- b) That a Pedestrian Crossover Type C – Mid-block crossing complete with rectangular flashing beacons be implemented on Douro Street at the Rotary Trail crossing; and**

Upon recommendation b), the motion carried.

- c) That the City of Peterborough and Peterborough Police Services undertake a joint educational and enforcement campaign to support the implementation of the Pedestrian Crossover on Douro Street at the Rotary Trail crossing**

Upon recommendation c), the motion carried.

Committee at its meeting of June 20, 2016 made the following recommendation:

- a) That staff report back on the status of traffic calming measures and any potential operational changes to the pedestrian crossing on Douro Street.**

“CARRIED”

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**Other Business**

**White Ribbon Campaign**

Moved by Councillor Riel

**Whereas, White Ribbon is the world's largest movement of men and boys working to end violence against women and girls, promote gender equity, healthy relationships and a new vision of masculinity and,**

**Whereas, through education, awareness-raising, outreach, technical assistance, capacity building, partnerships and creative campaigns, White Ribbon is helping create tools, strategies and models that challenge negative, outdated concepts of manhood and inspire men to understand and embrace the incredible potential they have to be a part of positive change and,**

**Whereas, one of the most important things you can do to help promote gender equity, healthy relationships, positive ideals of masculinity, and help end gender-based violence is to speak out against it,**

**Therefore be it resolved, that the Council of the City of Peterborough supports the White Ribbon Campaign and that City Clerk provide notice of the passing of this resolution to the White Ribbon Organization.**

**"CARRIED"**

Councillor Therrien advised that June 21, 2016 is National Aboriginal Day.

Councillor McWilliams noted that on Saturday, June 18, 2016 the 2<sup>nd</sup> annual Peterborough Dog Fest was held at the Rotary Dog Park.

Councillor Vassiliadis advised that the official opening of renovated transit terminal will be held on June 21, 2016.

Councillor Pappas noted that the City's newest ball park, located at Trent University, will be opening on June 21, 2016.

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**Adjournment**

Moved Councillor Baldwin

**That this meeting of Committee of the Whole adjourn at 9:27 pm.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Beamer  
Chair