Committee of the Whole Minutes
City of Peterborough
January 25, 2016

Minutes of the Committee of the Whole Meeting held on January 25, 2016, in the Doris Room and Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 6:00 p.m. in the Doris Room, City Hall.

Roll Call:
Councillor Baldwin
Councillor Beamer, Chair
Councillor Clarke
Councillor Haacke
Councillor McWilliams
Councillor Pappas
Councillor Parnell (arrived at 6:12 p.m.)
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Mayor Bennett

Moved by Councillor Clarke

That Committee move into Closed Session to discuss three items under Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.

"CARRIED"

Committee moved out of Closed Session at 6:12 p.m.

Committee reconvened in Open Session at 6:30 p.m. in the Council Chambers.

Confirmation of Minutes – November 30, 2015, December 7, 2015 and January 11, 2016

Moved by Councillor Clarke

That the minutes of the meetings of Committee of the Whole held on November 30, 2015, December 7, 2015 and January 11, 2016 be approved.

"CARRIED"

Disclosure of Pecuniary Interest

Mayor Bennett declared an interest in agenda item 13 (Report USTR16-002 Fleming College Universal Transit Pass Implementation Details) as he is part-owner of a transportation company.

Councillors Vassiliadis and Pappas declared interests in agenda item 14 (Report CPCLK16-001 - Peterborough Downtown Business Improvement Area (PDBIA) Sidewalk Sales), as they are members of the DBIA and participating in the event mentioned in the report.

Report of Closed Session
Director of Planning and Development Services
Report PLPD16-001
Partial Purchase of Property at 1828 Ashburnham Drive

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report PLPD16-001 dated January 25, 2016, of the Director of Planning and Development Services as follows:

That a by-law be passed to authorize the partial purchase of the property at 1828 Ashburnham Drive, described as Part 1, 2 and 3 on registered plan 45R-15938, for $120,000.00 plus land transfer tax of $925.00.

"CARRIED"

Report of Closed Session
Director of Planning and Development Services
Report PLPD16-002
Partial Purchase of Property at 1844 Ashburnham Drive

Moved by Councillor Haacke

That Council approve the recommendations outlined in Report PLPD16-002 dated January 25, 2016, of the Director of Planning and Development Services as follows:

a) That a by-law be passed to authorize the partial purchase of the property at 1844 Ashburnham Drive, (As described in Appendix "A") described as Part Lot 29, North of Downer Street, PL 1A Peterborough, being designated as part 1 on reference plan 45R- 15847 for $115,000.00 plus land transfer tax of $875.00.

b) That a by-law be passed to authorize the sale of approximately 685 sq meters of the property at 1874 Ashburnham Drive, (As per Appendix "A") and described as Parts 1, 2 and 3 on Reference Plan 45R-16117 for the amount of $30,000.00.

c) That a by-law be passed to authorize the sale of the property at 1838 Ashburnham Drive, (as per Appendix "B") and described as Part 4 on Reference Plan 45R-16117, for $115,000.00.

"CARRIED"

Report of Closed Session
Director, Planning and Development Services
Report PLPD16-011
Sale of Property at 1821 Fisher Drive

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report PLPD16-011 dated January 25, 2016, of the Director, Planning and Development Services, as follows:

a) That a by-law be passed to authorize the sale of 2.4 hectares (5.94 acres) of industrial land, known municipally as 1821 Fisher Drive (being Part 1 Plan 45R-15729), to 2499793 Ontario Inc. at a sale price of $237,600 plus land transfer tax of $2,101.

b) That the by-law include an Option in favour of 2499793 Ontario Inc. to acquire the adjoining 3 acre parcel (Part 2 Plan 45R-15729) at the price of $40,000 per acre.

"CARRIED"

Consent Agenda

Moved by Councillor Pappas

That items 7 and 11 be approved as part of the Consent Agenda.

"CARRIED"

Board Chair, Peterborough Economic Development
Report PED16-001
PED 2015 Fourth Quarter Update

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report PED16-001 of the Board Chair of Peterborough Economic Development, as follows:

That Report PED16-001 providing the Peterborough Economic Development 2015 Fourth Quarter Report be received.

"CARRIED"

Director of Utility Services
Report USEC16-001
Contract Extension of Proposal P-33-13 for Engineering Services to Eliminate Inflow and Infiltration Sources in the Sanitary System for 2016 and 2017

Moved by Councillor Pappas

That Council, approve the recommendation outlined in Report USEC16-001, dated January 25, 2016 of the Director of Utility Services, as follows:

That the engineering services agreement for Proposal P-33-13 for Engineering Services to Eliminate Inflow and Infiltration Sources in the Sanitary System be extended for 2016 and 2017 to Cole Engineering Group Ltd, 70 Valleywood Drive, Markham, Ontario, L3R 4T5 at a cost of $640,628.28 plus $83,281.68 HST for a total cost of $723,909.95 to cover both 2016 and 2017.

"CARRIED"

As Item 14 was separated due to declared interests, the Chair dealt with this item next.

City Clerk
Report CPCLK16-001
Peterborough Downtown Business Improvement Area (PDBIA) Sidewalk Sales

Due to their previously declared interests, Councillors Vassiliadis and Pappas did not discuss or vote on the matter.

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPCLK16-001, dated January 25, 2016 of the City Clerk, as follows:

a) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale on Saturday, June 4, 2016 from 8:00 a.m. to 5:00 p.m. during the Taste of Downtown event held on Charlotte Street between Aylmer Street and George Street, and

b) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale July 16, 2016 from 8:00 a.m. to 6:00 p.m. as part of the annual Pulse event.

“CARRIED”

Director of Community Services
Report CSD16-004
Presentation on Agricultural Society Strategic Plan

Moved by Councillor Pappas

That the Rules of Order be suspended to allow Ryan Moore, Peterborough Agricultural Society Board President, to introduce the new board members.

“CARRIED”

President Ryan Moore introduced new board members Heather Watson, Michael Skinner and Viren D'Souza.

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CSD16-004, dated January 25, 2016, of the Director of Community Services, as follows:

a) That the presentation by Rob Hannam, Harry Stoddart, and Bronwynne Wilton from Synthesis Agri-Food Network be received for information.

b) That the extension of the deadline for submission of the final report to March 31, 2016 be endorsed.

"CARRIED"

Chief Administrative Officer
Report CAO16-001
Peterborough Economic Development Business Planning for 2016

Michael Skinner, Board Member and Peter Gaffney, Board Chair made a presentation.

Moved by Councillor Vassiliadis

That Council approve the recommendation outlined in Report CAO16-001, dated January 25, 2016, of the Chief Administrative Officer as follows:

That the presentation by Michael Skinner, Member of the Board of the Greater Peterborough Area Economic Development Corporation (PED), be received for information.

"CARRIED"

Director of Corporate Services
Report CPFS16-002
Participatory Budgeting

Moved by Councillor Clarke

That Council approve the recommendations outlined in report CPFS16-002, dated January 25, 2016, of the Director of Corporate Services as follows:

a) That the Guide Book, attached as Appendix A to Report CPFS16-002, form the ground rules for the 2016 Participatory Budgeting Pilot Program.

b) That, in recognition of incidental costs that may be incurred throughout the PB pilot project, each ward be allocated up to $1,000 from the 2016 General Contingency; and that a budget of $2,500 be allocated from the 2016 General Contingency for the printing of community materials, room rentals, and other incidental costs for a total PB Administration Budget of $7,500.

"CARRIED"

Director of Corporate Services
Report CPFS16-001
Insurance Program for 2016

Moved by Councillor Baldwin

That Council approve the recommendation outlined in Report CPFS16-001, dated January 25, 2016 of the Director of Corporate Services as follows:

That the Municipal Insurance Program, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc, 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2016 to December 31, 2016, be approved at an estimated cost of $930,516 plus PST of $55,061.30 for a total of $985,577.30.

"CARRIED"

Director, Planning and Development Services
Report PLPD16-006
Budget Transfer and Contract Amendment for the Technology Drive Lot Clearing and Grading Tender and Associated Engineering Consulting Fees

Councillor Parnell left the meeting at 7:52 p.m. and returned at 7:54 p.m.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report PLPD16-006 dated January 25, 2016 of the Director of Planning and Development Services, as follows:

a) That Council authorize the transfer of $75,000 from the Capital Levy Reserve to the Peterborough Industrial Park East Capital Project to cover increased costs due to unforeseen sub-surface conditions;

b) That the approval granted in Report PLPD14-065 to award the Clearing and Grading of industrial property on Technology Drive to Kawartha Capital Corp. at a cost of $367,558.50 plus HST of $47,782.61 for a total of $415,341.11 be increased to a cost not to exceed $407,116.60 plus HST of $52,925.16 for a total of $460,041.76 for additional topsoil removal and grading; and

c) That the contract for consulting services with D.M. Wills Associates as awarded through single source approval under the Purchasing Bylaw be increased from $23,810.00 to $40,000.00 to cover additional fees and expenses incurred to design, provide contract administration and geotechnical oversight for the Technology Drive lot clearing and grading project.

“CARRIED”

Director of Utility Services
Report USTR16-001
Award of RFP P-26-15 for Parking Control Services

Moved by Councillor Therrien

That Council approve the recommendation outlined in Report USTR16-001 dated January 25, 2016 of the Director of Utility Services, as follows:

That RFP P-26-15 for Parking Control Services be awarded to Securitas Canada, 349 George Street, Suite 206, Peterborough, Ontario, K9H 3P9 at a cost of $646,164.48 plus $84,001.38 HST for a total of $730,165.86 per year increased by the lower of 3% or the Average Annual Provincial Consumer Price index for years 2 thru 5, for a period of five years starting April 1, 2016 until March 31, 2021, with the option for three one-year extensions at the sole discretion of the City.

"CARRIED"

Director of Utility Services
Report USTR16-002
Fleming College Universal Transit Pass Implementation Details

Due to his previously declared interest, the Mayor did not discuss or vote on the matter.

Moved by Councillor Vassiliadis

That Council approve the recommendations outlined in Report USTR16-002 dated January 25, 2016, of the Director of Utility Services, as follows:

a) That upon execution of an agreement between the Corporation of the City of Peterborough and the Fleming Student Administrative Council for the implementation of a Universal Transit Pass Agreement, the 2016 Operating Budget for Conventional Transit Operation be adjusted as follows:

i. The 2016 Operating Budget for Conventional Transit Operation- Wages and Benefits be increased by $226,000 to accommodate the hiring of two new full time transit operators effective March 1, 2016 for Phase 1 service beginning in September 2016, plus four additional full time transit operators effective August 2, 2016 for Phase 2 service beginning in January 2017;

ii. **The 2016 Operating Budget for Fleet Maintenance be increased by $26,000 to accommodate the hiring of one new full time transit vehicle mechanic effective September 1, 2016;**

iii. **The 2016 Operating Budget for Conventional Transit Operation – Fleet be increased by $38,000 to accommodate increased fuel consumption, repairs and maintenance costs associated with an estimated increase of 1,600 operating hours for the Fall Semester beginning September 1, 2016;**

iv. **The 2016 Operating Budget for Conventional Transit Operation – Fare Revenue be increased by a net amount of $140,000 to reflect additional fare revenue associated with the Phase 1 implementation of an estimated 1600 operating hours for the Fall Semester beginning September 1, 2016; and**

v. **The additional net requirement of $150,000 for the 2016 budget year be funded from the Provincial Gas Tax Reserve Fund.**

"CARRIED"

Other Business

National Basic Income Guarantee

Moved by Councillor Clarke

That staff provide a report that outlines the issues related to a national Basic Income Guarantee as referenced in the City of Kingston resolution of December 15, 2015.

"CARRIED"

Public Art on Green Hydro Boxes

Moved by Councillor Pappas

That staff provide a report on the use of the green utility hydro boxes, located on residential properties, for public art or advertisement purposes.

"CARRIED"

Adjournment

Moved Mayor Bennett

That this meeting of Committee of the Whole adjourn at 8:09 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Beamer
Chair